

**6/13/07 LIBRARY BUILDING COMMITTEE**

**REGULAR MEETING MINUTES**

**TAKEN BY: LISA RABIDEAU, LBC CLERK**

**RECORDED BY: LISA RABIDEAU, LBC CLERK**

**MINUTES APPROVED ON JULY 11, 2007**

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**DATE: Wednesday, June 13, 2007**

**TIME: 6:30 pm**

**PLACE: JESSE SMITH MEMORIAL LIBRARY, 144 HARRISVILLE  
MAIN STREET, HARRISVILLE, RI**

**MEMBERS PRESENT: James Moran, David Ketcham, Robert Martel,  
G. Wayne Miller\*, Victor Antonello, Michael Magnan**

**MEMBERS ABSENT: Christopher Blakely**

**OTHERS PRESENT: Daniel Joubert, Clerk of the Works; Sandra  
Mundy, JMS Librarian; Pamela Choi Redfern, NCA**

**AUDIO TAPE: Started by Lisa Rabideau at 6:31 p.m.**

**CALL TO ORDER: Meeting was called to order by Victor Antonello  
at 6:31 p.m.**

**\*NOTE THAT G. WAYNE MILLER ARRIVED AT MEETING AT 6:44 PM  
AND DEPARTED AT 9:01 PM**

**1. PREVIOUS MINUTES**

**That the question of accepting the minutes of May 9, 2007 (regular  
meeting) and the question of dispensing with the reading of said**

minutes now be taken up.

**VOTED:** To accept the minutes of the May 9, 2007 (regular meeting) and dispense with the reading of said minutes. **MOTION BY:** James Moran **SECONDED:** David Ketcham **THOSE VOTING FOR THE MOTION:** James Moran, David Ketcham, Robert Martel, Michael Magnan **VOTING AGAINST:** none **ABSTAINED:** Victor Antonielli

## **2. UNFINISHED BUSINESS**

**VOTED:** To hold LBC-133 and carry on with agenda until vendors arrive. **MOTION BY:** David Ketcham **SECONDED:** James Moran **THOSE VOTING FOR THE MOTION:** James Moran, David Ketcham, Robert Martel, Victor Antonielli, Michael Magnan **VOTING AGAINST:** none

**LBC-144 Request from Dan Joubert to discuss and take action on Alternate #8 – Use stockpiled granite along East Avenue sidewalk as a barrier along planting area.**

**Note that change requests for this item are listed as LBC-172 & 173.**

**VOTED:** To table. **MOTION BY:** Robert Martel **SECONDED:** James Moran **THOSE VOTING FOR THE MOTION:** James Moran, David Ketcham, Robert Martel, Victor Antonielli, Michael Magnan **VOTING AGAINST:** none

**LBC-146 Request from Vic Antonielli to discuss the practice of audio taping LBC meetings.**

**VOTED:** To cease practice of audio taping meetings unless administrative clerk is not present. **MOTION BY:** David Ketcham **SECONDED:** James Moran **THOSE VOTING FOR THE MOTION:**

**James Moran, David Ketcham, Robert Martel, Victor Antonielli, Michael Magnan VOTING AGAINST: none**

**LBC-156 Discuss and take action on Change Request #53 from E. W. Burman (dated 4/17/07) in the amount of \$23,203 relative to Furnishing & Installing Additional Riverwalk Fencing.**

**VOTED: To table. MOTION BY: David Ketcham SECONDED: James Moran THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, Victor Antonielli, Michael Magnan**

**VOTING AGAINST: none**

**VOTED: To reconsider item LBC-133 at this time. MOTION BY: David Ketcham SECONDED: James Moran THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, Victor Antonielli, Michael Magnan VOTING AGAINST: none**

**LBC-133 Discuss and take action on shelving proposals.**

**6:41 pm: Richard Tucker and Chip Hagy of Tucker Library Interiors provided thorough presentation including history of company and biographies of themselves. They outlined the specifics of their proposal and answered several questions posed by committee. Their presentation was completed at 7:44 pm.**

**NOTES: G. Wayne Miller arrived at meeting at 6:44 pm. Also, committee took a 10 minute break after conclusion of first presentation.**

**7:44 pm: Carlos Cantamessa of Estey Library Shelving provided presentation at this time. He outlined the background of his company and then proceeded to give a detailed description of his product and his quote. He answered all questions posed by committee members.**

**Cantamessa concluded his presentation at 8:26 pm.**

**Determined that a meeting is needed specifically to decide this issue.**

**VOTED: To table this item until special meeting June 27, 2007.**

**MOTION BY: James Moran      SECONDED: Wayne Miller      THOSE**

**VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, Victor Antoniello, Michael Magnan, Wayne Miller      VOTING**

**AGAINST: none**

### **3. NEW BUSINESS**

**LBC-158 Request from David Ketcham to discuss removal of trees growing through river wall.**

**Pamela Choi Redfern will request a cost estimate for this item.**

**NO ACTION TAKEN**

### **4. INVOICES & EXPENSES**

**LBC-159 Discuss and take action on approval of General Contractor's Requisition #11 (dated 5/31/2007) in the amount of \$820,167.25 for contractor services.**

