

FOSTER SCHOOL COMMITTEE
MINUTES

Captain Isaac Paine School
160 Foster Center Road
Foster, RI 02825

Tuesday, July 23, 2013
Open Session – 7:00pm

1. **Convene Meeting** – Chair, Kathleen Swanson, called the meeting of the Foster School Committee (FSC) to order at 6:59pm.
 - a. Roll Call – all members were present: Chair, Kathleen Swanson, Vice-Chair, Shelly Pezza (attended at 7:05pm), member, Ron Cervasio, Greg Piccirilli, Legal Counsel, Superintendent / Principal, Davida Irving and FSC secretary, Mrs. McCullough.
 - b. Pledge of Allegiance – was recited by all in attendance.

2. **Public Comment** – there was no public comment.

At this point in the meeting the Chair moved Item #'s 4, 5, & 6 up on the Agenda.

3. On a motion by Mrs. Swanson and seconded by Mr. Cervasio, the FSC **voted to go into Executive Session for discussion and/or action regarding those items of business referred to in R.I.G.L. 42-46-5(a) (2) Collective Bargaining and Litigation – Educational Support Personnel and Foster Teachers' Association.** Motion passed. Vote = 2-0-0.

Mrs. Swanson reported that Collective Bargaining and Litigation for ESP and FTA were discussed and no votes were taken.

On a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC voted to “Seal” the Executive Session Minute. Motion passed. Vote = 3-0-0.

4. **Building Use Requests** – on a motion by Mr. Cervasio and seconded by Mrs. Swanson, the FSC approved the Building Use Request of Canterring Colts monthly meetings on the 1st Friday of each month for the 2013-2014 school year. Motion passed. Vote = 2-0-0.
5. **Approval of Minutes** – there were no minutes for approval at this meeting.
6. **Approval of Warrants** – a motion by Mrs. Swanson and seconded by Mrs. Cervasio, the FSC approved Warrant #26 dated 6/26/2013 for \$112,329.64. Motion passed. Vote = 2-0-0.

On a motion by Mrs. Swanson and seconded by Mr. Cervasio, the FSC approved Warrant #27 dated 7/3/2013 for \$58,622.71. Motion passed. Vote = 2-0-0.

On a motion by Mrs. Swanson and seconded by Mr. Cervasio, the FSC approved Warrant – June Invoices, dated 7/17/2013 for \$13,796.45. Motion passed. Vote = 2-0-0.

- a. Business Manager's Report – Mr. Michael Petrarca updated the FSC on several items:
 - July 1, 2013 he officially started
 - Learned the Phoenix accounting system
 - Needed to acclimate what the previous Business Manager had done
 - FY2013 will close the end of September 2013
 - UCOA has changed
 - Cash Accounts and payrolls need to be reconciled
 - State quarterly's are behind schedule
 - FY2014 will be updated by the end of October

Dr. Irving praised Mr. Petrarca for his time and work and numbers he has provided.

At this point the FSC went into Executive Session – see motion above on Item #3.

7. Old Business (for discussion/action)

- a. 2012-2013 Budget – is presently being worked on
- b. 2013-2014 Budget – is presently being worked on
- c. Technology – Dr. Irving didn't have anything to report.

8. New Business (for discussion/action)

- a. Personnel – Layoffs, Resignations, Appointments, Retirements, Leaves, Recalls: Instructional Assistant, Educator Evaluation Coordinator – on a motion Ms. Pezza and seconded by Mrs. Swanson, the FSC approved the Superintendent's recommendation of Lorraine Bowen as Educational Evaluation Coordinator using the Title II grant dollars for 90 days. Discussion. Ms. Pezza amended the motion to include “not to exceed the \$22,000 Title II dollars. The amended motion passed. Vote = 3-0-0. The original motion passed. Vote = 3-0-0.
- b. Facilities Update – Dr. Irving provided the FSC with a report from Mr. McGovern, Building and Grounds. Project update: parking lot has been completed – lines need to be painted; Kindergarten fence area has had the old fencing removed, brush cut and area graded, wood chips will be installed before the new fencing is installed; Security Camera installation to begin in August and should 3 to 4 days; Mc300, switches and speakers work to begin on the 29th of July; Safety door locks expected to be completed by the beginning of August and staff will be provided new keys. The Chimney work is scheduled for the end of July and beginning of August; Boiler and inspection will be completed before the

opening of school. Window installation is still on hold pending the State Fire Marshall's review/report.

- c. Early Retirement Incentive – FTA – on a motion by Mrs. Swanson and seconded by Ms. Pezza the FSC approved an incentive for early retirement for FTA staff; incentive of \$10,000 given to any retiring teacher between now and November 12, 2013. Discussion. Vote = 3-0-0.
- d. Teacher Request for Step Placement pursuant FTA Contract – Dr. Irving introduced Mackenzie Flores, Reading Specialist, who stated her case/feelings to be paid at a higher step (FTA contract) as she has several years' experience and is Nationally Certified. No motion was made – the request failed.

9. Communication/Reports

- a. Correspondence – none.
- b. Superintendent's Report – Dr. Irving did not have a report at this time.
- c. Future Agenda Items
 - Total compensation of 4 years with Swamp Meadow Theater
 - Air conditioner for the office
 - building Security

10. Adjournment – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC voted to adjourn at 7:43pm. Motion passed. Vote = 3-0-0.

Respectfully submitted,

Helena McCullough
Secretary Foster School Committee