

**TOWN OF NORTH SMITHFIELD, RHODE ISLAND
SEWER COMMISSION MEETING MINUTES**

Meeting Date: February 18, 2015

7:00 PM

Mr. Winkleman - The regular meeting of the Town of North Smithfield Sewer Commission was called to order on Wednesday, February 18, 2015 at 7:00 P.M. at Kendall Dean School.

Pat Paul, SC Secretary and Russ Carpenter, Superintendent were not present for the meeting.

1. ROLL CALL

In attendance: Mr. Russell Houde, Jr., Mr. John Winkleman and Mr. William Devereaux. Ms. Paulette Hamilton, Town Administrator, and Maura Beck, W&S Coordinator was also present.

2. ELECT A CHAIR PERSON / VICE CHAIR AND SECRETARY TO THE COMMISSION

Mr. Winkleman for election of Officers passes the Chair to M. Beck. M. Beck entertains motion for nominees.

MOTION by Mr. Devereaux to nominate Mr. Houde for Chair. Mr. Houde respectfully declined the nomination.

MOTION by Mr. Houde, seconded by Mr. Devereaux and voted unanimously on a 3-0 vote to elect Mr. Winkleman as Chair of the Sewer Commission.

MOTION by Mr. Devereaux, seconded by Mr. Winkleman voted unanimously on a 3-0 vote to elect Mr. Houde as Vice Chair of the Sewer Commission.

MOTION by Mr. Houde, seconded by Mr. Winkleman voted unanimously on a 3-0 vote to elect Mr. Devereaux as Secretary of the Sewer Commission.

There exist two (2) open positions of the Commission for which the TC is seeking volunteers.

3. ACCEPTANCE OF MINUTES

Commission accepted minutes. Mr. Winkleman requests that future minutes be of a more condensed version. All parties were in agreement.

4. REPORT FROM SUPERINTENDENT AND SEWER/WATER COORDINATOR

M. Beck presented report in absence of Superintendent. "Slow

month” overall; pump flows normal; no service calls for grinder pumps; 2 supplemental sewer use bills sent out. Report also included an attachment dated 29 January 2015 which addressed several questions from previous SC meeting regarding Rock Cliff Farms.

Issue regarding request for abatement for Ms. Hagan and Ms. Morris will be going back to TC. It was not clear as to the specifics of the deferral (i.e. assessment and user fees?) that the TC had approved. M. Beck to leave bills on hold and follow through with TC on this.

M. Beck provided a spreadsheet depicting the grinder pump fails / repairs by date, addresses / locations and issue addressed. Several locations have had multiple similar problems. This spreadsheet will be maintained and provided at future SC meetings.

MOTION by Mr. Houde to and seconded by Mr. Winkleman to move Agenda Item 6 to 5 and all other items would move down one; voted unanimously on a 3-0 aye vote.

6. INDUSTRIAL DRIVE DEVELOPMENT CO., LLC

Attorney Brainsky appeared before Board to present and discuss his correspondence of 5 February 2015. This was related to request for credit of sewer infrastructure that was removed from Ordinance that removed this provision. Board had previously granted deferral of assessment fees for this property until Sewer Ordinance is revised.

At this time, requesting additional deferral(s) for tie in fees for development pending Ordinance amendment.

MOTION by Mr. Houde, seconded by Mr. Winkleman and voted unanimously on a 3-0 vote to grant deferral of tie in fees for property related to Industrial Drive Development Co., LLC pending revision sewer Ordinance and determination of applicability of such section for credits for infrastructure.

MOTION by Mr. Houde to and seconded by Mr. Winkleman to move Agenda Item 7 to 6 and all other items would move down one; voted unanimously on a 3-0 aye vote.

7. ENGAGING TOWN SOLICITOR OR HIS DESIGNEE FOR THE SEWER COMMISSION / ENTERPRISE FUND

Mr. Winkleman wanted to ensure that all SC members were aware that request for having Town Solicitor at SC meeting would result in cost to SC. The SC had requested that the Town Solicitor or designee attend all meetings. All parties agreed and a provision was previously provided in the Town's operating budget for this purpose.

MOTION by Mr. Houde to and seconded by Mr. Winkleman to move Agenda Item 8 to 7 and all other items would move down one; voted unanimously on a 3-0 aye vote.

8. FY 2014-2015 BILL FROM WOONSOCKET FOR BOND 2013A AND 2014 A REPAYMENT

Item was Tabled as Mr. Carpenter was not present. This will be addressed next meeting.

MOTION by Mr. Devereaux and seconded by Mr. Winkleman to move Agenda Item 9 to 8 and all other items would move down one; voted unanimously on a 3-0 aye vote.

9. GRINDER PUMP EXTENSION OF WARRANTY

M. Beck indicated that the extension of warranty letters were sent out notifying parties that Town warranty provision for grinder pumps will expire in April 2015.

MOTION by Mr. Houde, seconded by Mr. Devereaux and voted unanimously on a 3-0 vote to extend Town warranties to sewer users with grinder pumps for additional 3 months or until July 1, 2015.

MOTION by Mr. Houde to and seconded by Mr. Devereaux to move Agenda Item 10 to 9 and all other items would move down one; voted unanimously on a 3-0 aye vote.

10. GRINDER PUMP ANALYSIS

Mr. Winkleman stated that SC must take warranty extension into consideration for all users with grinder pumps in Town. It appears that a series of pumps from 1A/1B were problematic which we are dealing with now. Also, if cover grinder pumps with Town warranty it should be noted that they are on private property. This could be a potential issue with liability. Need R. Carpenter and Town Solicitor present to discuss this further. Table this issue until next meeting.

5. HORSLEY & WITTEN STATUS UPDATE

Russ Chateneauf of Horsley Witten provided a detailed power point presentation related to HW's ongoing efforts for update of the Ordinance amendment. A copy of this power point presentation is available for review at Town offices (see M. Beck). A written update /status report was provided to SC members as well as a handout of the power point slides.

The presentation concentrated on the efforts and findings with regard to the development of "Out of District Fees" and the language related to "credits for private financed sewers" language in the Ordinance. HW reviewed and compared North Smithfield fees with other communities in the State; and provided recommendations for consideration with regard to the sewer credit language.

HW will be returning at a future SC meeting with final conclusions

and recommendations.

11. CORRESPONDENCE AND COMMUNICATIONS

No correspondence this month.

12. OLD BUSINESS

There was no old business.

13. NEW BUSINESS

There is no new business.

14. OPEN FORUM

MOTION by Mr. Winkleman, seconded by Mr. Houde and voted unanimously on an 3-0 aye vote to adjourn the meeting at 8:15 pm.

The meeting was adjourned at 8:15 pm.

Prepared by:

Russell Houde, Jr.

Sewer Commission Vice Chair