

HOPKINS HILL FIRE DISTRICT

THE SIXTY-SECOND ANNUAL MEETING OF THE HOPKINS HILL FIRE DISTRICT WAS HELD ON MONDAY, SEPTEMBER 14, 2015 AT THE HOPKINS HILL FIRE STATION.

THE CHAIRPERSON, DAN DANIS, CALLED THE MEETING TO ORDER AT 7:00 P.M.

PLEDGE OF ALLEGIANCE

THERE WERE 18 QUALIFIED ELECTORS PRESENT

CLERK, CAROL DION, READ THE OFFICIAL CALL OF THE MEETING (SEE ATTACHMENT #1)

KEN BURDICK MADE A MOTION TO DISPENSE READING OF LAST YEARS MINUTES, SECOND BY CHIEF FRANK BROWN. APPROVED AND COPIES PLACED ON FILE.

TREASURER'S REPORT WAS GIVEN BY CARRIE MOORE. (SEE ATTACHMENT #2) DENISE BROWN MADE A MOTION TO ACCEPT, SECOND BY RON GALLOWAY. APPROVED AND COPY PLACED ON FILE.

TAX COLLECTOR'S REPORT WAS GIVEN BY DENISE BROWN. (SEE ATTACHMENT #3, 2 PAGES) RHONDA BURDICK MADE A MOTION TO ACCEPT, SECOND BY GREG PECCHIA. APPROVED AND COPIES PLACED ON FILE.

TAX ASSESSOR'S REPORT WAS READ BY DENISE BROWN. (SEE ATTACHMENT #4) RON GALLOWAY MADE A MOTION TO ACCEPT, SECOND BY GREG PECCHIA. APPROVED AND COPY PLACED ON FILE.

HYDRANT AND STREET LIGHTING REPORT WAS GIVEN BY CHIEF FRANK BROWN. (SEE ATTACHMENT #5). KEN BURDICK MADE A MOTION TO ACCEPT, SECOND BY GREG FRANCIS. APPROVED AND COPY PLACED ON FILE.

FIRE CHIEF'S REPORT WAS GIVEN BY CHIEF FRANK BROWN. (SEE ATTACHMENT #6, 3 PAGES) ALONG WITH:

OPERATIONS AND TRAINING REPORT (SEE ATTACHMENT #7)

RESCUE DIVISION REPORT (SEE ATTACHMENT #8)

FIRE MARSHALL'S REPORT (SEE ATTACHMENT #9)

KEN BURDICK MADE A MOTION TO ACCEPT ALL REPORTS AS STATED ABOVE, SECOND BY GREG PECCHIA. APPROVED AND COPIES PLACED ON FILE.

OLD BUSINESS: NONE

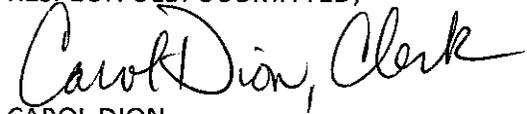
NEW BUSINESS:

BUDGET 2015-2016 WAS PRESENTED TO TAXPAYERS (SEE ATTACHMENT #10, 3 PAGES) GREG FRANCIS MADE A MOTION TO ACCEPT BUDGET AS READ, SECOND BY KEN BURDICK. APPROVED AND COPIES PLACED ON FILE.

CLERK READ THE TAX RATE RESOLUTION (SEE ATTACHMENT #11)
CARRIE MOORE MADE A MOTION TO ACCEPT, SECOND BY RHONDA BURDICK. APPROVED AND COPY PLACED ON FILE.

MEETING ADJOURNED AT 7:18 P.M.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink that reads "Carol Dion, Clerk". The signature is written in a cursive style with a large initial 'C' and a long, sweeping underline.

