

# **NEWPORT PUBLIC LIBRARY**

**Board of Trustees**

**Meeting Minutes**

**November 21, 2013**

**1. Call to order: President Robin Skuncik Jones called the meeting to order at 4:30 p.m. in the Rotary Board Room of the Newport Public Library.**

**Attendance: Kathy Boyd, Lynne Ceglie, Michael Dawson, Chuck Flippo, Girard Galvin, Robin Skuncik Jones, Linda Martin, Susan McCoy, Justin McLaughlin, David Reed, Jessica Walsh and library director Regina Slezak.**

**Excused: Jennifer Booth, David Gordon, Pamela Humphreys, Sheila Sulentic,**

**Absent: Angel Gonzalez**

**Tim Cavazza of Whelan, Kinder & Siket LLP was also in attendance.**

**2. Amendment to the agenda:**

**There was one change to the agenda.**

**Robin Skuncik Jones made an open call by moving, pursuant to Rhode Island General Laws Section 42-46-5(a)(2), that this Board of**

**Trustees convene in executive session to discuss litigation and threatened litigation.**

**A roll call was taken: Kathy Boyd, Lynne Ceglie, Michael Dawson, Girard Galvin, Robin Skuncik Jones, Linda Martin, Susan McCoy, David Reed and Jessica Walsh voted for the motion. There were no votes against. The vote was unanimous. The motion carried.**

**Robin Skuncik Jones made an open call by moving to reconvene in open session and move to seal the executive session minutes.**

**A roll call was taken: Kathy Boyd, Lynne Ceglie, Michael Dawson, Girard Galvin, Robin Skuncik Jones, Linda Martin, Susan McCoy, David Reed and Jessica Walsh voted for the motion. There were no votes against. The vote was unanimous. The motion carried.**

### **3. Personnel Committee:**

**Robin Skuncik Jones reported that the Personnel Committee met with representatives from the library staff to discuss changes to proposed employee benefit policies. As a result of the meeting, the Committee revised its recommendations.**

**Kathy Boyd made a motion to accept the revised report. David Reed seconded the motion.**

**Kathy Boyd, Lynne Ceglie, Michael Dawson, Girard Galvin, Robin**

**Skuncik Jones, Linda Martin, Susan McCoy, David Reed and Jessica Walsh voted for the motion. There were no votes against. The vote was unanimous. The motion carried.**

**4. Finance Committee report:**

**The financial statement for October 2013 was reviewed. Michael Dawson reported that there was a slight increase in income and decrease in expenditures. Overall the budget is on track so far this fiscal year.**

**5. Building and Grounds Committee:**

**There was nothing to report.**

**6. Financial Development Committee report:**

**Susan McCoy reported the Event Committee will be meeting the first week of December to begin the planning for next year's event. The Viking Hotel has agreed to sponsor a fundraising event on February 8th, a Downton Abbey themed tea with the proceeds going to the library.**

**2,538 letters were mailed on November 18th to individuals for this year's Annual Appeal. Last year's appeal made \$13,368 from 149 donors.**

**7. Friends of the Library:**

**Chuck Flippo reported that the holiday sale made over \$4,000, the**

**biggest sale to date.**

**8. Old business:**

**a. Newport Garden Club Proposal:**

**Regina Slezak reported that the Newport Garden Club has received three proposals for the outdoor reading area. They will attend the January meeting to present the proposal they have selected.**

**b. Behavior Policy:**

**Copies of the revised Behavior Policy were distributed for review. A vote will be taken at the next meeting to approve the changes.**

**9. Adjournment:**

**The meeting was adjourned at 6:00 pm**

**The next meeting is scheduled on January 16, 2014.**