

**SCENIC ROADWAYS BOARD**

**MINUTES OF THE MEETING OF THE BOARD**

DATE 8 December 2010

PLACE Department of Transportation, Two Capitol Hill, Traffic Management Center (TMC) Conference Room, Providence, RI

MEMBERS PRESENT Ms. Sue Barker, Ms. Myrna George, Mr. Karst Hoogeboom (1:45pm), Mr. Peter Moniz, Ms. Barbara Petrarca, Ms. Lisa Primiano, and Mr. Richard Youngken

MEMBERS ABSENT Mr. Peter Healey, Mr. Michael DeLuca

OTHERS PRESENT Ms. Susan Votta, Scenic Roadways Coordinator/RIDOT Landscape Architect  
Mr. Trevor Jones, RIDOT Senior Landscape Architecture staff  
Mr. Kevin Aguiar, Beta Group, Inc.  
Mr. Randy Collins, Beta Group, Inc

AGENDA ITEM 1 **Call to Order**  
Chairperson Petrarca called the meeting to order at **1:35 PM**.

AGENDA ITEM 2 **Approval of the Minutes**  
Ms. Barker made a motion, seconded by Ms. Primiano, to approve the minutes of the 10 November 2010 meeting. The motion was passed unanimously; six in favor. Voting in favor were Ms. Barker, Ms. George, Mr. Moniz, Ms. Petrarca, Ms. Primiano, and Mr. Youngken.

AGENDA ITEM 3 **Staff Report**  
Ms. Votta provided the Physical Alteration Permit Applications (PAPA) as shown below.

Also, reported was the fact that letters will be sent out to R.I. Cities and Towns regarding the Board's acceptance for new applications and considerations as to Scenic Roadways designations.

The 2011 meeting schedule was presented and was review by the board. All were in concurrence and Ms. Votta will have it posted on the Sec. of State's web page.

AGENDA ITEM 3a i **PAPA #100713-A**, Diane Mederos/Town of Bristol, Hope Street, Bristol Tanyard Brook Culvert

This item was continued from the 10 November 2010 meeting.

Site plans were presented to the Board members and staff by Mr. Randy Collins and Mr. Kevin Aguiar.

Followed by a discussion and questions from the Board; Mr. Hoogeboom made a motion, seconded by Ms. George to **APPROVE**. The motion was passed unanimously; seven in favor. Voting in favor were Ms. Barker, Ms. George, Mr. Hoogeboom, Mr. Moniz, Ms. Petrarca, Ms. Primiano, and Mr. Youngken

**Recommendations** set forth by the Board:

The mature trees at the corner of Hope and Wood Streets should be protected, root zone not disturbed and equipment and materials not stored under the drip line of the tree.

Mr. Aguiar stated that Beta Group will be overseeing the project and he will set forth that the contractor adheres to the above conditions.

Associated note:

Mr. Moniz suggested that the board should also send a supplementary letter of notification to the conditionals and recommendations made by the board regarding PAPA acceptance, to appropriate representatives of the cities and towns. This was supported by Mr. Youngken. Ms. Petrarca agreed and recommended that the board's staff cc the reports that are forwarded to RIDOT PAPA group to various city and town officials (planners).

#### AGENDA ITEM 4

Adjournments

Mr. Deluca made a motion, seconded by Mr. Youngken, to adjourn at **2:20PM**. The motion was passed unanimously; nine in favor. Voting in favor were Ms. Barker, Ms. George, Mr. Hoozeboom, Mr. Moniz, Ms. Petrarca, Ms. Primiano, and Mr. Youngken.

The next Board meeting is scheduled for 13 January 2011 at 1:30 PM.