CAROL DION

CLERK

AGENDA FOR ANNUAL MEETING

Call meeting to order

Pledge of Allegiance

Determine number of qualified electors present

Read official call of the meeting

Read minutes of previous meeting

Treasurers Report

Tax Collectors Report

Tax Assessors Report

Report of the Hydrant Committee and Street Lighting Committee

Report of the Fire Chief

Election of Officers: Chairperson
Vice Chairperson
Clerk
Treasurer
Tax Collector
Tax Assessor
Member at Large

OFFICERS WERE ELECTED
IN MAY 2015 TO A TERM
THAT WILL EXPIRE IN
SEPTEMBER 2016

Name Hydrant Committee TERM WILL EXPIRE IN SEPTEMBER 2016

Name Street Lighting Committee TERM WILL EXPIRE IN SEPTEMBER 2016

Old Business

New Business: Budget presented and voted on
Resolutions
Tax Rate Resolution

Adjournment

**NOTE -1: ONLY QUALIFIED ELECTORS CAN SPEAK AND VOTE
NOTE -2: ALL PEOPLE MUST STATE NAME AND ADDRESS PRIOR TO
SPEAKING**

#1

HOPKINS HILL FIRE DISTRICT
1 BESTWICK TRAIL
COVENTRY, RI 02816
401-821-6866

HOPKINS HILL FIRE DISTRICT

IN PURSUANCE OF THE CHARTER OF THE HOPKINS HILL FIRE DISTRICT, THE
ANNUAL MEETING OF SAID DISTRICT WILL BE HELD ON:

MONDAY, SEPTEMBER 14, 2015
7:00 P.M.

IN THE HOPKINS HILL FIRE STATION IN SAID DISTRICT FOR THE PURPOSE OF
ELECTING OFFICERS OF SAID DISTRICT FOR THE YEAR ENSUING; VOTING A TAX
TO PAY EXPENSES OF SAID DISTRICT FOR THE YEAR ENSUING; AND FOR THE
TRANSACTION OF ANY OTHER BUSINESS THAT MAY BE LEGALLY DONE AT SAID
ANNUAL MEETING.

CAROL DION
CLERK



*INDIVIDUALS REQUESTING INTERPRETER SERVICES FOR THE HEARING IMPAIRED
MUST CALL 821-6866 48 HRS. IN ADVANCE OF MEETING DATE.

Hopkins Hill Fire District
September 14, 2015

#2

Savings Balance	363,382.21
Checking Balance	51,092.83
Rescue Account	286,549.17
Santander Bank	9,633.56
Total	710,657.77
Certificate of Deposits	
2868652338	23,830.85
2868651611	33,068.56

Respectfully submitted:
Carrie Moore



Hopkins Hill Fire District Tax Collector's Report

Fiscal Year 2014 (4 Month adjustment)

Receipts

Receipts (05/01/2015 thru 08/31/2015) 2014 Tax

Breakdown:	Past Due	\$ 12,821.64
	Current	\$ 166,983.77
	Interest	\$ 13,301.68
	Legal Fees	\$ 3123.00
	Costs	\$ 0.00

Total Receipts \$ **196,230.09**

Adjustments

Returned Checks	\$ - 149.82
Legal fees paid	\$ -
Check Fees	\$ - 6.00
Tax Certificates	\$ +
Refunds	\$ - 96.79

Total Adjustments \$ **- 252.61**

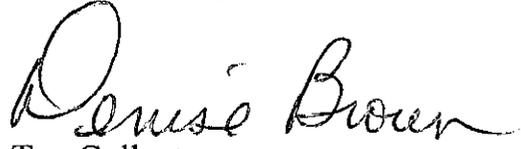
Total district funds \$ **195,977.48**

Total Tax Receipts	\$179,805.41
Total Interest	\$ 13,301.68
Total Costs & Fees	\$ 3,123.00
Total Disbursements to Treasurer	\$196,230.09

Respectfully submitted

#3

Denise Brown

A handwritten signature in cursive script that reads "Denise Brown". The letters are fluid and connected, with a large initial 'D'.

Tax Collector

September 14th 2015

#4

Hopkins Hill Fire District Tax Assessor's Report

District Evaluation Report
(FY15 09/01/2015-08/31/2016)
(Assessed as of 12/31/2014)

Real Estate

Real Property	
Residential	234,551,233
Commercial/Industrial	96,375,095
Tangible	
Personal Property (inc. mobile homes)	11,722,854
Total Real Estate Evaluation	342,649,182
Exemptions	4,310,000
Taxable Real Estate Evaluation	338,339,182

Respectfully submitted

Denise DeGraide
September 14th 2015

As read by Denise Brown
Tax Collector

#5

Hopkins Hill Fire/Rescue

Frank M. Brown Jr.
Chief
1 Bestwick Trail
Coventry, RI 02816

Telephone: (401) 821-6866
FAX: (401) 826-3779

Hydrant and Street Lighting Committee Report

September 14, 2015

The following is the Annual Report of the Hydrant and Street Lighting Committee for the Hopkins Hill Fire District for the year January 1, 2014 to December 31, 2014.

