

CALLAHAN SCHOOL BUILDING COMMITTEE

Meeting Minutes

MEETING PLACE: Callahan School Principal's Office

MEETING DATE: February 27, 2006

MEETING TIME: 6:30 PM

MEMBERS PRESENT:

David Brunetti

Mark Brizard

Roger Robert

Andre Auclair

Barry Lowe

Mike Coutu

MEMBERS/STAFF ABSENT:

None

STAFF/CONSULTANTS PRESENT:

Karen Ostroff, Ex-Officio

David DeQuattro, RGB

Nancy Binns, Town Council Liaison

Barbara A. VonVillas, School Dept.

Mary Karmozyn, School Committee Chair

John Mainville, Town Finance Director

Dawn Bailey, Clerk of the Committee

Russell Jennings, Clerk of the Works

Gordon Richardson, School Department

STAFF/CONSULTANTS ABSENT:

OTHERS PRESENT:

Kevin Thibodeau, Project Manager, Lusi Construction

CALL TO ORDER: Meeting called to order at 6:32 PM

APPROVAL OF MINUTES:

Request to approve the minutes for the 1/30/2006 meeting

A motion to approve the minutes for the 1/30/06 meeting was made by Mark Brizard and seconded by Mike Coutu. With no further discussion, the vote in favor was unanimous.

A request to amend the agenda was made by David Brunetti. The request was to add the topic of update, discussion, and action relative to the traffic flow pattern on Foster and Maple Streets to old business as item # 5. A request was also made to move item # 1, playground layout alternative under new business, to be included as part of unfinished business item # 1.

A motion was made by Mark Brizard to accept the amended agenda and seconded by Barry Lowe. With no further discussion, the vote in favor was unanimous.

APPROVAL OF INVOICES –

Invoice # 3 from Dawn Bailey, Clerk to the Committee for \$57.50.

A motion was made by Mark Brizard to accept invoice #3 from Dawn Bailey for \$57.50 and seconded by Mike Coutu. With no further discussion, the vote in favor was unanimous.

Invoice # 14 from RGB in the amount of \$10,145.45 for Value Engineering work related to Callahan School Building Committee approved items from the deduction proposals list offered by Lusi Construction. Specifically work related to the clock tower, alternative to AC in the new gymnasium, changes to the drop off/parking scenario and associated effects on scope of the drainage design.

A motion was made by Mark Brizard to accept invoice #14 from RGB for \$10,145.45 and seconded by Andy Auclair. With no further discussion, the vote in favor was unanimous.

CITIZENS COMMENT:

UNFINISHED BUSINESS

Playground Layout Alternative

A discussion was held in regards to changing the playground layout. Specifically, the playground would be shifted in a northerly direction such that it would still remain intact but would no longer occupy any of the exiting parking area. This would result in the omission of the cantilever gates, avoid potential traffic-related safety issues for students after normal school day hours, avoid any weather related

issues with operation of the cantilever gates, and restore the parking spaces that would have been taken up by the current design.

A motion was made by Mark Brizard and Seconded by Andy Auclair to have Lusi draw up the change to the playground. With no further discussion, the vote in favor was unanimous.

Discussion from Lusi Construction

Kevin Thibodeau, Lusi Construction stated that there will be a need to do exploratory work at the top landing step of the '36 building to determine what needs to be done. This was not part of the scope. He stated that this would be considered a change order.

A motion was made by Roger Robert to perform the exploratory work to address the front landing issue and to itemize an estimate to repair. The motion was seconded by Mark Brizard. With no further discussion, the vote in favor was unanimous.

Discussion was held relative to the gutters. As of this time, there is no estimate.

Discussion was held in regards to whether or not the stipulation for inclusion of the cost of painting the 1973 building, as part of the base bid, was in the contract. Per Kevin T. of Lusi, it is not in the contract and will be handled by owner. The committee is requesting actual cost to paint 73 bldg. classrooms and closets including replacement of acoustic ceiling tiles, fire rated glass for 73 bldg. and hallway overlook.

Lusi Contract

A discussion was held relative to accepting the contract with Lusi Construction in the amount of \$5,898,987.00.

A motion was made by Mark Brizard and seconded by Mike Coutu to accept the contract with Lusi Construction in the amount of \$5,898,987.00. With no further discussion, the vote in favor was unanimous.

Pencil requisitions will be held the 3rd Friday of each month to be reviewed by Russell Jennings, Clerk of the Works and Committee members for approval at the Committee's monthly meeting which is held the 4th Monday of the month.

Playground – Per Karen, there is no update to report on the playground equipment at this time.

Dave Brunetti made a clarification in regards to the flagpole. A new flagpole is part of the contract and the Committee will not need to repair/paint the existing one.

Traffic pattern – A letter was received from Richard Bernardo, Director of DPW in which he reported the results from meetings/discussion with Laidlaw Bus Company and the Burrillville Police Department. The recommendation is that intersections between Foster Street and Maple Street with Chapel Street should be

avoided and that intersections of Foster Street and Maple Street with Callahan School Street would be best as this option affords much better intersection corner radii and pavement widths, allowing large vehicle access without crossing the centerline on the major roadway. The Committee also discussed the previous proposal of restricting the traffic flow to one-way at designated times during the morning and afternoon periods on Foster and Maple Streets. Due to the consensus that it would be difficult to enforce such restrictions, the Committee agreed to not move forward with this proposal.

NEW BUSINESS

Renovation and Addition Project Summaries

The renovation and addition project summary sheets that were requested at the last meeting were generated by RGB, but were not available for the meeting. They will be available at the next meeting.

Open Meetings Act

A discussion was held in regards to receiving clarification of the Open Meetings Act (OMA). In addition to the articles provided to the Committee on the topic of the OMA, David Brunetti provided the Committee with his comments based on a discussion that he had with Solicitor Kane on the topic. One of the points made was that the Solicitor recommended that if the Committee should choose to continue with a Public Comment period, then the Committee should develop a policy on the matter and attach such to the agenda.

During discussion, Mike Coutu stated that there should be a standard

on how long someone should be able to speak. Roger Robert stated that he thinks that in order for someone other than the Committee to speak at a meeting, that person should request to be placed on the agenda and continue with the citizens comment section of the agenda.

A motion to set a policy to be adopted by the committee in regards to the open meeting act was made by Roger Robert and seconded by Mark Brizard. With no further discussion, the vote in favor carries.

GENERAL DISCUSSION

Gordon Richardson stated that the department of health has approved the asbestos abatement plan.

Karen Ostroff stated that the EPA has a grant related to improvements to the school environment for which we may qualify.

ADJOURN

A motion was made by Andy Auclair and seconded by Mike Coutu to adjourn the meeting at 8:45 PM. With no further discussion, the vote in favor was unanimous.

MINUTES APPROVED BY:

David Brunetti, Committee Chair Mark Brizard, Vice Chair

Date: _____

Date filed with Town Clerk: _____

Next Meeting Date: March 13, 2006