

**MINUTES**  
**Board of Trustees**  
**Barrington Public Library**  
Thursday, October 29, 2015

Library Trustees Room  
281 County Road, Barrington RI 02806

**Members Present:**

Kate Johnson  
Cindy Kaplan  
Dan O'Mahony  
Dean Robinson  
Laura Young  
Vince Wicker

**Absent:**

Laura Laurence

**Presiding:** Vince Wicker

**Also Present:**

Debbie Barchi, Director

Meeting was brought to order at 7:02 p.m.

Minutes of the September 17 meeting were approved (motion by Young; second by O'Mahony).

**Financial Reports:**

Accepted. It was noted that the Town annually receives approximately \$300K from the State of Rhode Island as grant-in-aid (to support the library); these funds are sent directly from the State to the Town (as general revenue).

**Statistical Reports:**

Accepted. It was noted that the strongest areas of recent growth are e-book borrowing and programming attendance.

**Director's Report:**

Janet Richardson, long-time reference librarian at Barrington Public Library, retired in September after 30 years. The Board extended their congratulations and thanks to Janet for her service to the library.

The vacant position was upgraded to a professional position (MLS required) and the job description was re-written based on current/future needs of the library. Five candidates interviewed (of many applicants). The Director hired Ben Handley; will start November 17.

Director reminded the Board that the official kick-off event for the New Chapter Upstairs building project campaign will be on Saturday, November 14 at 2pm; it is hoped that all Trustees will attend. This is a family event; there will be a children's story-telling program. A description of building project will be available. Also a silent auction, and the official kick-off of Rudy's Read-a-thon (fundraiser for the building project that encourages children's participation in the campaign).

The design phase of the project is close to complete; will move soon to developing construction documentation.

The annual Friends of the Library meeting was well attended (70+) with the Atwater-Donnelly Trio.

Reminder that the nomination slate for Trustee officers will be set in December.

**New business:**

None

**Old business:**

None

**Agenda for November 19, 2015, meeting:**

Old business

None

New business

None

Meeting adjourned at 7:17 p.m.

Respectfully submitted,  
Dan O'Mahony, Secretary  
Barrington Public Library Board of Trustees

**MINUTES**  
**Corporation**  
**Barrington Public Library**  
Thursday, October 29, 2015

Library Trustees Room  
281 County Road, Barrington RI 02806

**Members Present:**

Kate Johnson  
Cindy Kaplan  
Dan O'Mahony  
Dean Robinson  
Laura Young  
Vince Wicker

**Absent:**

Laura Laurence

**Presiding:** Vince Wicker

**Also Present:**

Debbie Barchi, Director

Meeting was brought to order at 7:18 p.m.

Minutes of the September 17 meeting were approved as amended (motion by Young; second by Robinson).

**Financial Reports:**

Treasurer's report was distributed and reviewed; included information on balances in bank accounts, the Coastline Trust account, and restricted (endowment) funds. Profit & loss statement indicated amount of donations received in support of the building project campaign.

Treasurer reported that we were almost finished with the process of establishing a line of credit with Washington Trust; account should be active very soon.

**New Business:**

Progress of building plans – Director reviewed the latest drawing of the plans for the second floor renovation.

- Children's Room: gains more space; central placement and visibility of entry; thoughtful review of placement of children's collections and services for improved and more efficient arrangement.
- Auditorium & gallery: two spaces can operate independently and simultaneously; noise control; handicap lift for stage.
- Public meeting spaces: increase from 3 to 6 spaces; new private meeting room across hall from main entrance; gallery space can be divided for two smaller meetings; family rest room
- Staff offices: adds a staff rest room.

**Old Business:**

Fundraising report – Cindy Kaplan reported on events held so far. The small parties hosted by lead individuals have been well received and generating a lot of excitement and interest in the building project. The next party is scheduled for January 2016 (jointly hosted by four couples).

Director expects to hear about our application to the Champlin Foundation by mid-November; \$400K requested. Many other applications have been submitted to smaller grant funders as well.

Largest naming opportunities during the campaign:

1. Auditorium
2. Gallery
3. Children's Programming Room

Areas already named:

1. Children's main room (McCullough)
2. Auditorium stage (FOL)
3. Kitchen (Blount)
4. Private meeting room (Chapin)

All current and past Trustees will be solicited (targeting a cumulative donation of \$25K for the Trustees Room).

The stairway will be renovated.

Some kind of comprehensive plaque honoring all donors will be created and placed prominently.

The Rudy's Read-a-thon program has been coordinated with Barrington Public Schools; opportunity for Barrington school children to be directly involved in the campaign.

Laura Young has been busy soliciting donations from Barrington businesses for silent auction items. PR info will be available at annual FOL booksale (November 7) to promote the kick-off event on November 14.

Chair Vince Wicker presented a demonstration of the website developed for the campaign <http://www.barringtonlibraryfund.org/>. The site provides lots of photos and information about the renovation and the campaign, allows for online donations (via PayPal), and provides opportunity for people to sign up to be on the mailing list for updates.

**Agenda for November 19, 2015, Board meeting:**Old business:

- a) Progress on building project
- b) Report from Committee on the Library

New business:

None

Meeting adjourned at 8:29 p.m.

Respectfully submitted,  
Dan O'Mahony, Secretary  
Barrington Public Library Corporation.