

SPECIAL MEETING

MINUTES ~ May 2, 2007

Ponaganset High School Library

1. Call to Order

Mr. Gregory Laramie, Chair of the Foster Gloucester Regional Building Committee, called the special meeting of the Foster Gloucester Regional Building Committee to order at 6:30 PM in the Ponaganset High School Library.

2. Roll Call

Mrs. Kecia Pierce called the roll. In attendance were Mr. Gregory Laramie of Gloucester, Mr. Bill Abt of Foster, Mr. Raymond Fogarty of Gloucester, Mrs. Julie Capobianco of Foster and Mr. George Jacques of Gloucester. Mr. Warren Ducharme of Foster joined the meeting at 6:45 PM and Mr. Dennis Chretien attended the meeting from 7:00 PM until 7:45PM as he was also attending the school committee meeting. Mr. Walter Steere of Gloucester and member emeritus Mrs. I. Lorraine O'Connors of Gloucester were absent.

3. Middle School Site Work Update

Mr. Steven Cabral of Crossman Engineers reported that Cardi Corporation has hired a new licensed installer for the Elgin system. A meeting was held with the new installer on Monday and Mr. Cabral reported that the installer will use a different method of installing the Elgin's in that they will work from one end of the field and push the material across the field leaving the final layer until the end once all DEM inspections are complete. Mr. Abt reported that the installer said that everything will be done to DEM's satisfaction, he will meet their requirements.

Mr. Cabral reminded the committee that DEM inspected the site two weeks ago and took photos of the rock pile. Since then all the rocky material has been pushed off the area and removed. A call has been placed to Mr. Al Pitman from DEM to have him come out and give final approval on the sand used under the Elgin and approve the fill to be used on top. Mr. Cabral is hopeful that Mr. Pitman will be able to come to the site by Friday of this week. Mr. Cabral also reported that a perk test was done in February and came back fine but another one will be done tomorrow as well.

Regarding the issue of contamination, Mr. Steve Muschiano from Crossman Engineers reported that he spoke with DEM and learned that the soil sample results from Crossman and H.V. Collins were consistent in the contaminants found however according to DEM's results the contaminants also exceeded the Industrial Commercial standards meaning the materials will need to be disposed of at a licensed facility. This removal will begin on Monday and could take two days to complete.

Mr. Muschiano reported that DEM advised him if there were any visual contamination they would require additional testing. Mr. Muschiano informed the committee that he was on site and saw the new material taken off the leech field area and there appeared to be no material that looked like the original I195 contaminated material so

it does not appear that additional testing will be necessary. Mr. Muschiano will be submitting a report to DEM on his sample results.

Mr. Abt noted that the amount of material being taken off the site will be more than what was brought in as Cardi Corporation over excavated in an abundance of caution.

4. Middle School Telephone/IT Package

Mr. Laramie provided an overview of the IT process explaining that a consultant was hired and had recommended a system that was reviewed by the technology subcommittee. After reviewing the proposed system, the subcommittee recommended a different system which they felt would come in close to budget. The project went out to bid with this new system and the cost of the system came in at a cost of \$404K with a budget of \$250K.

Mr. Laramie introduced Mr. Eric Butash, the new director of IT for the district. Mr. Butash reported that he reviewed the system requested by the technology sub-committee and agreed that this would best serve the district. Mr. Butash explained that the system consists of data, phones and the clock/paging system. The data is what is most costly and this system has the networking to provide future capabilities such as linking all the schools to one system. Mr. Butash reported that he spoke with other districts that use this system and they have said its worth it in the long run. When questioned about maintenance fees, Mr. Butash reported that any system will have maintenance fees and his budget can accommodate the yearly operational expenses.

Mr. Chretien reported that they need to invest in technology that will support the district in the future. Although the standard now is a 10 to 100 megabyte connection, the trend is to have a gigabyte connection. Mr. Chretien reported that there will be cost savings on the phone service with this system. Currently there are nine lines into the middle school and the local phone service for the middle school costs approximately \$7,000 a year. With the new system there would be one line in and the phone costs would be approximately \$1,000 a year. A portion of this system will also support the high school and there will be phone service cost savings there as well.

Mr. Butash and Mr. Chretien reported that they are still looking into ways to cut down the cost, as an example they could cut down on support costs by buying additional equipment to use should the system go down. The equipment would be less costly than the support fees.

After much discussion the committee agreed that they need to invest in the proper technology for the middle school however, the budget needs to be reconciled. The cost of the system is \$404K with approximately \$30K of this supporting the high school leaving a \$125K difference from the middle school technology budget of \$250K. The committee agreed that regardless of the difference they need to invest in the proper technology for the middle school. Mr. Fogarty moved and Mrs. Capobianco seconded to accept the system as outlined not to exceed the \$404,314.50 as quoted and to increase the owner's budget from \$250K to 404K. So voted, 7-0.

5. Middle School FF&E Package

Mr. Laramie reminded the committee that they had recently approved expenditures of \$447K for FF&E purchases for the middle school. However, given that the high school project is getting shortchanged by the overages on the middle school including the contingencies and the ESCO purchases, Mr. Laramie suggested that the committee review the FF&E amount to see if it can be reduced. The approved FF&E furnishings would outfit 875 students though the expected middle school enrollment for next year is 640 students.

Mr. Laramie reported that one team area consists of approximate 125 students and costs \$30K to furnish. The committee discussed and agreed to reduce the furnishings by one team area. Mr. Fogarty moved and Mr. Abt seconded to alter the FF&E purchases to eliminate one team area of furnishing noting that if the ESCO passes there will be enough funding to reinstate this furniture. So voted, 6-0.

6. Owner's Representative RFP Approval

Mr. Fogarty questioned the difference between a 'clerk of the works' and an 'owner's representative' noting that the owner's representative is more costly. Mr. Laramie explained that a clerk of the works is someone who would primarily supervise the site work while an owner's rep would be involved in all aspects of the project. Mr. Grzyb reported that the trend is to have an owner's representative as a third party consultant and explained that it could be a company or one individual as long as they meet the qualifications. The committee agreed that due to the complexity of the high school project given that students and faculty will be in the building, an owner's representative is necessary. Mr. Fogarty moved and Mr. Jacques seconded to approve the RFP for Owner's Representative Services as presented. So voted, 6-0.

7. Other

Mr. Laramie reported that there would not be the need for an executive session as noted on the agenda. All potential litigation issues were discussed openly under the site update.

Mr. Laramie informed the committee that there is a Town Council Meeting Thursday, May 3rd at 7:30. At this meeting the building committee will submit the requested financial accounting information related to the middle school expenditures.

8. Adjournment

Mr. Ducharme moved and Mr. Abt seconded that the meeting be adjourned at 8:45 PM. So voted, 6-0.

Prepared by: Kecia Pierce, Building Committee Clerk

Approved by: Foster Gloucester Building Committee, June 12, 2007