HYDRANTS

Total number of Hydrants that the Fire District pays for is 69.
Rental cost per hydrant per year is \$557.32.

STREET LIGHTING

Total number of Streetlights within the District is 246. No new streetlights are proposed for installation this year.

Respectfully submitted,



Frank M. Brown
Chief
Hopkins Hill Fire District

#6

Hopkins Hill Fire/Rescue

Frank M. Brown Jr.
Chief
1 Bestwick Trail
Coventry, RI 02816

Telephone: (401) 821-6866
FAX: (401) 826-3779

Fire Chief's Report

September 14, 2015

The Annual Fire Chiefs Report of the Hopkins Hill Fire District to the taxpayers of the Hopkins Hill Fire District is as follows.

In 2014 our total number of alarms responded to increased by 16 alarms over our 2013 total as presented in their reports by Deputy Chief Brad Anderson and Assistant Deputy Chief Michael Rapose.

As in the past, total activity within the Fire District continues to increase from our commitment as one of the State Decontamination Teams, our responsibilities to Amgen, Centre of New England Business Park, training, district building inspections, fire prevention and grant writing activities. A brief summary of these activities are as follows.

DECONTAMINATION TEAM

Our team continues to be a leader in this effort. Rhode Island Emergency Management Agency continues to fund this effort. This year it is funded at \$19,000.00

AMGEN CONTRACT

Everything with this relationship continues to be going extremely well. Our district Fire Marshal Mark Vincent continues to log countless hours doing plan reviews, inspections, evacuation plans and conducting training exercises.

#6

GRANTS

The Fire District has been awarded an Rhode Island Emergency Management Protection Grant in the amount of \$60,000.00. This is a 50/50 match grant. Fire District \$30,000.00 and EMPG \$30,000.00. This will go towards the purchase of a First Response/Chief's/Command Vehicle that was approve at the May 2015 Annual Meeting.

NEW RESCUE

On May 20, 2015 the Fire District signed a contract with Specialty Vehicles Inc, North Attleboro, MA for the purchase of a 2016 International TerraStar custom built Life Line "Highliner" Type 1-AD Class 1 Emergency Medical Vehicle. Vehicle is accepted to be delivered by the first of the year. This purchase was approved at the May 2015 Annual Meeting.

DISTRICT EXECUTIVE COMMITTEE

I would like to recognize Treasurer Barbara Kane who retired from her position in May 2015. Barbara had been on the District Executive Committee for the past 33 years. Her work ethic and dedication to fiscal health of this Fire District was always her number one priority.

TRAINING

The Fire District continues to put a premium on the training. Last year the Department offered over 240 hours of training. Also, Department Firefighters have participated in several Rhode Island Fire Academy training classes.

#6

COVENTRY FIRE DISTRICT'S FISCAL ISSUES

The Fire District continues to monitor the on going financial issues in the Central Coventry Fire District and Coventry Fire District. It's the position of the District Executive Committee and the Chief of the Department that we will ALWAYS act in the best interest of the taxpayers and fire department personnel in these on going issue.

PENGUIN PLUNGE

District firefighters participated in the 39th Annual Special Olympics Penguin Plunge held on New Years Day. \$17,000.00 was raised bring our total fundraising efforts over 14 years to \$110,000.00.

CLOSING

In closing I would like to thank the District Executive Committee, District Officers and Firefighters for all that you do for the betterment of the Fire District. Also, I believe you all make the service that we provide
"second to none".

To our friends and especially our families your unwavering support is truly appreciated.

Respectfully submitted,



Frank M. Brown

Chief

Hopkins Hill Fire District

Hopkins Hill Fire/Rescue

Brad E. Anderson
Deputy Chief
1 Bestwick Trail
Coventry, RI 02816

Email dcb.anderson@aol.com
Telephone 401-821-6866
Fax 401-826-3779

OPERATIONS AND TRAINING REPORT ***2014***

In 2014, the Hopkins Hill Fire Department responded to 957 emergency calls. A breakdown of non-EMS response for the Hopkins Hill Fire Department in major categories is as follows: 13 building fires, 47 box alarms, 14 carbon monoxide alarms, 1 gas leak 2 vehicle fires and 13 brush fires.

