

NEWPORT PUBLIC LIBRARY

Board of Trustees

Meeting Minutes

January 19, 2012

1. Call to order: President Mary Ambrogi called the meeting to order at 4:30 p.m. in the Rotary Board Room of the Newport Public Library.

Attendance: Mary Ambrogi, Jennifer Booth, Lynn Ceglie, Carol Cummins, Chuck Flippo, William Harvey, Paul Gaines, Robin Skuncik Jones, Susan McCoy, Justin McLaughlin, David Reed and library director Regina Slezak.

Excused: Gail Alofsin, Doriene Farzan, Girard Galvin, David Gordon, Eileen Hadfield

Absent: Lesley Thurston

2. Amendment to the agenda:

There were no changes or additions to the agenda.

3. Minutes of the November 17, 2011 meeting:

Susan McCoy asked for changes or additions to the minutes. Hearing none, she asked for a motion to accept the minutes as presented. Justin McLaughlin moved to accept the minutes of the November 17,

2011. Jennifer Booth seconded the motion. The vote was unanimous. Mary Ambrogi, Jennifer Booth, Lynn Ceglie, Carol Cummins, Chuck Flippo, Paul Gaines, William Harvey, Robin Skuncik Jones, Susan McCoy, Justin McLaughlin and David Reed. There were no votes against.

The motion carried.

4. Finance Committee report:

Robin Skuncik Jones reported that the December financial statements are in line with the budget. Income is up 3% while expenses are down year to date. Investments are holding steady this month but down 4% year to date.

5. President's report:

Mary Ambrogi reported that the bylaws are being revisited. They have not been revised since 2007.

6. Building and Grounds Committee report:

David Reed reported that the newly installed roof vents leaked during heavy rain and wind. The vents were installed without weather guards. Furey Roofing did the repairs.

The air conditioning coils are damaged due to contact with the salt air and need to be replaced. New coils are on order.

7. Long Range Plan Committee report:

Regina Slezak presented a draft of the long range plan. Information

was gathered from meetings with the Long Range Planning Committee, library department heads and staff. Part of the plan includes the reorganization of library and bookmobile services. A new floor plan layout has been developed. The possible use of CIP funds may be used for the renovation.

8. Financial Development Committee report:

Susan McCoy reported that the annual appeal has received \$11,705 so far.

This year's event has received its first sponsorship for \$1,000 from the Adelson Foundation.

At the last meeting of the Event Committee, the committee requested that Board members donate a bottle of wine for a wine basket to be auctioned at the event. Last year's Board of Trustees wine basket was very popular.

9 Friends of the Library:

Chuck Flippo reported that sales at the Friends Bookstore have been steady. The Winter Clearance Sale begins on Saturday, January 28th and ends on Wednesday, February 1st with the popular \$4 a bag sale.

The Friends have been selling textbooks on line as well as books on e-Bay.

10. Director's Report:

In addition to her written report, Regina Slezak reported that the library received a \$250 from BankNewport honoring former Board Treasurer Sheila Sulentic, who received a good citizenship award from the bank. The library has purchased low energy LED light bulbs and received a rebate of \$1,280.

Fines are down so far this year but the library has not received its quarterly payment from OSL for fines paid on line.

The library has a new program, Overdrive Advantage. The program allows the library to purchase extra copies of e-books for Newport Public Library patrons only. Currently, any OSL library card holder can borrow e-books from Overdrive even if their library does not pay for the service.

11. Old business:

There was no new business at this time.

12. New business:

Lynn Ceglie reported that the Public Relations Committee met for a strategic planning meeting to discuss ways to promote public awareness of technology at the library. A letter to the editor in the local paper is one way to get the word out.

13. Adjournment:

The meeting was adjourned at 5:30. The next meeting is scheduled on

February 16, 2012.