

HOPKINS HILL FIRE DISTRICT

1 BESTWICK TRAIL

COVENTRY, RI 02816

A MEETING OF THE EXECUTIVE BOARD TOOK PLACE ON MONDAY, FEBRUARY 23, 2015 AT THE HOPKINS HILL FIRE STATION.

THE MODERATOR, DAN DANIS, CALLED THE MEETING TO ORDER AT 7:05 P.M.

PRESENT: DAN DANIS, CAROL DION, BARBARA KANE, DENISE DEGRAIDE, CARRIE MOORE, DENISE BROWN AND CHIEF FRANK BROWN. ABSENT: KEN BURDICK.

EXECUTIVE SESSION AT 7:06 P.M. DENISE DEGRAIDE MADE A MOTION TO SEAL MINUTES, SECOND BY CARRIE MOORE. CAROL DION-YES, DAN DANIS-YES, BARBARA KANE-YES, DENISE BROWN RECLUSED HERSELF (SEE ATTACHMENT 8). APPROVED AND MINUTES OF EXECUTIVE SESSION CLOSED AND SEALED.

RECONVENE MEETING AT 7:14 P.M.

DENISE BROWN MADE A MOTION TO APPROVE MINUTES AS POSTED, SECOND BY CARRIE MOORE. DAN DANIS-YES, CAROL DION-YES, BARBARA KANE-YES. APPROVED AND PLACED ON FILE.

TREASURER'S REPORT WAS GIVEN BY CARRIE MOORE. SEE ATTACHMENT #1 DENISE DEGRAIDE MADE A MOTION TO ACCEPT, SECOND BY BARBARA KANE. CAROL DION-YES, DAN DANIS-YES, DENISE BROWN-YES. APPROVED AND PLACED ON FILE.

TAX COLLECTOR'S REPORT WAS GIVEN BY DENISE BROWN. TRIAL BALANCE 12/1/14-2/23/15. SEE ATTACHMENT #2. UCC LIEN'S HAVE BEEN FILED ON 2002-2013 YEARS. DENISE DEGRAIDE MADE A MOTION TO ACCEPT, SECOND BY CARRIE MOORE. DAN DANIS-YES, CAROL DION-YES, BARBARA KANE-YES.

STREET LIGHTING/HYDRANT REPORT WAS GIVEN BY CHIEF FRANK BROWN. NO REPORT FOR HYDRANTS. STREET LIGHTING- NATIONAL GRID RECEIVED A 24% RATE INCREASE. BILL WENT FROM \$2800 TO \$4100. CARRIE MOORE MADE A MOTION TO ACCEPT, SECOND BY BARBARA KANE. DAN DANIS-YES, CAROL DION-YES, DENISE DEGRAIDE-YES, DENISE BROWN-YES. APPROVED.

FIRE CHIEF'S REPORT WAS GIVEN BY CHIEF FRANK BROWN.

\*ACCOUNT BALANCE REPORT- SEE ATTACHMENT #3 (2 PAGES). #104 TO GO OVER DUE TO INCREASE

\*RESCUE RECOVERY ACCOUNT- SEE ATTACHMENT #4

\*CHECK REGISTER- SEE ATTACHMENT #5

\*CHARTER CHANGES-LETTER SENT TO SEN. RAPTAKIS WENT BEFORE SENATE AND PASSED. SENATE FINANCE COMMITTEE TO RECOMMEND PASSAGE TO FULL SENATE. WAITING FOR NEWS.

\*EXPENSES FOR JUNO BLIZZARD TAKEN OUT OF CHIEF'S CHECKING ACCOUNT

\*REQUEST FOR INFORMATION FROM KEN BLOCK ON DECEMBER 12, 2014 REGARDING PUBLIC RECORDS ACT. HE IS PUTTING TOGETHER DATA REGARDING FIRE DEPARTMENTS. CHIEF SENT RESPONSE VIA EMAIL ON JANUARY 16, 2015.