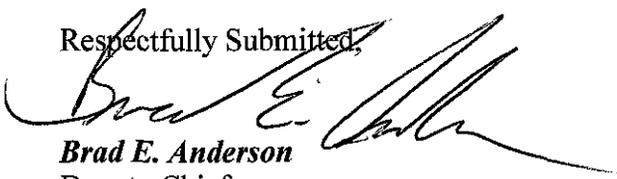
Mutual aid (fire) assistance was provided to neighboring districts 165 times. The Hopkins Hill Fire Department received (fire) mutual aid 73 times.

The Hopkins Hill Fire Department Division of Training offered over 70 training classes, for a total of over 240 hours of training for the year, additionally the Department had 5 firefighters attend the firefighter 1001 class put on by the R.I. Fire Academy.

All Current fire fighters are ICS 100,200,700 certified, all Officers are also ICS 300,400 certified.

This Division will strive to maintain the highest level of training to all firefighters acquire new and update current equipment as necessary at a minimal cost to the District while providing the highest level of service.

Respectfully Submitted,


Brad E. Anderson
Deputy Chief

August 21, 2015

Hopkins Hill Fire/Rescue

Michael J. Rapose
Assistant Deputy Chief
1 Bestwick Trail
Coventry, RI 02816

Telephone: (401) 821-6866
FAX: (401) 826-3779

RESCUE DIVISION REPORT 2014

The Rescue Division at Hopkins Hill provides emergency medical service to the taxpayers of the district as well as the other districts in Coventry, and surrounding communities. All EMS State, Local, and District regulations and policies are maintained and executed by a team of myself the Rescue Captain Dan McAloon, and Rescue Lieutenant Greg Pecchia. Hopkins Hill has a staff of 25 active EMT's at this time, 15 ALS, and 10 BLS, currently there is 1 BLS person attending an ALS program.

In 2014 Hopkins Hill responded to 654 EMS calls, of those 171 were Mutual Aid calls the majority in Coventry (90 to Central Coventry, 53 to Anthony, 1 to Western Coventry, 14 to West Greenwich, 5 to Scituate, 3 to East Greenwich, 1 to Foster and 4 to West Warwick), Hopkins Hill received Mutual Aid 29 times with Rescue 6 was handling other calls.

The Rescue Division continues to train personnel with monthly Tuesday nights as well as seminars that are available throughout the state, we strive to have some of the best EMT's to give everyone the level of service they deserve when they require medical aid.

Since the last annual meeting the EMS Division has added a new LIFEPAK 15 Monitor/Defibrillator which allowed us to move our LIFEPAK 12 to Engine 6. Other changes include restructuring how we purchase Oxygen having small portable bottles dropped off full instead of us filling off large tanks which has reduced the cost, and restocking supplies supplied by the hospitals at a zero cost.

Lastly I would like to thank the District Board for the recent purchase of a 2016 Lifeline Rescue which has been customized to our specifications and is slated to be delivered late Fall or early winter

Respectfully Submitted



Michael J. Rapose

Assistant Deputy Chief

9

HOPKINS HILL FIRE DEPARTMENT

One Bestwick Trail
Coventry, R.I. 02816

Phone (401) 821-6866
Fax (401) 826-3779

2015 Fire Marshal's Report

This report is a summary of the fire code enforcement activities conducted in the Hopkins Hill Fire District and, at the Amgen Bio-pharmaceutical manufacturing facility for the year 2014.

Within the fire district, plans were approved for thirty-seven (37) new single-family homes. These dwellings were built in the Village Green and Pine Ridge Developments. Seventeen (17) new homes were inspected and approved for a Certificate of Occupancy, and sixty-nine (69) existing homes were inspected at resale for working smoke and, carbon monoxide alarms.