**VOTED: To PAY INVOICE as written. MOTION BY: David Ketcham**

**SECONDED: James Moran      THOSE VOTING FOR THE MOTION:**

**James Moran, David Ketcham, Robert Martel, Victor Antoniello, Michael Magnan, Wayne Miller      VOTING AGAINST: none**

**LBC-160 Discuss and take action on INVOICE # 7054 from Newport Collaborative (dated 5/16/07) in the amount of \$3550.60 for professional services.**

**Pamela Choi Redfern noted that future monthly invoices from NCA**

**will be at a higher amount to reflect the acceleration of the schedule.**

**VOTED: To PAY INVOICE as written. MOTION BY: James Moran**

**SECONDED: Robert Martel THOSE VOTING FOR THE MOTION:**

**James Moran, David Ketcham, Robert Martel, Victor Antonello,  
Michael Magnan, Wayne Miller VOTING AGAINST: none**

**LBC-161 Discuss and take action on INVOICE # 1017648.005 from  
Jaques Whitford (dated 5/18/07) in the amount of \$666.80 for  
professional services.**

**VOTED: To PAY INVOICE as written. MOTION BY: James Moran**

**SECONDED: David Ketcham THOSE VOTING FOR THE MOTION:**

**James Moran, David Ketcham, Robert Martel, Victor Antonello,  
Michael Magnan, Wayne Miller VOTING AGAINST: none**

**LBC-162 Discuss and take action on INVOICE #20 from Lisa Rabideau  
(dated 5/13/07) in the amount of \$530.33 for clerk services.**

**VOTED: To PAY INVOICE as written. MOTION BY: James Moran**

**SECONDED: David Ketcham THOSE VOTING FOR THE MOTION:**

**James Moran, David Ketcham, Robert Martel, Victor Antonello,  
Michael Magnan, Wayne Miller VOTING AGAINST: none**

**LBC-163 Discuss and take action on INVOICE #21 from Lisa Rabideau  
(dated 5/27/07) in the amount of \$122.01 for clerk services.**

**VOTED: To PAY INVOICE as written. MOTION BY: David Ketcham**

**SECONDED: James Moran THOSE VOTING FOR THE MOTION:**

**James Moran, David Ketcham, Robert Martel, Victor Antonello,  
Michael Magnan, Wayne Miller VOTING AGAINST: none**

**LBC-164 Discuss and take action on INVOICE #22 from Lisa Rabideau**

**(dated 6/10/07) in the amount of \$565.53 for clerk services.**

**VOTED: To PAY INVOICE as written. MOTION BY: James Moran**

**SECONDED: Wayne Miller THOSE VOTING FOR THE MOTION:  
James Moran, David Ketcham, Robert Martel, Victor Antonello,  
Michael Magnan, Wayne Miller VOTING AGAINST: none**

**LBC-165 Discuss and take action on INVOICE #4207 from Daniel  
Joubert (dated 6/4/07) in the amount of \$162.50 for Clerk of the Works  
monthly expenses.**

**VOTED: To PAY INVOICE as written. MOTION BY: James Moran**

**SECONDED: David Ketcham THOSE VOTING FOR THE MOTION:  
James Moran, David Ketcham, Robert Martel, Victor Antonello,  
Michael Magnan, Wayne Miller VOTING AGAINST: none**

**LBC-166 Discuss and take action on REMINBURSEMENT REQUEST  
from Cindy Ketcham (dated 5/18/07) in the amount of \$6 for additional  
payment to USPS for increase in Post Office Box fee.**

**VOTED: To PAY EXPENSE REIMBURSEMENT as written. MOTION  
BY: James Moran SECONDED: Robert Martel THOSE VOTING FOR  
THE MOTION: James Moran, Robert Martel, Victor Antonello,  
Michael Magnan, Wayne Miller VOTING AGAINST: none**

**ABSTAINED: David Ketcham**

## **5. CHANGE ORDERS**

**LBC-167 Discuss and take action on Change Request #24 from E. W.  
Burman (dated 5/21/07) in the amount of \$4799 relative to Petroleum  
Soil Removal Allowance.**

**VOTED: To APPROVE change request as written. MOTION BY: David  
Ketcham SECONDED: James Moran THOSE VOTING FOR THE**

**MOTION:** James Moran, David Ketcham, Robert Martel, Victor Antoniello, Michael Magnan, Wayne Miller **VOTING AGAINST:** none  
**LBC-168** Discuss and take action on Change Request #47-Rev 1 from E. W. Burman (dated 5/14/07) in the amount of -\$3300 (a credit) relative to Credit Remaining - Scope on Demolition.

