

Meeting of the Town of Burrillville Library Fundraising Committee, held on November 1, 2006 at 6:30 P.M. in the Jesse M. Smith Memorial Library, 144 Harrisville Main Street, Harrisville, RI, for and within the Town of Burrillville.

Members Present: Wendy Andrews, William Beatson, Sandra Cooney, Aaron Coutu and Cynthia Ketcham

Members absent:: Dana Ronci

Also Present: Jacqueline Zahn, Council Liaison, Sandra Mundy, Director, Jesse M. Smith Memorial Library and resident Sarah Briden.

1. Approve the minutes of the meetings of October 18, 2006.

Tabled.

2. Discuss and act on direction from the Library Building Committee..

This item was tabled as no members of the Building Committee were present.

3. Discuss and act on cookbook fundraiser.

Council member Jacki Zahn gave the Committee an update on the status of the cookbook and the collection of recipes. She mentioned that she had ordered a new Tickle Me Elmo doll which she would donate as a raffle item for recipes.

The next issue to be dealt with was the collection of funds for the preorders. As orders were received, coupons would be issued which would then be redeemed for the cookbooks when they were ready.

The time table for paying for the finished cookbooks was also

discussed – ½ of the amount would be due within 37 days of invoice date with the invoice being sent 7 – 10 days after the books are shipped.

4. Discuss and act on membership.

Council member Jacki Zahn mentioned that she was interested in becoming a member of the Committee after her tenure on Council was completed. Town resident Sarah Briden who was present at the meeting also expressed possible interest in becoming a member.

5. Other business.

o Council member Jacki Zahn mentioned the possibility of a summer concert with the band Harry and the Potters. It was suggested that this might be possible since band member Brad Melanbacher was from the area. Issues to be considered in planning the concert would include the cost of police and fire, the possibility of locating a larger venue and perhaps including more bands.

o Committee member Wendy Andrews suggested holding a vendor fair as a fundraiser. The Committee could either rent space to the vendors or charge a percentage of the vendors' profits. Other possible activities could include a raffle of donated items and a "Slice of Burrillville" event.

o The need to organize larger donations was also discussed. Holding a pledge drive and contacting foundations was mentioned.

The Committee would still need to determine recognition levels, etc.

o It was requested that a financial report be included as a regular agenda item.

6. Adjournment.

The meeting was adjourned at 8:35 P.M.

ATTEST:

Cynthia H. Ketcham, Secretary