

Langworthy Public Library

Board of Trustees

24 Spring Street, Hope Valley, Rhode Island

October 14, 2015 at 7:00 PM

The monthly meeting of the Trustees of Langworthy Public Library was called to order at 7:09 PM by Janice Ensing, President, who declared a quorum present.

All votes are unanimous unless otherwise indicated.

Present:

Bodell, Donna

Ensing, Janice, President X

Colleen Little X

House, Debra X

Landolfi, Jacqueline, Vice President X

Lang, Diane, Treasurer X

Titch Kenney X

Pat Shimkus

Jake Newsome XX

Walker, Michelle, Secretary X

Gallant, Carol, Acting Director X

Minutes: Minutes from September 2015 are tabled until the next regular meeting.

DIRECTOR'S REPORT: Director's written report, including circulation statistics, is filed herewith and made a part hereof.

Patrons have inquired about status of anticipated renovation projects. The board discussed publishing status on website or in library. The library will be open on Saturday, until 5 PM, and on Sunday to serve as a comfort station for HopArts attendees. However, no artists will be stationed at the library this year and the library will not appear on the map as an official comfort station. There will however be a sign posted outside.

John Ensing has fixed the computer wiring and the situation is okay for now. However, we must have the library's computer system reviewed soon.

MOTION: Motion by Diane, second Jackie, to file director's report.

TREASURER'S REPORT: Town money has been received. The Ingalls & Snyder balance is \$514,980.54. Year to date income and

expenses look good.

Motion by Jake, Titch second, to file treasurer's report.

COMMITTEE REPORTS:

Director Search Committee: The committee interviewed Margaret Victoria who previously served as director of the library; the committee was very pleased with her, and Janice will offer her the job.

Artist in Residence Program: As Donna was not in attendance, discussion was tabled until the next regular meeting.

Fall Fundraiser: The event raised approximately \$3,200.

Communications: Quotes received from contractors, as discussed below.

Old Business:

Ramp Addition: Michelle reported that two contractors bid on the project. The bids were \$80,896.75 and \$96,034. The board expressed concern that the quotes, which also include the septic installation, was much higher than anticipated and that more thought would be required as to the advisability of the project and available funding

sources. Michelle asked that interested trustees meet with her and the architect, John Walsh, to review the bids so that we fully understand the proposed work and costs. The trustees agreed that the addition would be put on hold and that the septic installation and parking lot expansion would be prioritized.

Septic Installation: Michelle reported that the cost of the septic installation (as quoted along with the addition) was approximately \$16,000 and that she would contact Friend Excavation to confirm the cost and to schedule the installation as soon as possible.

Parking Lot Expansion: Michelle contacted DEM to discuss advisability of applying for their approval of the expansion and regrading. They advise that although we may not officially need to apply, the library will be held accountable for any increased runoff caused by the regrading. Michelle also spoke with the town planner who suggested that DEM approval might be a good idea to avoid problems in the future. However, she has also been advised that DEM approval is not necessary. Hoping for a definitive answer, Michelle has contacted Karen Beck who once again agreed to help out with the project. Michelle will follow up with her before the next meeting. The expansion depends on a final agreement being reached with the neighbors and will require an updated drawing of the area showing an 8' setback from the Danielsons' well. Michelle agreed to contact the lawyer who previously agreed to draft the easement to see if it might be possible to start the agreement before the actual

easement description is available. Janice will contact Michelle with the lawyer's name.

Deb House expressed concern about the runoff from the library's parking area onto her property and asked that the situation be addressed by a professional so that it might be resolved.

Michelle will ask the excavator for a "ballpark" figure for the parking area excavation so that Janice can contact the Champlain Foundation to update them on the status of the originally-anticipated meeting room renovation.

New Business: Library trustee handbook review: Tabled until next regular meeting.

MOTION TO ADJOURN: Motion Gabe, second Pat, to adjourn at 8:55 P.M. to the regular meeting scheduled for December 9, 2015 at 7:00 P.M.

Attest: Michelle Walker, Sec'y