

NEWPORT PUBLIC LIBRARY

Board of Trustees

Meeting Minutes

July 19, 2012

1. Call to order: President Mary Ambrogi called the meeting to order at 4:35 p.m. in the Rotary Board Room of the Newport Public Library.

Attendance: Mary Ambrogi, Lynn Ceglie, Carol Cummins, Dorianne Farzan, Chuck Flippo, Paul Gaines, David Gordon, Eileen Hadfield, Robin Skuncik Jones, Susan McCoy, David Reed and library director Regina Slezak.

Excused: Jennifer Booth, Girard Galvin, William Harvey,

Absent: Gail Alofsin, Lesley Thurston, Justin McLaughlin

2. Amendment to the agenda:

There were no changes or additions to the agenda.

3. Minutes of the June 21, 2012 meeting:

Susan McCoy asked for changes or additions to the minutes. Hearing none, she asked for a motion to accept the minutes as presented. Paul Gaines moved to accept the minutes of the June 21, 2012 meeting. Lynn Ceglie seconded the motion. Mary Ambrogi, Lynn

Ceglie, Carol Cummins, Dorienne Farzan, Chuck Flippo, Paul Gaines, David Gordon, Eileen Hadfield, Robin Skuncik Jones, Susan McCoy and David Reed voted for the motion. There were no votes against. The vote was unanimous.

The motion carried.

4. Finance Committee report:

Financial statements for June 2012 were reviewed at the Finance Committee meeting. Robin Skuncik Jones reported that the June report contains the year end unaudited figures. Any projected surplus money will go into the Health Insurance Reserve Fund and the Building Fund.

5. Building and Grounds Committee report:

David Reed informed the Board that Jim Mass, property manager, reported that the HVAC system performed perfectly during the recent heat waves, cycling on and off to save energy.

6. Nominating Committee report:

On behalf of the Nominating Committee, Paul Gaines distributed copies of the new slate of officers and new members for nomination to the Board of Trustees.

The slate of officers for fiscal year 2012-2013 is:

Mary Ambrogi President

Carol Cummins Vice President
Robin Skuncik Jones Treasurer
Susan McCoy Secretary

Yadira Titus and Sheila Sulentic are nominated as new members to the Board.

David Gordon made a motion to accept the nominations of new members and slate of officers. David Reed seconded the motion. Mary Ambrogi, Lynn Ceglie, Carol Cummins, Doriene Farzan, Chuck Flippo, Paul Gaines, David Gordon, Eileen Hadfield, Robin Skuncik Jones, Susan McCoy and David Reed voted for the motion. There were no votes against. The vote was unanimous.

The motion carried.

7. Financial Development Committee report:

Susan McCoy reported that the event has earned \$24,862 in sponsorships, donations and ticket sales. Volunteers have been begun selling 50/50 raffle tickets in the parking lot lobby with \$117 in sales so far.

8. Friends of the Library:

Chuck Flippo reported on the Friends Summer Book Sale. The sale took in \$3147 in four days.

9. Director's Report:

In addition to her written report, Regina Slezak reported that the library's budget with the city has passed. The library will also received \$18,000 in CIPA money for more security cameras.

New outlets have been installed at the tables in the adult section of the library for patrons to plug in their laptops. A new microfilm reader printer has been purchased to replace an outdated and broken machine.

On July 16, Regina Slezak attended the Village Project, an organization that promotes healthy living.

10. New business:

a. Social Networking Policy:

The library has developed a social networking policy to provide guidelines to patrons who respond to the library through social media. Copies of the draft of the policy were distributed. A vote will be taken at the next Board meeting in September.

11. Adjournment:

The meeting was adjourned at 5:15. The next meeting is scheduled on September 20, 2012.