

**FOSTER SCHOOL COMMITTEE
MINUTES**

Captain Isaac Paine School
160 Foster Center Road
Foster, RI 02825

Tuesday, April 28, 2015
Open Session – 7:15 PM

1. **Convene Meeting** – Kathleen Swanson, Chair, called the meeting of the Foster School Committee (FSC) to order at 7:17 PM Tuesday, April 28, 2015.
 - a. *Roll Call* – all members were present: Kathleen Swanson, Chair, Shelley Pezza, Vice Chair, Ron Cervasio, member, Caroline Caswell, Superintendent and Helena McCullough, Secretary.
 - b. *Pledge of Allegiance* – was recited by all in attendance.
2. **Public Comment** – there was no public comment made.
3. **Teacher Recognition** – this item was tabled until the May 2015 meeting.
4. On a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC **voted to go into Executive Session for discussion and/or action regarding those items of business referred to in R.I.G.L. 42-46-5 (a) (1) Job Performance – Superintendent, (2) Collective Bargaining and Litigation –Foster Teachers’ Association.** Mrs. Swanson noted that Superintendent, Job Performance was not needed. Motion carried. Vote 3-0-0.

On a motion made by Ms. Pezza and seconded by Mr. Cervasio, the FSC reconvened Open Session at 8:05 PM. Motion passed. Vote = 3-0-0.

Mrs. Swanson reported that Collective Bargaining and Litigation for the Foster Teachers’ Association were discussed but no votes were taken.

On a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC voted to “Seal” the minutes of Executive Session. Motion carried. Vote = 3-0-0.
5. **Building Use Requests** – on a motion by Ms. Pezza and seconded by Mrs. Swanson, the FSC approved the two building use requests as presented. Motion passed. Vote = 3-0-0.
6. **Approval of Minutes** – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the two Executive “Sealed” minutes and the Open Session minutes as presented. Motion carried. Vote = 3-0-0.
7. **Approval of Warrants** – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Warrant #21 dated April 1, 2015 for \$170, 658.01 and Warrant #22 dated April 9, 2015 for \$42,219.76 as presented. Motion passed. Vote = 3-0-0.

- a. *Business Manager's Report* – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Business Manager's report as presented. Motion passed. Vote = 3-0-0.

8. Old Business (for discussion/action)

a. *2015-2016 Budget*

- 1) *FELT Program* – on a motion by Mr. Cervasio and seconded by Ms. Pezza, the FSC approved the pay increase of \$2100.00 for the FELT personnel for the 2015-2016 Budget year. Motion carried. Vote = 3-0-0.

9. New Business (for discussion/action)

- a. *Personnel – Retirement – FTA* – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC accepted the request for retirement from Judy Jenkins with regret. Motion passed. Vote = 3-0-0.
- b. *Bid Award – Dishwasher* – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC awarded the installation of a new dishwasher bid to MAY Food Service Equipment and Design Corporation for \$11,725.00. Motion passed. Vote = 3-0-0.
- c. *2015-2016 School Calendar* – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the school calendar for the 2015-2016 school year. Motion passed. Vote = 3-0-0.
- d. *Attendance Policy #5142 – Revision* – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the first reading of the revised Attendance Policy #5142. Motion passed. Vote = 3-0-0.
- e. *Fund Balance Policy – Development* – this item was tabled until May 2015.
- f. *High Performance Green Goals, Stage II – Discussion* – Dr. Caswell supplied the FSC with the “High performance Green Goals Statement” for discussion. The school department does almost everything but not the Energy Efficiency part of the statement but are working on that part. No votes were taken.
- g. *Indoor Air Quality Management Plan – Policy # TBD – 1st Reading* – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC accepted the first reading of the Captain Isaac Paine School Indoor Air Quality Management Plan (Policy # TBD). Discussion. Motion passed. Vote = 3-0-0.
- h. *School Classification Resolution*
 - 1) *Non-Association with PARCC* – Mrs. Swanson entertained a motion concerning the idea of opting out of PARCC testing and it affecting the school's classification. Discussion. No motion was made. Mrs. Swanson will supply the FSC with something in May 2015.

10. Communication/Reports

- a. *Correspondence* – Mrs. Danusis informed the FSC concerning a letter from a parent concerning the attendance policy. There may need to be further revisions.
- b. *District Building Committee Report* – no report.
- c. *District Building Report* – Mr. Obiurka, Director of Facilities Operations, supplied a report to the FSC: Window Replacement project is almost complete; the Center Beam over the stage has been repaired (free of charge); the insurance company has reviewed the damage caused by this past winter and is scheduling for repairs to be corrected and completed. Mr. Obiurka has also applied to FEMA for snow removal reimbursement during the state of emergency snow days.
- d. *Principal's Report* – Mrs. Danusis had supplied the FSC with her report.
- e. *Superintendent's Report* – Dr. Caswell reported that there will be three displaced teachers due to grade level population and the school will maintain the staff. By Friday she will have information as to where these staff members grade level will be with the best fit and certification. Stage II has been submitted to RIDE, as there was a May 1st deadline. It's time for the CRP, Title I & II for next year and she is confident the report will be completed and submitted on time.

11. Future Agenda Items –

- a. Teacher Recognition
- b. Fund Balance Policy – Development
- c. School Classification Resolution

The FSC voted to go into Executive Session at 7:58 PM (motion stated above).

12. **Adjournment** – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC voted to adjourn at 8:05 PM. Motion carried. Vote = 3-0-0.

Respectfully submitted,

Helena McCullough
Secretary Foster School Committee