

From: Pat Paul

Sent: Friday, September 02, 2011 8:59 AM

To: Pat Paul

Subject: FW: revised minutes...haven't found the tapes yet

Subject: August 17, Minutes 7:00 PM

Pat, here are the minutes, I have listed them by the item number on the agenda:

Meeting called to order by Chairman Connolly at 7 PM. Guests present were Jim Wilcox, Robert Thurber and Joseph DeMayo. In the absence of Secretary Paul, Mr. Nordstrom took the minutes.

1. Roll Call

Members Present were Mariellen Sheridan, Tom McGee, Mike Connolly, Paul Nordstrom and Jim DeCelles.

2. Approval of Minutes

Motion by Mr. DeCelles, seconded by Mr. Nordstrom to accept and approve the April 28, 2011 minutes. Unanimous vote 4-0 (Tom McGee did not vote as he was not at meeting)

Motion by Paul Nordstrom, second by Tom McGee to accept the June 15, 2011 minutes. Unanimous vote (Jim DeCelles and Mariellen Sheridan did not vote as they were not at meeting).

3. Report from Superintendent

Mr. Carpenter was not present. Motion to table Superintendent's report from Mr. DeCelles, seconded by Mr. McGee. Vote was unanimous.

4. Report from Sewer/Water Coordinator

Report handed out to members. Mr. McGee questioned why failure of grinder pump at 54 Fountain St. was determined not to be covered by Warranty.

Mr. Wilcox explained that according to Mr. Russ Carpenter, the pump and housing was full of household grease and that was the reason for failure. Owner neglect is not covered by warranty.

Mr. DeMayo asked to speak and questioned how grease build-up in a residential dwelling could be so bad. Mr. DeCelles said this really was a town sewer department issue and not a sewer commission item. Mr. Wilcox indicated he did not have the details but that Mr. Carpenter did. He then asked why the taxpayers should have to pay for the extended warranties – he was advised that it was explained to him last month that the warranties would be part of the total project cost for the Phase IA/IB sewer district only and that it would be included in their assessments. Finally, Mr. DeMayo advised that at the August 1, 2011 meeting, the ownership of the Silver Pines Pump Station was going to be discussed and asked if the Sewer Commission would be present. Mr. Connolly advised that if requested, he would be at the

meeting if asked but that the sewer commission made a motion back in February of 2010 that the town take over the station.

Motion to accept the report made by Mr. Decelles, seconded by Mr. McGee. Vote was unanimous.

5. Phase IA/IB Sewer District Permits Tie-In Connections as of June 30, 2011

Mr. Wilcox indicated that a summary had previously been sent out to the Chair but that in his regular report he notes that as of June 30, 2011, there were 170 properties (190 EDUs) that were connected to the system. There were 29 properties (25.5 EDUs) that have not tied in. Thus, the final EDU count for Phase IA/IB was 215.5 EUDs.

Mr. Wilcox wanted to know who would send out the letters to those properties that had not connected. He was advised that at a meeting between the Town Administrator (Hamilton), Public Works Director, Town Council President (Yazbak), Chairman Connolly and Vice-Chair DeCelles, it was agreed that future letters regarding the sewer program would come from the town sewer department. Regarding penalties and the process to be followed, Mr. Nordstrom reminded all that the Town Administrator had previously sent out a letter under her signature to all users identifying the process to be followed. It was the feeling of the Sewer Commissioners that the letter went out this past November. Mr. Wilcox indicated he would look for the letter.

6. Joint Town Council Meeting Agenda Items for August 1, 2011

Mr. Connolly reported that the joint meeting was scheduled for August 1, 2011 and that he had gotten an email from the town clerk indicating that there two public hearings scheduled prior to our joint meeting and that in consultation with President Yazbak that the sewer commission need not be there until 8:30. Mr. Nordstrom indicated that he had gotten the same email and though that the implication was that we may not have time to have the joint meeting. Mr. Nordstrom read the email for all the sewer commissioners. A short discussion was held to request that the meeting be postponed. Mr. Connolly indicated he would follow up with the town clerk.

After discussion the agenda was tentatively listed as follows: (1) Facility Plan; (2) Sewer Use Ordinance/Sewer Assessments; (3) Final Assessment for Phase IA/IB; (4) Woonsocket Regional Plant upgrades/Rate Study; (5) Sewer Department as an enterprise fund; and (6) Sewer Cleaning contract.

Mr. Wilcox expressed his concern that one of the items to be discussed with the council on August 1 was the three year extended warranty. He felt that if the meeting were postponed, this would complicate the warranty issue. After discussion, a motion was made by Mr. Connolly and seconded by Mr. Decelles that “the sewer commission recommends to the town council that the previously approved three year extended warranty in the amount of \$63,000 be assessed to all users in Phase IA/IB as it is part of the total project

cost”

Under discussion, Mariellen Sheridan understood that the town was picking up the warranty. The others indicated it was fairly understood by the previous council that this is part of the project cost.

The vote on the motion was unanimous.

The commissioners decided that these topics would be an opportunity to educate/update the new town councilors. It was tentatively decided that each of the sewer commissioners would have an item to present.

7. Correspondence and Communication

Motion to accept and place on file by Mr. Nordstrom, seconded by Mrs. Sheridan. Vote was unanimous to place all correspondence on file.

8. Old Business

There was no new business

9. New Business

Commissioner Decelles asked if we had ever received any correspondence on the cost of the upgrades at the Woonsocket Regional Facility. Mr. Wilcox indicated the Town Administrator had gotten a letter and that he would forward it to the sewer commission.

10. Open Forum

Mr. Thurber asked if the extended warranty was going to be based on the EDUs. The simple answer was that the warranty was based on the number/type of pumps and that the total price came up to \$63,000. This price was going to be considered part of the total project price and as such, paid for as part of the assessments. After some further discussion Mr. Thurber indicated his question was answered.

11. Adjourn

Motion by Mr. Decelles to adjourn, seconded by Mr. McGee. The meeting adjourned at 7:59 PM.

Paul E. Nordstrom, PE

Patricia Paul

Director of Operations and Engineering

Sewer Commission Secretary

Narragansett Bay Commission

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