

REGULAR MEETING of the Burrillville Library Building Committee held Thursday June 15, 2006 at 5:00 P.M. at the Burrillville Town Hall, 105 Harrisville Main Street, Harrisville, RI.

NOTE: Tape recording for this meeting is not available due to equipment failure. Minutes are condensed, due to loss of recorded back-up.

MEMBERS PRESENT: Victor D. Antonello, Michael A. Caron, David C. Ketcham, Robert J. Martel, G. Wayne Miller

MEMBERS ABSENT: Christopher Blakely, James Moran,

EX OFFICIO MEMBER PRESENT: William A. Andrews, Town Councilor

OTHERS PRESENT: Jay Litman, Pamela Redfern, Sandra Mundy

The meeting was called to order at 5:19 P.M. by Vic Antonello, Committee Chair

I. REQUEST FOR EXECUTIVE SESSION FROM DAVID KETCHAM, VICE-CHAIR, PURSUANT TO RHODE ISLAND OPEN MEETING LAW [42-46-5 (A) (1)] FOR DISCUSSIONS RELATING TO JOB PERFORMANCE: INTERVIEWS OF CANDIDATES FOR CLERK OF

THE WORKS FOR THE LIBRARY BUILDING PROJECT.

A motion was made by Robert Martel and seconded by Wayne Miller to close the meeting to Executive Session at 5:19 p.m. and begin the interviews for the Clerk of the Works candidates. With no further discussion the vote in favor was unanimous.

EXECUTIVE SESSION

A motion was made by Wayne Miller and seconded by Robert Martel to end the Executive Session at 6:42 p.m. and re-open the Regular Session. With no further discussion the vote in favor was unanimous.

A motion was made by David Ketcham and seconded by Robert Martel to seal the minutes of the Executive Session and resume the Regular Meeting at 8:53 p.m. With no further discussion the vote in favor was unanimous.

II. APPROVAL OF MINUTES

Approval of the minutes of the regular meeting of the Burrillville Library Building Committee held May 11, 2006 was deferred to the next meeting.

III. REVIEW AND ACT ON THE FOLLOWING CORRESPONDENCE:

A. A motion was made by Robert Martel and seconded by Wayne Miller to receive and file the Engineering Evaluation/Cost Analysis Re: Proposed Fill Material from Lincoln Environmental dated May 25, 2006 accompanied by correspondence with Ms. Sarah DeStefano of RIDEM. With no further discussion, the motion was unanimous.

B. A motion was made by Robert Martel and seconded by Wayne Miller to receive and file the Revised Engineering Evaluation/Cost Analysis Re: Proposed Fill Material from Lincoln Environmental dated May 31, 2006 accompanied by correspondence with Ms. Sarah DeStefano of RIDEM. With no further discussion, the motion was unanimous.

C. A motion was made by Wayne Miller and seconded by David Ketcham to receive and file the Architects Meeting Notes from May 25, 2006, re: Stillwater Road Re-Design. With no further discussion, the motion was unanimous.

D. A motion was made by Robert Martel and seconded by Wayne Miller to receive and file a letter from Sandra Mundy, Library Director to Keith Lang, Executive Director of The Champlin Foundation requesting annual \$250,000 installment of grant monies. With no further discussion, the motion was unanimous.

E. A motion was made by Michael Caron and seconded by Robert Martel to receive and file a letter from Alfred J. Cabral, dated May 30, 2006, RE: Asbestos Abatement Plan for Stillwater Mill Complex, Plan No: 60234. With no further discussion, the motion was unanimous.

F. A motion was made by Michael Caron and seconded by Robert Martel to receive and file a letter from Alfred J. Cabral, dated May 30,

2006, RE: Asbestos Abatement Plan for Stillwater Mill Complex, Plan No: 60235. With no further discussion, the motion was unanimous.