**VOTED:** To APPROVE change request as written. **MOTION BY:** James Moran **SECONDED:** Michael Magnan **THOSE VOTING FOR THE**

**MOTION:** James Moran, David Ketcham, Robert Martel, Victor Antoniello, Michael Magnan, Wayne Miller **VOTING AGAINST:** none  
**LBC-169** Discuss and take action on Change Request #50 from E. W. Burman (dated 5/7/07) in the amount of -\$1675 (a credit) relative to Cost Implications from Floor Finish Changes.

**VOTED:** To APPROVE change request as written. **MOTION BY:** James Moran **SECONDED:** Michael Magnan **THOSE VOTING FOR THE**

**MOTION:** James Moran, David Ketcham, Robert Martel, Victor Antoniello, Michael Magnan, Wayne Miller **VOTING AGAINST:** none

**\*NOTE FROM CLERK – G. Wayne Miller** departs at this point in meeting – 9:01 p.m.

**LBC-170** Discuss and take action on Change Request #54 from E. W. Burman (dated 5/7/07) in the amount of \$3349 relative to Water Line Future Connection.

Noted that Vic Antoniello had already given field approval on this change request.

**VOTED:** To APPROVE change request as written. **MOTION BY:** James Moran **SECONDED:** Michael Magnan **THOSE VOTING FOR THE**

**MOTION:** James Moran, David Ketcham, Robert Martel, Victor Antoniello, Michael Magnan **VOTING AGAINST:** none

**LBC-171** Discuss and take action on Change Request #55 from E. W. Burman (dated 4/12/07) in the amount of -\$8768 (a credit) relative to Negotiated Cost Change to Change Proposal C-20.

**VOTED:** To APPROVE change request as written. **MOTION BY:** James Moran **SECONDED:** Michael Magnan **THOSE VOTING FOR THE**

**MOTION:** James Moran, David Ketcham, Robert Martel, Victor Antoniello, Michael Magnan **VOTING AGAINST:** none

**LBC-172** Discuss and take action on Change Request #57 from E. W. Burman (dated 5/7/07) in the amount of \$5505 relative to Updated Pricing for Add Alternate #8 - Landscaping.

**VOTED:** To TABLE until July meeting. **MOTION BY:** James Moran **SECONDED:** David Ketcham **THOSE VOTING FOR THE MOTION:**

James Moran, David Ketcham, Robert Martel, Victor Antoniello, Michael Magnan **VOTING AGAINST:** none

**LBC-173** Discuss and take action on Change Request #60 from E. W. Burman (dated 5/8/07) in the amount of \$1685 relative to Relocating Granite Stones Adjacent East Avenue.

**VOTED:** To TABLE until July meeting. **MOTION BY:** David Ketcham **SECONDED:** Robert Martel **THOSE VOTING FOR THE MOTION:**

James Moran, David Ketcham, Robert Martel, Victor Antoniello, Michael Magnan **VOTING AGAINST:** none

**LBC-174** Discuss and take action on Change Request #61 from E. W. Burman (dated 5/8/07) in the amount of \$1072 relative to Removal of Existing Concrete Foundation Interfering with 30" Drain Line.

**VOTED: To APPROVE change request as written. MOTION BY: Robert Martel SECONDED: David Ketcham THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, Victor Antoniello, Michael Magnan VOTING AGAINST: none**

**LBC-175 Discuss and take action on Change Request #62 from E. W. Burman (dated 5/29/07) in the amount of \$2631 relative to Grading/Draining Modifications Behind Retaining Wall.**

**Vic Antoniello notes that this is the retaining wall behind the Millhouse Restaurant.**

**VOTED: To APPROVE change request as written. MOTION BY: James Moran SECONDED: David Ketcham THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, Victor Antoniello, Michael Magnan VOTING AGAINST: none**

**LBC-176 Discuss and take action on Change Request #63 from E. W. Burman (dated 6/6/07) in the amount of \$4277 relative to Burrillville Sewer Commission Fee.**

**Noted that the connection fee was waived and that this fee is for engineering and consulting costs.**

**VOTED: To APPROVE change request as written. MOTION BY: Robert Martel SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, Victor Antoniello, Michael Magnan VOTING AGAINST: none**

**LBC-177 Discuss and take action on Change Request #64 from E. W. Burman (dated 6/6/07) in the amount of \$8395 relative to Furnishing**

## **& Installing Water Meter on Fire Protection Services.**

**VOTED: To APPROVE change request as written. MOTION BY: David Ketcham**  
**SECONDED: James Moran** **THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, Victor Antoniello**  
**VOTING AGAINST: Michael Magnan**

