

**Meeting of the Town of Burrillville Library Fundraising Committee held on May 3, 2006 at 6:30 P.M. in the Jesse M. Smith Memorial Library, 144 Harrisville Main Street, Harrisville, RI, for and within the Town of Burrillville.**

**Members Present: Wendy Andrews, Aaron Coutu, Cynthia Ketcham and Sandra Cooney.**

**Members absent:: William Beatson and Dana Ronci.**

**Also Present: Sandra Mundy, Director, Jesse M. Smith Memorial Library.**

**1. Approve the minutes of the meeting of April 19, 2006.**

**Motion by Wendy Andrews. Second by Sandra Cooney. The motion was unanimous by members present. Voting in favor of the motion were Wendy Andrews, Aaron Coutu, Cindy Ketcham and Sandra Cooney.**

**2. Discuss and act on the assignment of subcommittees.**

**Subcommittees were assigned as follows:**

**Events: William Beatson and Wendy Andrews**

**Grants: Aaron Coutu**

**Publicity: Sandra Cooney**

**Community Giving: Dana Ronci**

**Corporate Giving: Cindy Ketcham**

**3. Finalize plans for participation in the Family Fair to be held on May 13.**

**The Committee planned to meet for set up of the Family Fair at 9:00**

**A.M. Aaron Coutu would provide his vehicle for moving tables, the model, easels, etc. should the location be moved to the Middle School due to the weather. Flyers were presented to and approved by the Committee, t-shirts were to be completed and a book sale would be held on the library lawn if the weather cooperated.**

**4. Update on promotional packet.**

**Committee member Sandra Cooney had presented the Committee with a flier to be used at the Family Fair. The development of the rest of the packet was delayed until the conclusion of the bidding process.**

**5. Finalize the list and arrange to contact honorary members.**

**This item was tabled until all committee members could be present.**

**6. General discussion of event ideas and campaign strategies.**

**The idea of using reclaimed lumber from the existing structure to create a “woven mosaic” wall hanging for acknowledgement of donations was discussed briefly.**

**7. Other business.**

**The Committee requested that an updated contact list be distributed.**

**The next meeting was scheduled for May 17**

**8. Adjournment.**

**The meeting was adjourned at 7:45.**

**ATTEST:**

**Cynthia H. Ketcham, Secretary**