

**FOSTER SCHOOL COMMITTEE
MINUTES**

Captain Isaac Paine School
160 Foster Center Road
Foster, RI 02825

Tuesday, June 24, 2014
Open Session – 7:15 PM

1. **Convene Meeting** – Chair, Kathleen Swanson, called the meeting of the Foster School Committee (FSC) to order at 7:15 PM on Tuesday, June 24, 2014.
 - a. *Roll Call* – all members were present – Kathleen Swanson, Chair, Shelley Pezza, Vice Chair, member Ron Cervasio and Superintendent, Caroline Caswell and FSC secretary, Helena McCullough.
 - b. *Pledge of Allegiance* – was recited by everyone in attendance.

2. **Public Comment** – there was no public comment.

3. On a motion by Ms. Pezza and seconded by Mr. Cervasio the FSC **voted to go into Executive Session for discussion and/or action regarding those items of business referred to in R.I.G.L. 42-46-5(a) (2) Collective Bargaining and Litigation – Educational Support Personnel and Foster Teachers’ Association, Superintendent’s Contract.** Motion passed. Vote = 3-0-0.

Mrs. Swanson reported that the FSC discussed the Superintendent’s contract. No votes were taken. On a motion by Ms. Pezza and seconded by Mrs. Swanson, the FSC voted to “Seal” the minutes of Executive Session. Motion passed. Vote = 3-0-0.

4. **Building Use Requests** – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Building Use Request by Swamp meadow community Theatre to use cafeteria and faculty lounge from September 9th to October 27th. Motion passed. Vote = 3-0-0.

5. **Approval of Minutes** – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Open and Executive Session minutes as presented. Motion passed. Vote = 3-0-0.

6. **Approval of Warrants** – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Warrant dated May 22, 2014, run #24 for \$13,084.30 as presented. Motion passed. Vote = 3-0-0. On a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Warrant dated June 6, 2014 run #25 for \$13,545.90 as presented. Motion passed. Vote = 3-0-0.
 - a. *Business Manager’s Report* – Mike Petraca, Business Manager, presented the year to date expenditure report, noting that payrolls for the month of June had not been posted yet. All expenditures and payrolls are on course and should be completed by the end of July 2014.

7. **Old Business (for discussion/action)**
 - a. *2014-2015 Budget* – there was no discussion.

 - b. *Building Committee – Future Projects* – Mrs. Swanson noted some projects for the Building Committee to consider: Ceiling fans for the cafeteria to increase air flow, sound barriers or sound panels installed in the gym to cut down on noise, reseeding the field.

8. **New Business (for discussion/action)**
 - a. *School Classification* – Dr. Caswell supplied a report for the FSC to review – the report was based on the NECAP scores and attendance.

- b. *Part-time Induction Coach* – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved a one year position for a part-time Induction Coach (which was modeled by R.I.D.E. for two years) and appointed Kristin Polseno, who was the Induction Coach for 2013-2014 for three new teachers. B.E.P. requires mentoring of some kind. Motion passed. Vote = 3-0-0.
- c. *National Board Presentation* – Maureen McEntee, School Social Worker / Speech-Language, gave a presentation on national Board Certification.
- d. *Personnel –Retirement, Appointments* – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Superintendent’s recommendation to appoint Kristen Papa as a grade 4 teacher per the FTA contract salary and benefits. Motion passed. Vote = 3-0-0.

On a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Superintendent’s recommendation to appoint Arielle Orefice as a one year Kindergarten teacher per the FTA contract salary and benefits. Motion passed. Vote = 3-0-0.

On a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Superintendent’s recommendation to appoint Mike Miele as a grade 1 teacher per the FTA contract salary and benefits. Motion passed. Vote = 3-0-0.

On a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the Superintendent’s recommendation to appoint Katelyn Kelly as a grade 2 teacher per the FTA contract salary and benefits. Motion passed. Vote = 3-0-0.

On a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC accepted with regret the retirement of Barbra Portney. Motion passed. Vote = 3-0-0.

e. *Contract Approval*

- 1) *Technology Coordinator* – on a motion by Mr. Cervasio and seconded by Ms. Pezza the FSC approved the contract of Technology Coordinator, Steve Du. Motion passed. Vote = 3-0-0.
- 2) *Confidential Secretary* – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the contract of the Confidential Secretary, Helena McCullough. Motion passed. Vote = 3-0-0.
- 3) *FTA Contract – One Year Extension* – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the one year contract extension of the Foster Teachers’ Association. Motion passed. Vote = 3-0-0.

- f. *Food Service Contract – Bid Award* – on a motion by Mr. Cervasio and seconded by Mrs. Swanson, the FSC approved the Food Service Management Company contract for FY15 with four one year renewals. Motion passed. Vote = 2-0-1.

Vote as follows:

Mrs. Swanson – yes
 Ms. Pezza – recused
 Mr. Cervasio – yes

- g. *Non-Resident Tuitions – Policy #5119 – Tuition Proposal* – Dr. Caswell proposed a Non-resident Tuition for out-of district students determining the tuition at \$6500. She then presented two options for employees of the Foster School Department for the FSC to consider: Option A = 50% of non-resident tuition equaling \$3,250 per student and Option B = Waive tuition for students of employees of the Foster School Department. The motion by Mr. Cervasio to waive tuition for out of town employees was not seconded and the motion failed. On a motion by Ms. Pezza and

seconded by Mrs. Swanson, the FSC approved the option of 50% decrease to out of town Foster School Department employees tuition (Option A). Discussion. Motion passed. Vote = 2-1-0.

Vote as follows:

Mrs. Swanson – yes

Ms. Pezza – yes

Mr. Cervasio – no

h. *Policies* –

- 1) Truancy #5142 – Revision > Attendance – 1st Reading – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the 1st reading of the Truancy Policy > to be renamed Attendance Policy #5142. Discussion. Motion passed. Vote = 3-0-0.
- 2) Volunteer #10001– New – 1st Reading – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the 1st reading of the Volunteer Policy #10001. Motion passed. Vote = 3-0-0.
- 3) Long-term Substitute Policy – New – 1st Reading - # TBD – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the 1st reading of the Long Term Substitute Policy #10002 (assigned). Motion passed. Vote = 3-0-0.

9. Communication/Reports

- a. *Correspondence* – none.
- b. *Principal's Report* – Mrs. Danusis had nothing to report.
- c. *Superintendent's Report* – Dr. Caswell had no more to report.

10. Future Agenda Items –

- a. Second readings on policies
- b. Special meeting – July 8th for approval of two positions.

11. Adjournment – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC voted to adjourn at 8:28 PM. Motion passed. Vote = 3-0-0.

Respectfully submitted,

Helena McCullough
Secretary Foster School Committee