

**TOWN OF BURRILLVILLE
LIBRARY BUILDING COMMITTEE
MEETING MINUTES**

REGULAR MEETING of the Burrillville Library Building Committee held Thursday, May 12, 2005 at 6:30 P.M. at the Burrillville Town Hall, 105 Main Street, Harrisville, RI.

MEMBERS PRESENT: Victor D. Antoniello, Michael A. Caron, David C. Ketcham, Brian P. Lanoie, Robert J. Martel, G. Wayne Miller and James H. Moran

EX OFFICIO MEMBER: William A. Andrews, Town Councilor

OTHERS PRESENT: Tom Kravitz, Jay Litman, Sandra Mundy, Joe Raymond, Pamela Choi Redfern

Antoniello called the meeting to order at 6:44 P.M.

I APPROVAL OF THE MINUTES

A motion was made by Ketcham and seconded by Martel to approve the minutes from the meeting on 4/28/2005. With no further discussion the vote in favor was unanimous.

II PUBLIC COMMENT

None.

III. NOMINATION OF COMMITTEE SPOKESPERSON

Moran nominated David Ketcham to the position of Committee Spokesperson, Martel seconded the nomination and Ketcham accepted.

IV. CONSIDER AND ACT UPON CORRESPONDENCE

1. Invoice from Monica Riffle, Clerk to the Committee

A motion was made by Moran and seconded by Martel to approve payment for the invoice submitted by Monica Riffle, Clerk to the Committee in the total amount of \$421.56.

V. NEWPORT COLLABORATIVE ARCHITECTS, INC., Jay Litman, AIA and Pamela Choi Redfern, AIA

1. Jay Litman, AIA: Update to the Committee

Jay Litman indicated that NCA is working with another developer to explore converting the remnant piece of the Dye House and a section of the Clock Tower Building into a Senior Center. The Town is pursuing grants for this work with the developer.

Litman reviewed several Design Development issues for the project including moving the children's wing away from the river to allow for a continuous river walk behind the Library. The committee expressed concerns about skateboarder access on the river walk and suggested a curvy vs. a straight path. Litman indicated that they will consider this issue with the landscape architect when designing the river walk area.

The committee questioned Litman about future expansion and he cited several places where expansion will be possible above the browsing area and above the administration offices. Sandra Mundy indicated that plans for future expansion are a necessary part of the OLIS application.

Project construction costs remain at \$4.3 million for the building and furnishings. Litman indicated that reports from Lincoln Environmental estimate the site clean up costs, demolition and site development costs are at \$1.2-\$1.3 million. The square footage of the library designs are currently at 24,300 square feet. Litman indicated that the next step is to work with the structural engineer on the steel framing of the building.

The committee questioned Litman about moving the saw tooth window walls in the browsing area towards the river to avoid looking out the window at an outside wall. Litman indicated this would be

possible. Litman then presented the following three truss options to the committee: a Bowstring Truss; a Barrel Roof Scissor Truss; and a Sloped Roof Truss. The Bowstring Truss, made by an Oregon company- Western Wood, was presented as the most desirable aesthetically and most cost effective. Pricing for each of the three truss options were estimated at less than $\frac{1}{4}$ - $\frac{1}{2}$ % of 1% of the total project construction budget. The committee requested photos showing examples of the different roof configurations and asked that NCA proceed exploring both the slope roof and barrel vault roof options.

NCA is currently reviewing options for exterior materials including wood siding, brick, stone, and ground face block. All library windows will be operable. Mechanical items such as exposed spiral ducts in the reading room, ceiling fans in the reading room, boiler choices, radiant heating, and humidity control were discussed. The architect will review these requests with the MEP Consultant

2. Pamela Choi Redfern, AIA: Zoning and Planning Reviews

The Planning Board presentation is July 11, 2005. Materials are to be submitted to the Planning office on June 11, 2005. NCA will present the Library project as "Phase II" of the Town's Master Plan. NCA will submit two concept plans at the pre-application stage on July 11th. Tom Kravitz clarified that at that meeting, the Planning Board will be asked to combine the Master and Preliminary Review Stages to expedite the review process for the August 1st meeting. NCA will

present waivers to the Burrillville Land Development Guidelines – Traditional Village Design Elements at this time.

The committee expressed concern about security at the bathrooms and at the back door to the river walk. Litman explained that cameras will be positioned in the hallway at the bathroom entrance. The Library administration will decide whether the back door will be locked

VI. GRANT APPLICATIONS AND PROJECT FUNDING

Sandra Mundy gave the Committee an update regarding the application for the Champlain Foundation Grant. Mundy requested NCA forward information to her regarding the total projected building costs and preliminary schedules needed for the application. Mundy agreed to forward a draft of the application to the Committee for review.

Mundy also gave the Committee an update on the State Funding Application (OLIS). She will forward a copy of the application to Jay Litman for review. Mundy also reported that the OLIS grant money will likely be dispersed in payments over 20 years.

VI. GENERAL DISCUSSION OF THE PROJECT

Monica Riffle agreed to get information from Louise Phaneuf, Town Clerk about the status of the development of the Library Fundraising Committee.

The building committee agreed to meet again on June 2, 2005 at 6:00 P.M. to facilitate enough time for a site walk.

VI. ADJOURNMENT

A motion was made by Martel and seconded by Caron to adjourn the meeting at 8:45 P.M. With no further discussion the vote in favor was unanimous.

Information relating to the meeting is on file with the record of the minutes in the office of the Town Clerk.

Recorded by _____

Monica L. Riffle, Clerk to the Committee

Approved by _____

Library Building Committee Member

Date Approved _____