

**11/20/06 LIBRARY BUILDING COMMITTEE
REGULAR MEETING MINUTES
TAKEN BY: LISA RABIDEAU, LBC CLERK
MINUTES APPROVED ON: 12/13/2006**

DATE: MONDAY, NOVEMBER 20, 2006

TIME: 6:30 pm

PLACE: BURRILLVILLE TOWN HALL, 105 HARRISVILLE MAIN STREET, HARRISVILLE, RI

MEMBERS PRESENT: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran, Michael Magnan, Christopher Blakely

MEMBERS ABSENT: none

OTHERS PRESENT: Daniel Joubert, Clerk of the Works; Tom Kravitz, Burrillville Town Planner; Sandra Mundy, JMS Librarian

AUDIO TAPE: Started by Lisa Rabideau, LBC Clerk at 6:30 p.m.

CALL TO ORDER: Meeting was called to order by Victor Antoniello, Chairman, at 6:30 p.m.

1. PREVIOUS MINUTES

Note that an updated “page 2” of these minutes (with three minor edits) was passed out to members before this vote.

VOTED: To accept the minutes of the November 9, 2006 regular meeting as presented and dispense with the reading of said minutes.

MOTION BY: James Moran SECONDED: David Ketcham THOSE VOTING FOR THE MOTION: Victor Antonello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran, Michael Magnan, Christopher Blakely VOTING AGAINST: none

2. UNFINISHED BUSINESS

LBC-028 Discuss and take action on 36" drain line.

It was noted that this item is also listed on this agenda as a specific change request (LBC-056) in the amount of \$106,534. Dan Joubert handed out revised copy of that request with a new amount of \$89,575. Extensive discussion on this topic included questions regarding the impact on the schedule, the funding and potential reimbursement by the town, and why this problem wasn't caught in earlier stages of the project. Dan Joubert advises he is recommending that we approve this change order due to the immediacy of need. He states that the project will stop if this is not approved.

VOTED: To close discussion. MOTION BY: David Ketcham SECONDED: Michael Moran THOSE VOTING FOR THE MOTION: Victor Antonello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran, Michael Magnan, Christopher Blakely VOTING AGAINST: none

LBC-030 Discuss and take action on potential change to the building.

No one present from NCA...

VOTED: To continue to next meeting. MOTION BY: David Ketcham SECONDED: James Moran THOSE VOTING FOR THE MOTION: Victor Antonello, David Ketcham, Robert Martel, G. Wayne Miller,

James Moran, Michael Magnan, Christopher Blakely VOTING

AGAINST: none

3. NEW BUSINESS

LBC-053 Discuss and take action on request from David Ketcham to send thank you note to William Andrews for his service to committee. Thanks to outgoing Town Councilman William Andrews for all of his work to the town and to this committee. Letter was signed by all committee members.

VOTED: To approve and send letter. MOTION BY: James Moran

SECONDED: Christopher Blakely THOSE VOTING FOR THE

MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran, Michael Magnan, Christopher Blakely

VOTING AGAINST: none

4. INVOICES & EXPENSES

LBC-043 Discuss and take action on INVOICE # 2610004 from Lincoln Environmental (dated 10/4/06) in the amount of \$3147.75.

Tom Kravitz advised that he approves this invoice.

VOTED: To pay as written above. MOTION BY: Robert Martel

SECONDED: David Ketcham THOSE VOTING FOR THE MOTION:

Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran, Michael Magnan, Christopher Blakely VOTING

AGAINST: none

LBC-054 Discuss and take action on INVOICE #7 from Lisa Rabideau (dated 11/12/06) in the amount of \$761.32 for clerk services.

VOTED: To pay as written above. MOTION BY: James Moran

SECONDED: David Ketcham THOSE VOTING FOR THE MOTION:

**Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller,
James Moran, Michael Magnan, Christopher Blakely VOTING
AGAINST: none**

5. CHANGE ORDERS

LBC-055 Discuss and take action on Change Request #3: from E. W. Burman (dated 8/28/06) in the amount of -\$2,173 (a credit) relative to Foundation Drains.

Dan Joubert states that we will be revisiting drains in the future and explained the reasoning behind this change requests.

VOTED: To table until we have further information. MOTION BY: David Ketcham SECONDED: James Moran THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran, Michael Magnan, Christopher Blakely VOTING AGAINST: none

LBC-056 Discuss and take action on Change Request #13: from E. W. Burman (dated 11/13/06) in the amount of \$106,534 relative to Replacement of Existing Drain Line to River.