G. A motion was made by Michael Caron and seconded by David Ketcham to receive and file a letter from Alfred J. Cabral, dated May 30, 2006, RE: Asbestos Abatement Plan for Stillwater Mill Complex, Plan No: 60236. With no further discussion, the motion was unanimous.

H. A motion was made by Michael Caron and seconded by Robert Martel to receive and file a letter from Sarah R. DeStefano, RIDEM, dated June 1, 2006, RE: Final Draft of EE/CA, Stillwater Mill Complex. With no further discussion, the motion was unanimous.

I. A motion was made by David Ketcham and seconded by Robert Martel to receive and file a letter from Raymond V. Wallace of the Advisory Council on Historic Preservation dated December 5, 2005 regarding the adverse effects of the project on the properties listed on the National Register of Historic Places. With no further discussion, the motion was unanimous.

IV. REVIEW AND ACT ON INVOICES/EXENSES:

A. A motion was made by David Ketcham and seconded by Wayne Miller to approve for partial payment of Invoice2602005 from Lincoln Environmental dated 2/15/06 for \$1,777.50. No additional payment on the remaining balance of this invoice is expected, Mike Wood has adjusted items on the invoice which will be authorized with Lincoln.

With no further discussion the vote in favor was unanimous.

B. A motion was made by G. Wayne Miller and seconded by David Ketcham to approve for payment of Invoice 260397 from Lincoln Environmental dated 3/15/06. With no further discussion the vote in favor was unanimous.

C. A motion was made by Wayne Miller and seconded by David Ketcham to approve for payment Invoice 6254 from Newport Collaborative Architects dated 6/15/06 for \$4,000.00. With no further discussion the vote in favor was unanimous.

V. REVIEW AND ACT ON CHANGE ORDERS:

None

VI. REPORTS

A. ARCHITECT

Jay Litman continues to draft the value engineering directives and work with the two remaining contractors on the next step. A worksheet of Projected Additional Savings Deductions (attached) was reviewed with the Committee and it was decided that the following items should be maintained since the savings were not significant and the deductions of these items would compromise the integrity of the project:

- 13. Change from ground face CMU to split face**
- 19. Change EPDM roofing from 60 mil to 40 mil**
- 21. Change millwork species from cherry to maple**
- 22. Change door species from cherry to maple**
- 25. Change from curved head to straight on curtain wall facing East Ave**
- 26. Make alteration to Local History and Small Conference Rooms**

The remaining items were reviewed and Jay Litman will continue to seek value engineering with both contractors. David Ketcham made a motion to request value engineered bids and re-pricing of site work on Items # 2, 3, 4, 6, 8, 9, 10, 20 and 27 (see attached sheet) and Alternate #8 (landscaping package) NCA will have the contractors re-price the site work and Alternate #8. Wayne Miller seconded the motion and with no further discussion, the vote in favor was unanimous.

Pam Redfern reported on the status of the Electrical fixtures as quoted by Pascoag Electric. The pricing previously provided had expired and the cost has risen from \$43k to \$70k. The height of the fixtures has also changed. It was then decided that using Pascoag as an alternate made no sense since the price was significantly higher than the General Contractor.

B. LIBRARY ADMINISTRATION

No report.

C. PLANNING DEPARTMENT

None

D. LIBRARY FUNDRAISING COMMITTEE

Sandra Mundy reported that a dinner dance is being planned by the Committee.

VIII. DISCUSS AND TAKE ACTION ON CONSTRUCTION BIDS

IX. GROUNDBREAKING CEREMONIES.

Deferred to the next meeting

X. GENERAL DISCUSSION OF THE PROJECT

Discussed above

XI. ADJOURNMENT

A motion was made by David Ketcham and seconded by Wayne Miller to adjourn at 8:32 p.m. With no further discussion the vote in favor

was unanimous.

**The next meeting is scheduled for Thursday, June 22, 2006,
6:30 p.m. at
Burrillville Town Hall Chambers.**

**Information relating to the meeting is on file with the record of the
minutes in the office of the Town Clerk.**