

Meeting of the Town of Burrillville Library Fundraising Committee held on May 31, 2006 at 6:30 p.m. in the Jesse M. Smith Memorial Library, 144 Harrisville Man Street, Harrisville, RI, for and within the Town of Burrillville.

Members Present: Wendy Andrews, William Beatson, Sandra Cooney, Aaron Coutu.

Members Absent: Dana Ronci

Also Present: Jacqueline Zahn, Council Liaison, Sandra Mundy, Jesse M. Smith Library Director.

1. Approve the minutes of the meeting of May 3, 2006.

Motion by: William Beatson. Second by Wendy Andrews. The motion was unanimous.

2. Discuss the Family Fair.

Members present at the fair all felt that there was a good response to the Library project and that especially the children enjoyed the model display. Monies received in the donation jar were \$13.29. An additional \$20 was received from the sale of two donated plants.

3. Review Bid Results

Sandra Mundy reported that three contractors were being interviewed

for final selection. She said that all three bids were slightly over budgeted amount. She also stated that several people had applied for the Clerk of the Works position, which had been budgeted at \$150,000-\$200,000. There is also a contingency fund for the site work, which if not used may be applied to the building construction. The Building Committee will be meeting on June 1, 2006, for final recommendation to the Council. All things considered, there will probably be no action at the site until the end of July.

William Beatson asked the status of the Mill Tower lawsuit, and Sandra Mundy responded that it would probably be settled.

4. Update on Promotional Package

Sandra Cooney reported that nothing new had been done and that she had been waiting for bid results to do any work. She advised that she would like to have a deadline for the promotional material, and committee decided that the target date would be September 6, 2006.

5. Finalize The List and Arrange to Contact Honorary Members

The list of reviewed and the target of 15 names determined. Scott Rabideau and Cheri Hall have already agreed to serve. Other names and assigned member contact are as follows:

Pamela Watts S. Cooney

Roger Bourbonniere J. Zahn

Wayne Miller A. Coutu

Paul Fogarty J. Zahn

Ray Fontenault S. Mundy

Dr. Tim Hart S. Cooney

Carol Slocum J. Zahn

Richard Trogisch A. Coutu

Shirley Hodson J. Zahn

Paul Benoit C. Ketcham

David McGuinness S. Mundy

Peter Bancroft A. Coutu

Annette Bleiweis Linda at Library

Kevin Bliss D. Ronci

Sandra Cooney will contact Pam Watts for Honorary Chair as soon as letterhead is available. She will also have letterhead updated and get 100 sheets run off and 500 envelopes printed. Jackie Zahn recommended that web site be added to the letterhead. Members unanimously agreed. Both will be delivered to the Library for pick up by members. Sandra Cooney will email the honorary members solicitation letter to members.

6. General Discussion of Event Ideas and Campaign Strategies

Wendy suggested participating in the Harvest Fest/Homecoming. Jackie Zahn advised that the Bicentennial Parade is the week of

October 14, and Sandra Mundy suggested that we have a float in the parade. Everyone agreed to the idea and that its theme would be “cornerstone of the community” with construction workers, kids reading, kid with computer, etc.

Wendy also suggested a dinner and silent auction after the holidays. Jackie Zahn volunteered to chair the silent auction committee. A benefit theatrical performance was also discussed, and Sandra Mundy will look into this.

7. Other Business

Aaron Coutu reminded the committee that no decision had been made on PayPal. The committee agreed to table the discussion for the time being.

Sandra Mundy reported that more grant applications were being pursued: Champlain, another Levy grant and a Legislative grant.

Sandra Cooney suggested that the committee meet only once a month over the summer months. It was agreed that there would be a meeting on June 21 and on August 16 at the Library. A meeting in July would be the call of the chair if one is needed.

Aaron reminded members that all can be emailed by using jmslibrary@yahoogroups.com.

8. Adjournment

A motion to adjourn was made by Sandra Cooney and seconded by William Beatson. The meeting was adjourned at 7:45 p.m.

Attest: _____

Sandra Cooney, Secretary Pro Tem