

NEWPORT PUBLIC LIBRARY

Board of Trustees

Meeting Minutes

June 18, 2015

1. Call to order: President Robin Skuncik Jones called the meeting to order at 4:30 p.m. in the Rotary Board Room of the Newport Public Library.

Attendance: Jennifer Booth, Michael Dawson, Michael Dutton, Chuck Flippo, Angel Gonzalez, Robin Skuncik Jones, Linda Martin, Susan McCoy, David Reed, Rita Slom, Jessica Walsh, library bookkeeper Annette Love and library director Anne Shepherd.

Excused: Girard Galvin, David Gordon, Justin McLaughlin

Mary Catherine Bardorf of the Newport Garden Club and Head of Adult Services Ann Amaral were also in attendance.

2. Amendment to the agenda:

There were no changes or additions to the agenda.

3. Secretary's Report:

Susan McCoy asked for changes or additions to the May 21, 2015 Board meeting minutes. There was one change to the minutes: Susan McCoy was omitted from the excused list.

Jennifer Booth made a motion to accept the minutes as corrected. Linda Martin seconded the motion. A roll call was taken. Jennifer Booth, Michael Dawson, Michael Dutton, Angel Gonzalez, Robin Skuncik Jones, Linda Martin, Susan McCoy, David Reed, Rita Slom and Jessica Walsh voted for the motion. There were no votes against. The vote was unanimous. The motion carried.

4. Finance Committee report:

Michael Dawson reported that the financial statements for May 2015 were reviewed. Expenses are still under slightly under budget with one month left in the fiscal year. Investments are up by 4.15 % for the year.

5. President's report:

Robin Skuncik Jones reported that the Nominating Committee will meet to select a new slate of officers for next year's Board of Trustees. The slate will be announced at the July meeting and voted on at the Annual Meeting in September.

6. Building and Grounds Report:

David Reed reported that the painting of the soffits will begin in June.

7. Financial Development Committee report:

Susan McCoy reported that there are 37 sponsors for the event so far. Volunteers are needed to greet guests and help breakdown on the night of the event.

Tickets for the 50/50 raffle will be sold in the Library's parking lot

lobby beginning July 20. A sign-up sheet is available for volunteers.

8. Friends of the Library:

Chuck Flippo reported that at the Friends Annual Meeting that the Friends Bookstore had one of its best years in sales. The Friends will present the Library with a check for \$25,000 at the Library's Annual Meeting in September as well as funding other projects during the year.

9. Director's Report:

Anne Shepherd introduced Ann Amaral, the Library's new Head of Reference and Adult Services. Ann has worked at the Library for approximately 10 years in the Reference Department. The Reference Department has a new librarian. Kirby Lee has been hired to take the place of Ann Amaral.

A sample of a new product was passed around. LaunchPad is a pre-loaded tablet computer for children. It contains age appropriate educational games. The Library has purchased 13 for patrons to borrow.

The Library's Newsletter is now an e-newsletter beginning July 1, replacing the printed version. Library patrons can sign up to receive the newsletter by e-mail or read it on the Library's website.

Anne Shepherd reminded the Board of the Five Guys fundraiser on Thursday, June 25. The Library will receive a percentage of sales from 4:00 – 8:00 pm.

The next phase of the City's Street Scapeing Project will involve

Spring and Thames Street as well as Aquidneck Park where the Library is located. A meeting is scheduled for June 23 for more information.

10. Old business:

a. Chinese Auction update:

The auction is scheduled for Sunday, June 21. A report will be given at the next Board meeting.

b. Piano:

Larry Brown of Larry Brown Piano Service has agreed to help the Library sell the piano. He will come in and take pictures of the piano this month.

c. Renovation update:

Anne Shepherd reported that the City has released the bond money for the downstairs renovation project. Plans include additional office and storage space for staff and new area for the Friends of the Library. The Spring Street Lobby will also be updated.

11. New business:

a. Book donation:

Jennifer Booth donated several books to the Library written by Newport school children with a grant from the Newport Public Education Foundation to commemorate the visit of the French ship Hermione. The books are written in both English and French.

12. Adjournment:

The meeting was adjourned at 5:20 pm

The next meeting is scheduled on July 16, 2015.