All commercial businesses that hold a town victualling or liquor license (9 total) have been inspected prior to their license renewals. Fourteen other commercial properties were inspected for code compliance. One commercial building at 80 Centre of New England Boulevard (Rise Gymnastics) was closed by the State Fire Marshal's Office because of numerous code violations. Hopkins Hill Elementary School was inspected before the opening of the school year, as required by the Department of Education.

Plans were reviewed and approved for four commercial construction projects in the district. A total of nine projects were reviewed and approved for Amgen. All projects have been inspected for code compliance.

Respectfully,



Mark P. Vincent
Fire Marshal

#10

HOPKINS HILL FIRE DISTRICT 2015 - 2016

ACCOUNT DESCRIPTION	2015 - 2016
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100 - DISTRICT ADMINISTRATION

101	INSURANCE	\$48,000.00
102	LEGAL	\$500.00
103	OFFICE SUPPLIES	\$3,000.00
104	STREET LIGHTING	\$35,000.00
105	HYDRANT RENTAL	\$38,500.00
106	FINANCIAL AUDIT	\$8,000.00
108	ADVERTISING	\$1,000.00
109	INFORMATION TECH	\$2,500.00

100 - TOTAL	\$136,500.00
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200 - DISTRICT OFFICER COMPENSATION
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201	CHAIRMAN	\$975.00
202	HEAD TAX ASSESSOR	\$875.00
203	VICE CHAIRMAN	\$875.00
204	MEMBER AT LARGE	\$875.00
205	CLERK	\$6,500.00
206	TREASURER	\$6,500.00
207	TAX COLLECTOR	\$16,000.00
209	DEPUTY CHIEF	\$2,500.00
210	ASST DEPUTY CHIEF	\$2,000.00
211	CHIEF ENGINEER	\$1,000.00
214	CAPTAINS and LIEUTS	\$4,000.00

200 - TOTAL	\$42,100.00
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300 - EMPLOYEE PAYROLL

301	BASE SALARIES	\$515,000.00
302	PAYROLL TAXES	\$14,000.00
303	PENSION PAYMENTS	\$88,000.00
304	MEDICAL PLAN	\$120,000.00
305	FULL-TIME OVERTIME	\$60,000.00
306	PART-TIME SHIFTS	\$25,000.00
307	HOLIDAY PAY	\$22,500.00
308	UNIFORM ALLOWANCE	\$8,000.00
309	MEDICAL TESTING	\$1,500.00

300 - TOTAL	\$854,000.00
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#10

HOPKINS HILL FIRE DISTRICT 2015 - 2016

400 - STATION OPERATIONS

401	ELECTRIC	\$7,000.00
402	NATURAL GAS	\$7,000.00
403	PHONE/CABLE/INTERNET	\$3,400.00
404	DOMESTIC WATER	\$1,000.00
406	EQUIP MAINT CONTRACTS	\$1,000.00
407	STATION UPKEEP	\$4,000.00

400 - TOTAL	\$23,400.00
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500 - FIRE APPARATUS OPERATIONS

501	DIESEL and GASOLINE	\$16,000.00
502	MAINTENANCE	\$20,000.00

500 - TOTAL	\$36,000.00
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600 - RESCUE OPERATIONS

601	RESCUE SUPPLIES	\$3,000.00
602	OXYGEN SUPPLY	\$1,500.00
603	MAINT CONTRACTS	\$1,500.00
604	CELLULAR SERVICE	\$3,100.00

600 - TOTAL	\$9,100.00
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700 - FIRE DEPARTMENT OPERATIONS

701	MISC SMALL TOOLS	\$1,000.00
702	BADGES and ID'S	\$1,000.00
703	PETTY CASH	\$200.00
704	FIREFIGHTER CALL PAY	\$15,000.00
705	EDUCATIONAL	\$3,500.00
706	FIRE CHIEF'S CONVENTION	\$550.00
707	OFFICE SUPPLIES	\$2,000.00
708	FIRE ALARM MAINTENANCE	\$3,500.00

700 - TOTAL	\$26,750.00
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#10

HOPKINS HILL FIRE DISTRICT 2015 - 2016

800 - NEW EQUIPMENT	\$5,000.00
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900 - CAPITAL PURCHASES	\$2,500.00
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1000 - MISCELLANEOUS	\$1,500.00
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TOTAL ANNUAL OPERATING BUDGET	\$1,136,850.00
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[REDACTED]	
TAXES	\$884,850.00
INTEREST	\$20,000.00
CONTRACT SERVICES	\$232,000.00

