

PERSONNEL HEARING BOARD MINUTES

MONDAY, MAY 7, 2007

The meeting was called to order at 4:05 PM and had been posted in accordance with the Rhode Island Open Meetings Law.

In attendance were Chairperson Robert Dodd, Member Manny Sousa, Director Raymond G. Benoit, and Director of Parks & Recreation, Joe Crook.

On a motion by Robert Dodd and seconded by Manny Sousa the Board voted unanimously to accept the minutes of the March 26, 2007 meeting as presented.

The Board reviewed and signed Eligibility Lists for:

Landscape Laborer The Parks & Recreation Director is requesting the removal

of four candidates from the Landscape Laborer list due to their lack of 3-5 years of landscaping experience. The Chair asked to have a form signed by the City Manager, Department Head, Affirmative Action Officer, and the Human Resources Director in order to remove the candidates from the list.

On a motion by Robert Dodd, seconded by Manny Sousa: to table the matter until we get the signed forms; motion

passed unanimously.

The Board reviewed and signed Certification Lists for:

Dispatcher On a motion by Manny Sousa, seconded by Robert Dodd; motion passed unanimously.

The Board reviewed the following lists for extension:

Highway Leadworker On a motion by Manny Sousa, seconded by Robert Dodd; to extend the list for the first six months. Passed unanimously.

Water Utility Office Manager On a motion by Manny Sousa, seconded by Robert

Dodd; not to extend list for the second six months.

Passed unanimously.

Billing & Customer Service Representative On a motion by Robert Dodd, seconded by

Manny Sousa; to extend list for the second six months. Passed unanimously.

Library Aide On a motion by Robert Dodd, seconded by Manny Sousa; to extend list for the first six months. Passed unanimously.

Welder On a motion by Manny Sousa, seconded by Robert Dodd; to extend list for the first six months. Passed

unanimously.

Auto Mechanic I On a motion by Manny Sousa, seconded by Robert Dodd; not to extend list. Passed unanimously.

Animal Control Officer/Pound Keeper On a motion by Robert Dodd, seconded by

Manny Sousa; to extend list for the second six months. Passed unanimously.

The meeting adjourned at 5:00 PM.