

**SCENIC ROADWAYS BOARD**

**MINUTES OF THE MEETING OF THE BOARD**

**DATE** 9 February 2011

**PLACE** Department of Transportation, Two Capitol Hill, Room 234E (TMC Conference Room, was closed) Providence, RI

**MEMBERS PRESENT** Mr. Michael DeLuca ,Ms. Myrna George, Mr. Peter Healey, Mr. Karst Hoogeboom, Mr. Peter Moniz, Ms. Barbara Petrarca, Ms. Lisa Primiano, and Mr. Richard Youngken

**MEMBERS ABSENT** Ms. Sue Barker

**OTHERS PRESENT** Ms. Susan Votta, Scenic Roadways Coordinator/RIDOT Landscape Architect  
Mr. Trevor Jones, RIDOT Senior Landscape Architecture staff

**AGENDA ITEM 1** **Call to Order**  
Chairperson Petrarca called the meeting to order at **1:43 PM**.

**AGENDA ITEM 2** **Approval of the Minutes**  
Mr. Hoogeboom made a motion, seconded by Mr. Moniz, to approve the minutes of the 08 December 2010 meeting. The motion was passed unanimously; eight in favor. Voting in favor were Mr. DeLuca ,Ms. George, Mr. Healey, Mr. Hoogeboom, Mr. Moniz, Ms. Petrarca, Ms. Primiano, and Mr. Youngken.

**AGENDA ITEM 3** **Staff Report**  
ITEM 3A: PAPA #101129-A, Roger Williams University, Old Ferry Road, Bristol  
Mr. Healey made a motion, seconded by Mr. DeLuca, to approve the minutes of the 08 December 2010 meeting. The motion was passed unanimously; eight in favor. Voting in favor were Voting in favor were Mr. DeLuca ,Ms. George, Mr. Healey, Mr. Hoogeboom, Mr. Moniz, Ms. Petrarca, Ms. Primiano, and Mr. Youngken.  
  
Mr. DeLuca made a motion, seconded by Mr. Healey, to amend the agenda for status of other projects and future ideas. The motion was passed unanimously; eight in favor. Voting in favor were Voting in favor were Mr. DeLuca ,Ms. George, Mr. Healey, Mr. Hoogeboom, Mr. Moniz, Ms. Petrarca, Ms. Primiano, and Mr. Youngken.

The following discussion took place:

Mr. Youngken asked the status of the process of notifying the Towns. Ms. Votta reported that staff is drafting a 2 letters, one to go to Towns that have submitted applications to the previous Board and another to all Cities/Towns to let them know the Board is active. It was suggested that the letters go to the Mayors or Town Managers and that Town Planners or Planning Board Chairs are copied. It was also discussed that having an informational workshop or luncheon with the communities would be helpful.

The status of grants was discussed. Ms. Petrarca and Ms. Votta will work together to develop steps needed to establish a two tier program. This may require a change in legislation, coordination with FHWA and consultants.

AGENDA ITEM 4

**Adjournments**

Mr. DeLuca made a motion, seconded by Ms. Primiano, to adjourn at **2:35PM**. The motion was passed unanimously; eight in favor. Voting in favor were Mr. DeLuca , Ms. George, Mr. Healey, Mr. Hooegeboom, Mr. Moniz, Ms. Petrarca, Ms. Primiano, and Mr. Youngken

The next Board meeting is scheduled for 9 March 2011 at 1:30 PM.