[REDACTED]

[REDACTED]	
RESIDENTIAL	\$2.30 PER \$1000
COMMERCIAL	\$3.45 PER \$1000
TANGIBLE	\$2.30 PER \$1000

HOPKINS HILL FIRE DISTRICT
SEPTEMBER 14, 2015

RESOLVED: THAT THE INHABITANTS OF THE HOPKINS HILL FIRE DISTRICT QUALIFIED TO VOTE IN TOWN AFFAIRS ON PROPOSITIONS TO IMPOSE A TAX FOR THE EXPEDITURE OF MONEY, IN ANNUAL MEETING ASSEMBLED ON THE 14TH DAY OF SEPTEMBER AD, 2015, HEREBY ORDER THE ASSESSMENT AND COLLECTION OF A TAX ON THE RATABLE REAL ESTATE AND TANGIBLE PERSONAL PROPERTY WITHIN SAID DISTRICT OF \$2.30 FOR RESIDENTIAL AND TANGIBLES AND \$3.45 FOR COMMERCIAL ON EACH \$1000.00 OF VALUE.

THEREFORE, FOR THE PURPOSE SET FORTH IN SECTION 6 OF THE ACT, INC. SAID DISTRICT, WILL COVER ALL EXPENSES OF THE HOPKINS HILL FIRE DISTRICT AND FOR ALL OTHER PURPOSE AUTHORIZED BY LAW.

AND BE IT FURTHER **RESOLVED** THAT THE BOARD OF ASSESSOR'S SHALL ASSESS AND APPORTION SAID TAX ON A RATABLE PROPERTY WITH SAID DISTRICT ACCORDING TO THE PROVISIONS OF THE ACT, INC. SAID DISTRICT. SAID ASSESSMENT SHALL BE THE LAST DAY OF DECEMBER 31, 2014 AT TWELVE O'CLOCK NOON AND SHALL BE SIGNED, PROCEED AND COLLECT SAID TAXES OF THE PERSON(S) AND REAL ESTATE LIABLE. SAID TAX SHALL BE DUE ON THE DATES AS FOLLOWS:

2015 TAX BILLS IN ACCESS OF ONE HUNDRED DOLLARS (\$100.00) MAY BE PAID IN FOUR (4) INSTALLMENTS EQUAL TO AN AMOUNT NOT LESS THAN 25% OF THE TOTAL TAX AMOUNT DUE.

THE FIRST INSTALLMENT BEING DUE ON OR BEFORE THE LAST DAY OF OCTOBER 31, 2015 A.D. THE SECOND INSTALLMENT DUE ON OR BEFORE THE LAST DAY OF JANUARY 31, 2016 A.D. THE THIRD INSTALLMENT DUE ON OR BEFORE THE LAST DAY OF APRIL 30, 2016 A.D. THE FOURTH INSTALLMENT DUE ON OR BEFORE THE LAST DAY OF JULY 31, 2016 A.D.

2015 TAX BILLS OF AN AMOUNT LESS THAN ONE HUNDRED DOLLARS (\$100) SHALL BE PAYABLE IN ONE (1) SINGLE INSTALLEMENT DUE ON OR BEFORE THE LAST DAY OF OCTOBER 31, 2015 AD.

EACH INSTALLMENT OF TAXES PAID ON OR BEFORE THE SPECIFIED PAYMENT DAY SHALL BE FREE OF ANY CHARGE OF INTEREST. IF THE FIRST INSTALLMENT OR ANY SUCCEEDING INSTALLMENTS OF TAXES ARE NOT PAID BY THE LAST DAY OF THE RESPECTIVE INSTALLMENT PERIOD OR PERIODS AS THEY OCCUR, THEN THE WHOLE TAX OR REMAINING UNPAID BALANCE OF THE TAX SHALL IMMEDIATELY BECOME DUE AND PAYABLE AND SHALL CARRY UNTIL COLLECTED AN INTEREST CHARGE AT THE RATE OF EIGHTEEN PERCENT (18%) ANNUAL.

MR. MODERATOR, I MOVE PASSAGE OF THIS RESOLUTION.
CAROL DION, CLERK