**LBC-178 Discuss and take action on Change Request #65 from E. W. Burman (dated 6/6/07) in the amount of \$1342 relative to Wood Lockers.**

**VOTED: To APPROVE change request as written. MOTION BY: James Moran**  
**SECONDED: Robert Martel** **THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, Victor Antoniello, Michael Magnan**  
**VOTING AGAINST: none**

**LBC-179 Discuss and take action on Change Request #66 from E. W. Burman (dated 6/12/07) in the amount of \$7013 relative to Painting of Wood Truss Steel Connection Plates.**

**Pamela Choi Redfern displayed a color palette of the main reading room at this time.**

**VOTED: To APPROVE change request as written. MOTION BY: David Ketcham**  
**SECONDED: James Moran** **THOSE VOTING FOR THE MOTION: James Moran, David Ketcham, Robert Martel, Victor Antoniello, Michael Magnan**  
**VOTING AGAINST: none**

## **6. REPORTS**

### **A. ARCHITECT**

**Pamela Choi Redfern complimented both Sherman and Burman for an**

**excellent job. She also showed signage samples for building and notes that it is time to begin thinking about furniture purchase.**

**B. CLERK OF THE WORKS**

**Clerk of the Works Weekly Site Report 5/3/07**

**Clerk of the Works Weekly Site Report 5/10/07**

**Clerk of the Works Weekly Site Report 5/17/07**

**Clerk of the Works Weekly Site Report 5/24/07**

**Clerk of the Works Weekly Site Report 6/1/07**

**Dan Joubert notes that building completion is now scheduled for the end of November!**

**VOTED: To receive and file all. MOTION BY: David Ketcham**

**SECONDED: James Moran THOSE VOTING FOR THE MOTION:**

**Victor Antoniello, James Moran, David Ketcham, Robert Martel,**

**Michael Magnan VOTING AGAINST: none**

**C. GENERAL CONTRACTOR**

**Minutes from 5/10/07**

**Minutes from 5/17/07**

**Minutes from 6/1/07**

**VOTED: To receive and file all. MOTION BY: David Ketcham**

**SECONDED: James Moran THOSE VOTING FOR THE MOTION:**

**Victor Antoniello, James Moran, David Ketcham, Robert Martel,**

**Michael Magnan VOTING AGAINST: none**

**D. ENVIRONMENTAL CONTRACTOR NOT HERE**

**E. PLANNING DEPARTMENT NOT HERE**

**F. LIBRARY ADMINISTRATION NONE**

**G. LIBRARY FUNDRAISING COMMITTEE NOT HERE**

**H. BUDGET UPDATE NONE**

**7. CORRESPONDENCE/COMMUNICATIONS**

**A. REQUEST(S) FOR INFORMATION TO BE RECEIVED NONE**

**B. REVIEW AND ACT ON CORRESPONDENCE/COMMUNICATIONS**

**-Letter (dated 5/24/07) to Keith Lang of Champlin Foundations, from Sandra Mundy regarding grant request for \$250,000.**

**-Updated Change Request Log (dated 5/17/07) from E.W. Burman.**

**- UIC Closure Report from Lincoln Environmental (dated 5/15/07) as submitted to DEM.**

**VOTED: To receive and file all. MOTION BY: James Moran**

**SECONDED: David Ketcham THOSE VOTING FOR THE MOTION:**

**Victor Antonello, James Moran, David Ketcham, Robert Martel, Michael Magnan VOTING AGAINST: none**

**8. GENERAL DISCUSSION OF PROJECT**

**NONE**

**9. THIS MEETING WAS ADJOURNED AT 9:45 PM**

**VOTED: To adjourn. MOTION BY: David Ketcham SECONDED:**

**James Moran THOSE VOTING FOR THE MOTION: Victor Antonello, James Moran, David Ketcham, Robert Martel, Michael Magnan**

**VOTING AGAINST: none**

**MINUTES**

**CERTIFIED**

**BY:**

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**Lisa Rabideau, Clerk to LBC Date**

**MINUTES**

**APPROVED:**

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**Victor Antonello, LBC Chairman    Date**

**NOTES FROM COMMITTEE CLERK:**

- 1. A SPECIAL MEETING OF THE LBC WILL BE HELD ON WEDNESDAY, JUNE 27, 2007 AT 6:30 P.M. AT THE JESSE SMITH LIBRARY**
- 2. THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, JULY 11, 2007 AT 6:30 P.M. AT THE OAKLAND MAPLEVILLE FIRE DEPARTMENT**
- 3. THIS MEETING WAS PARTIALLY AUDIO-TAPED. THE CASSETTE WILL BE FILED WITH MEETING PACKET IN THE TOWN HALL.**