

**MINUTES**  
**Board of Trustees**  
**Barrington Public Library**  
Thursday, April 18, 2013

Library Board Room  
281 County Road, Barrington RI 02806

**Members Present:**

Kate Johnson  
Dan O'Mahony  
Vince Wicker  
Laura Young

**Absent:**

Cindy Kaplan  
Eileen Meehan  
Stephen Palmer

**Presiding:** Vince Wicker

**Also Present:** Debbie Barchi, Director

Meeting was brought to order at 7:03 p.m.

Minutes from the March 14, 2013, meeting were approved (motion by Young, second by Johnson).

**Financial Reports:**

Accepted. Expenditures are on target for this point in the fiscal year.

**Statistical Reports:**

Accepted. Nothing out of the ordinary was noted; statistics reflect solid/healthy use of the library's collections, services, and programs; use of digital media is growing nicely.

**Director's Report:**

Director pointed out the sterling silver tea set on display in the Board Room. The set was lent recently to the Barrington Historical Society, and they were kind enough to clean and polish it. The Historical Society asked if the Library would consider allowing the silver set to be on long-term loan to the Barrington Historical Society so they might use it in displays, etc. No information on the provenance of the set is known or how it came to the library.

MOTION to loan the American Silver Company silver tea set to the Barrington Historical Society on long-term loan (motion by Young; second by Johnson) was approved.

Director reported that the Library will submit grant applications to the Champlin Foundation for:

1. Upgrade in the auditorium's sound system for hearing impaired (options include the installation of a high fidelity loop system for approximately \$10K, or an alternative portable system for approximately \$1,200);
2. Children's room carpeting (requesting \$10K from Champlin; \$6,500 from Trustees; cost includes rebuilding the sub-floor).

Ocean State Library (OSL) will be looking at requesting Champlin funds for VDI machines; these are less expensive “dumb” terminals). OSL also will ask for funds for BiblioCommons , a front-end platform or “skin” for the online catalog that integrates resources and enhances the functionality of the catalog. This product offers an “Amazon-like” visual display for the web catalog. The grant request would be for \$50K for start-up funds. The \$78K annual fees would be shared by OSL libraries.

Director’s term as OSL President ends at the end of May. During her term, the Director visited nearly all of the 48 member libraries. The Board congratulated the Director on her excellent work in leading OSL this past year.

Director reminded the Board that the annual Volunteer breakfast will be hosted this year by the Friends of the Library on Thursday, May 23. (Sponsorship of this event alternates every year between FOL and the Trustees.)

**Old business:**

None

**New business:**

None

**Agenda for May 16, 2013, meeting:**

Old business

None

New business

1. Prepare for Director’s annual performance review

Meeting adjourned at 7:36 p.m.

Respectfully submitted,  
Dan O’Mahony, Secretary  
Barrington Public Library Board of Trustees

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**Corporation**  
**Barrington Public Library**  
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Kate Johnson  
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**Absent:**

Cindy Kaplan  
Eileen Meehan  
Stephen Palmer

**Presiding:** Vince Wicker

**Also Present:** Debbie Barchi, Director

Meeting was brought to order at 7:37 p.m.

Minutes from the March 14, 2013, Corporation meeting were approved (motion by Young; second by Johnson).

**Financial Reports:**

Monthly Coastline Trust Company report was distributed for information. The bookkeeper's monthly report was reviewed; account balances total approximately \$51,400.

**Old Business:**

- a) Fundraising – Johnson brought a copy of a fund-raising feasibility study done for the Westerly-Pawcatuck YMCA (April 2000); this could serve as a source of information or framework for outlining what such a process entails.  
Young reported on the workshop she attended on April 12 at the Association for Professional Fundraisers (AFP) Rhode Island Chapter Conference, held in Warwick. She distributed copies of the AFP Code of Ethical Principles and Standards, and described the importance of communicating the value of a fundraising project to the community: “People give to people for people.” She also described how online fundraising vehicles can provide immediate/customized feedback and build momentum (e.g., create competitions). It is always important to consider timing when assessing the feasibility of a fundraising project/campaign.  
Board expressed its deep appreciation to Young for attending the workshop and for her donation of time and the conference registration fee.

The Board agreed that it will be important to set goals for the campaign that are high but attainable, and to communicate the purpose and goals of the project in ways that connect with the community.

Kaplan had emailed the Chair to report on her informal conversation with a fundraising consultant.

The Peck Building (formerly the high school building for the Town) was converted to the library in 1982; aside from the first floor renovation completed a few years ago, the building is the same as it was in 1982.

In 2015, the Town would be eligible for state-funded reimbursable library construction funds (up to 50% of costs). The Town's demonstrated support/contribution must be secured beforehand to be eligible for state construction funds.

**New Business:**

- a) Discuss formation of a fundraising subcommittee – deferred to May 16 meeting.

**Agenda for May 16, 2013, meeting:**

Old business:

- a) Fundraising; including formation of a fundraising subcommittee

New business:

None

Meeting adjourned at 8:10 p.m.

Respectfully submitted,  
Dan O'Mahony, Secretary  
Barrington Public Library Corporation