

FOSTER SCHOOL COMMITTEE
MINUTES

Captain Isaac Paine School
160 Foster Center Road
Foster, RI 02825

Tuesday, October 25, 2011
Executive Session – 7:00pm
Open Session – 8:00pm

1. **Convene Meeting** – Chair, Kathleen Swanson, called the meeting of the Foster School Committee to order on October 25, 2011 at 7:05 pm.
 - a. Roll Call – Present was Chair, Kathleen Swanson, member, Patricia Fountain, Superintendent / Principal, Davida Irving, and FSC secretary, Helena McCullough. Absent was Vice-Chair, Shelley Pezza. Ms. Pezza arrived at 7:10 pm during Executive Session.
 - b. Pledge of Allegiance was recited.
2. On a motion by Mrs. Fountain and seconded by Mrs. Swanson the FSC **voted to go into Executive Session for discussion and/or action regarding those items of business referred to in R.I.G.L. 42-46-5(a) (1) Personnel (2) Collective Bargaining and Litigation.**
 - a. **(1) Personnel – Superintendent / Principal Evaluation**
 - b. **(2) Collective Bargaining and Litigation – Arbitration – Educational Support Personnel**Motion passed. Vote = 2-0-0.
3. **Reconvene Open Session** – Mrs. Swanson relayed that the FSC discussed in Executive Session the Superintendent / Principal evaluation and collective bargaining and litigation, specifically in regards to the Educational Support Personnel. No votes were taken.

On a motion by Ms. Pezza and seconded by Mrs. Swanson, the FSC voted to “seal” the Minutes of Executive Session. Motion passed. Vote = 3-0-0.

4. **Public Comment** – none.
5. **Building Use Requests** – on a motion by Ms. Pezza and seconded by Mrs. Fountain, the FSC approved the following Building Use Requests: Cub Scouts every Wednesday from 6:30 pm – 7:30 pm, the PTG for the Science Festival which already happened and Girl Scouts of RI Brownie Troop #213 for bi-monthly meetings and the Recreation Committee for the first Thursday of every month. Discussion followed. Vote = 3-0-0.

On a motion by Mrs. Fountain and seconded by Ms. Pezza, the FSC accepted the Building Use Request for Cub Scouts Pack 101 once a month the third Monday of every month and the appropriate insurance is attached. No discussion. Motion passed. Vote = 3-0-0.

6. **Approval of Minutes** – on a motion by Ms. Pezza seconded by Mrs. Fountain, the FSC approved the Minutes of Open Session of the September 27th meeting. Discussion followed. Replace ‘Roll Call’ “not present for the initial roll call but arrived shortly after” with the actual time. Item #5 Building Use Request vote for Swamp Meadow Theater needs to reflect “the FSC discussed and approved maintaining the previous agreement of 20% of the door proceeds being paid to the Foster School Department.” Item #6 approval of the previous month’s minutes of August 23rd where Mrs. Fountain requested to revoke the Warrant and according to legal counsel the FSC was not able to do that. Mrs. Fountain would like to rescind her vote from the August 27th vote on the Warrant. Both Ms. Pezza and Mrs. Fountain removed their motion off the table and on a motion by Ms. Pezza and seconded by Mrs. Fountain the FSC voted to table the Minutes from September 27th. Motion passed. Vote = 3-0-0.

On a motion by Ms. Pezza and seconded by Mrs. Swanson, the FSC voted to accept the Executive Session Minutes from the September 27th School Committee meeting.

Discussion followed. Motion passed. Vote = 2-1-0.

Vote as follows:

Mrs. Swanson – yes

Ms. Pezza – yes

Mrs. Fountain – no

7. **Approval of Warrants** – on a motion by Ms. Pezza seconded by Mrs. Swanson, the FSC voted to accept the Warrant dated October 11, 2011 for \$129,631.62. Discussion followed. Vote = 2-1-0.

Vote as follows:

Mrs. Swanson – yes

Ms. Pezza – yes

Mrs. Fountain – no

On a motion by Ms. Pezza and seconded by Mrs. Swanson, the FSC voted to approve the Warrant dated October 11, 2011 run #4 in the amount of \$33,911.51. Discussion followed. Vote = 2-1-0.

Vote as follows:

Mrs. Swanson – yes

Ms. Pezza – yes

Mrs. Fountain – no

8. Old Business (for discussion/action)

- a. FSD Employment Policy – 2nd Reading; on a motion by Ms. Pezza and seconded by Mrs. Fountain, the FSC approved the Foster School Department Employment Policy as the second reading. Discussion followed. Motion passed. Vote = 3-0-0.
- b. Legal Services – Out to Bid; on a motion by Ms. Pezza and seconded by Ms. Fountain, the FSC voted to accept the R.F.P. to out to bid for Legal Services. Discussion followed. Motion passed. Vote = 3-0-0.

- c. Budget Sub-Committee – Mrs. Fountain reported that there has been one meeting and the committee is waiting to hear from the Business Manager upon a request made. The Committee will schedule their next meeting to coincide with the Business Manager.
- d. Technology Coordinator – appointment – on a motion by Ms. Pezza and seconded by Mrs. Fountain, the FSC approved the recommendation of Superintendent Irving’s recommendation to appoint Mr. William Bunch as the Technology Coordinator retroactive to October 12, 2011. Discussion followed. Motion passed. Vote = 2-1-0.
Vote as follows:
Mrs. Swanson – yes
Ms. Pezza – yes
Mrs. Fountain – no

9. New Business (for discussion/action)

- a. Presentation – RTI – Dr. Bowen gave presentation on the R.T.I. program.
- b. School Calendar – on a motion by Mrs. Swanson and seconded by Mrs. Fountain, the FSC approved that if there are more than 5 snow days prior to February 1st, 2012, the FSC may take days from the February vacation beginning with Friday, February 24th, 2012 and working backwards, with no penalty to students and staff. Motion passed. Vote = 3-0-0.

10. Communication/Reports

- a. Correspondence – none.
- b. Superintendent’s Report – Superintendent Irving reported that the NECAP testing had just been completed. PTG will oversee the ‘After School Program’. On November 10th, 2011 there will be Professional Development for the teachers. The monthly staff meeting scheduled for November 1st, 2011 will focus using AIMSweb to determine the gaps. A Fifth Grade Leadership program will begin and meet with Dr. Irving every other month in her office over lunch. A SIT meeting is scheduled for November 8th, 2011. The school’s population now stands at 287 students.
- c. Business Manager’s Report – on a motion by Ms. Pezza and seconded by Mrs. Fountain, the FSC voted to table the Business Manager’s Report. Motion passed. Vote = 3-0-0.

11. Future Agenda Items

- Recess – Ms. Pezza
- Business Manager’s Report – Mrs. Fountain
- Educational Prices – Mrs. Swanson
- Student Achievement recognition and faculty recognition – Mrs. Swanson

12. **Adjournment** – on a motion by Ms. Pezza and seconded by Mrs. Fountain, the FSC adjourned at 8:41 pm. Motion passed. Vote = 3-0-0.

Respectfully Submitted,

Helena McCullough
Secretary Foster School Committee