IT IS NOTED THAT A REVISED COPY OF THIS WAS RECEIVED WITH A NEW TOTAL OF \$89,575.

VOTED: To approve revised change request with the understanding that the committee will approach the Town Council for reimbursement. MOTION BY: James Moran SECONDED: David Ketcham THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, James Moran, Michael Magnan, Christopher Blakely VOTING AGAINST: none

Note: At this point in meeting (7:22 pm), Victor Antonello departs and David Ketcham assumes chair.

LBC-057 Discuss and take action on Change Request #15: from E. W. Burman (dated 11/1/06) in the amount of \$12,965 relative to Reconstructing Portion of River Wall at S-E End.

Dan Joubert provided breakdown of costs and explained the necessity of this change.

**VOTED: To approve as written above. MOTION BY: Christopher Blakely
SECONDED: Wayne Miller
THOSE VOTING FOR THE MOTION: David Ketcham, Robert Martel, G. Wayne Miller, James Moran, Michael Magnan, Christopher Blakely
VOTING AGAINST: none**

LBC-058 Discuss and take action on Change Request #17 from E. W. Burman (dated 11/9/06) in the amount of -\$17,134 (a credit) relative to Revising Construction of Cornice Detail.

Dan Joubert requested that this item be tabled...

**VOTED: To table until a later date. MOTION BY: James Moran
SECONDED: Michael Magnan
THOSE VOTING FOR THE MOTION: David Ketcham, Robert Martel, G. Wayne Miller, James Moran, Michael Magnan, Christopher Blakely
VOTING AGAINST: none**

6. REPORTS

A. ARCHITECT NOT PRESENT

B. CLERK OF THE WORKS

Clerk of the Works Weekly Site Report 11/9/06

Dan Joubert gave extensive oral report on various aspects of project...

VOTED: To receive and file. MOTION BY: James Moran SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION: David Ketcham, Robert Martel, G. Wayne Miller, James Moran, Michael Magnan, Christopher Blakely VOTING AGAINST: none

C. GENERAL CONTRACTOR

Minutes from 11/9/06

VOTED: To receive and file. MOTION BY: James Moran SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION: David Ketcham, Robert Martel, G. Wayne Miller, James Moran, Michael Magnan, Christopher Blakely VOTING AGAINST: none

D. ENVIRONMENTAL CONTRACTOR NOT PRESENT

E. PLANNING DEPARTMENT NOTHING TO REPORT

F. LIBRARY ADMINISTRATION NOTHING TO REPORT

G. LIBRARY FUNDRAISING COMMITTEE NOT PRESENT

7. CORRESPONDENCE/COMMUNICATIONS

A. REQUEST(S) FOR INFORMATION TO BE RECEIVED NONE

B. REVIEW AND ACT ON CORRESPONDENCE/COMMUNICATIONS

1. Letter (dated 11/13/06) from Sonitrol outlining the various alarm and protection services offered by their company.

2. Total project cost/budget breakdown, dated 11/20/06, submitted by David Ketcham.

VOTED: To receive and file above listed items. MOTION BY: James Moran SECONDED: Christopher Blakely THOSE VOTING FOR THE MOTION: David Ketcham, Robert Martel, G. Wayne Miller, James

Moran, Michael Magnan, Christopher Blakely

VOTING

AGAINST: none

8. GENERAL DISCUSSION OF PROJECT NONE

9. THIS MEETING WAS ADJOURNED AT 7:36 PM

VOTED: To adjourn. MOTION BY: James Moran SECONDED:

Wayne Miller THOSE VOTING FOR THE MOTION: David Ketcham,

Robert Martel, G. Wayne Miller, James Moran, Michael Magnan,

Christopher Blakely VOTING AGAINST: none

MINUTES

CERTIFIED

BY:

Lisa Rabideau, Clerk to LBC Date

MINUTES

APPROVED:

Victor Antonello, LBC Chairman Date

NOTES FROM COMMITTEE CLERK:

1. THE NEXT REGULAR MEETING IS SCHEDULED FOR THURSDAY, DECEMBER, 14, 2006 AT 6:30 P.M. IN THE TOWN COUNCIL CHAMBERS

2. THIS MEETING WAS AUDIO-TAPED. THE CASSETTES WILL BE FILED WITH MEETING PACKET IN THE TOWN HALL.