

**Meeting of the Town of Burrillville Library Fundraising Committee held on April 19, 2006 at 6:30 P.M. in the Jesse M. Smith Memorial Library, 144 Harrisville Main Street, Harrisville, RI, for and within the Town of Burrillville.**

**Members Present: William Beatson, Aaron Coutu and Cynthia Ketcham.**

**Members absent:: Dana Ronci and Sandra Cooney**

**Also Present: Sandra Mundy, Director, Jesse M. Smith Memorial Library, resident Wendy Andrews.**

**1. Approve the minutes of the meeting of April 5, 2006.**

**Motion by William Beatson. Second by Aaron Coutu. The motion was unanimous by members present. Voting in favor of the motion were William Beatson, Aaron Coutu and Cindy Ketcham.**

**2. Discuss and act on the assignment of subcommittees.**

**The members decided to table this item until all members were present.**

**3. Update on plans for participation in the Family Fair to be held on May 13.**

**The application for space at the Family Fair was submitted and permission has been granted to have pledge cards available. T-shirts have been purchased and will be imprinted once the design has been completed. Sandra Mundy said that the Committee could use tables and the canopy from the library. An updated architectural rendering was obtained from the architect. Since the Family Fair hours are**

**10:00 A.M. – 2:00 P.M., set up was scheduled for 9:00 and staffing will be determined at the next meeting.**

**4. Finalize the list and arrange to contact honorary members.**

**This item was tabled until all committee members could be present.**

**5. General discussion of event ideas and campaign strategies.**

**It was suggested that an event should be planned around Homecoming weekend as that would coincide with ground breaking for the new library. It was thought that big ticket items could be solicited for a long-term raffle with the final drawing and silent auction to be held in October at an event such as a dinner/dance or some similar function.**

**There was also a discussion about setting a theme for the varying gift levels. It was suggested that if the “giving tree” theme was adopted, the various gift levels could be differentiated by different color leaves (green, bronze, silver and gold with the “apple” being the top level).**

**6. Other business.**

**The next meeting was scheduled for May 3**

**7. Adjournment.**

**The meeting was adjourned at 8:00.**

**ATTEST:**

**Cynthia H. Ketcham, Secretary**