

BUDGET COMMITTEE MEETING MINUTES

Thursday March 15, 2012

THE MEETING WAS CALLED TO ORDER at 7:00pm by Budget Committee Chairperson Mr. Vadenais.

ROLL CALL 7:00pm: Present were Mrs. Vallee, Mrs. Bartomioli, Mr. Puccetti, Mr. Vadenais

MOTION TO APPROVE THE MINUTES of the March 7th meeting was made by Mrs. Bartomioli, seconded by Mrs. Vallee and unanimously approved.

OLD BUSINESS:

MEETING DATES: North Smithfield Fire Department has rescheduled to meet with the Budget Committee March 29th

NEW BUSINESS:

1) Darleen Bourgette was in attendance to present the 2012-2013 FY Municipal Court Budget with the following comments/discussion:

- Temporarily the acting Administrator is Officer Sharon Pagliarini until someone has been selected by the Town Council. This position**

is a paid stipend.

- Position of Court Clerk is completely separate from the duties performed for the Police Dept.

Q. Mr. Puccetti: How is it overtime is not being paid for working 2 positions in Town?

A. Ms. Bourgette: Work for both positions is a total of 37 ½ hrs. Normally there are only two court sessions per month. Court is held when there is a minimum of 4 cases scheduled.

Q. What is the Court Administrators role?

A. Ms. Bourgette: Until the position is permanently filled there are not really any defined roles or responsibilities. Will be observing what is done in the Lincoln and Cumberland courts.

Q. Mr. Puccetti: How much of the revenue goes to the State?

A. Ms. Bourgette: 34% is sent to the State

2) Mr. Ericson Town Planner was in attendance to present the 2012-2013 FY Planning Department budget with the following comments/discussions:

- Mr Ericson submitted what his intentions are for a G.I.S. (Geographic Information System) Planning Center. His feelings are that once everything is in place, North Smithfield will become more desirable to potential incoming businesses.

- **Mr. Ericson feels the \$6,800.00 increase in salary for the G.I.S. Specialist/Administrative Assistant is necessary to retain this person and keep her from seeking employment in private industry. Mr. Puccetti commented that on top of her salary we spend north of \$20,000.00 in benefits for this person.**
- **859 catch basins have been identified none of these on State roads.**
- **Mr. Ericson identified the grant received for \$530,000. towards energy efficiency through collaboration with the Schools.**

Q. Mr. Vadenais: Why are utility costs going up when we were supposed to see a decrease in cost?

A. Mr. Ericson: It is still within the 1 year of the performance contract.

• **Mr. Ericson feels that without a grant writer hundreds of thousands of dollars were lost.**

Q. Mrs. Bartomioli: With the salary increase for the G.I.S. Specialist could she write grants?

A. Mr. Ericson: She is not trained to write grants and would not have the time.

Q. Mrs. Bartomioli: Could we get some figures over the last 5 years of potential grants that were available and what we actually did receive or loose out on?

NEXT MEETING:

Thursday March 22, 2012 at 7:00 pm at The Town Annex.

Motion to adjourn the meeting at 8:45pm was made by Mr. Puccetti, seconded by Ms. Vallee and unanimously approved.

Minutes respectfully submitted,

Terri Bartomioli