\*RECEIVED LETTER FROM COVENTRY FIRE DISTRICT FOR REQUEST FOR INFORMATION ON DECEMBER 18, 2014. CHIEF RESPONDED ON DECEMBER 22, 2014. SEE ATTACHMENT #6 (2 PAGES).

\*CENTRE OF NEW ENGLAND LOOKING FOR SUPPORT ON ACCESS ROAD. SEE ATTACHMENT #7.

\*CHIEF GAVE A REPORT ON HOUSE BILL 5343, 5344, 5345. CHIEF BROWN RECOMMENDS TO BOARD THAT WE STRONGLY OPPOSE.

\*ON MARCH 26, 2015 WE WILL HAVE AN ELGIBILITY TEST.

\*MARVIN MITCHELL, CPA SUBMITTED 2013 AND 2014 AUDITS. ON FILE WITH CLERK. (990 FORMS). DENISE DEGRAIDE MADE A MOTION TO ACCEPT, SECOND BY DAN DANIS. CAROL DION-YES, BARBARA KANE-YES, DENISE BROWN-YES, CARRIE MOORE-YES. APPROVED AND PLACED ON FILE.

OLD BUSINESS-NONE

NEW BUSINESS:

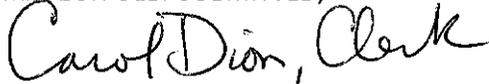
\* DENISE BROWN MADE A MOTION THAT THE EXECUTIVE BOARD STRONGLY OPPOSE HOUSE BILLS #5343, 5344, 5345 IN THEIR ENTIRELY, SECOND BY CARRIE MOORE. DAN DANIS-YES, CAROL DION-YES, BARBARA KANE-YES, DENISE DEGRAIDE-YES. APPROVED

\*DAN DANIS MADE A MOTION TO APPROVE THE 3 YEAR CONTRACT 2015-2018 FOR UNION AND NON-UNION PERSONNEL, SECOND BY DENISE DEGRAIDE. CAROL DION-YES, BARBARA KANE-YES, DENISE BROWN RECUSED HERSELF (SEE ATTACHMENT #8), CARRIE MOORE- YES. APPROVED.

GOOD OF SOCIETY-CHIEF FRANK BROWN NAME IS GOING TO GOVERNOR FOR EMERGENCY MANAGEMENT COMMITTEE.

ADJOURNMENT: 8:34 P.M.

RESPECTFULLY SUBMITTED,



CAROL DION  
CLERK

Hopkins Hill Fire District  
February 22, 2015

# 1

Savings Balance	521,853.76
Checking Balance	36,360.05
Total	558,213.81
Rescue Account	204,519.44
Santander Bank	7,262.12
Certificate of Deposits	
2868652338	23,625.44
2868651611	32,783.54

Respectfully submitted:

Carrie Moore



# Trial Balance Report

## HOPKINS HILL FIRE DISTRIC

# 2

12/01/2014 to 02/23/2015

Description	Billed Amounts and Transactions								Penalty Transactions				Total Penalty									
	Starting Balance	+	New Receivables	-	Payments	-	Abatements	+	Refunds	-	Payment Adjustments	-		Payment Transfers	=	Uncollected Balance	Penalty Paid	+	Penalty Adjustments	+	Penalty Transfers	=
2002 Tax Roll	69.63		0.00		0.00		0.00		0.00		0.00		0.00		69.63	0.00		0.00		0.00		0.00
2003 Tax Roll	98.43		0.00		0.00		0.00		0.00		0.00		0.00		98.43	0.00		0.00		0.00		0.00
2004 RP/Tng Tax Roll	98.43		0.00		0.00		0.00		0.00		0.00		0.00		98.43	0.00		0.00		0.00		0.00
2005 RP/Tng Tax Roll	203.45		0.00		0.00		0.00		0.00		0.00		0.00		203.45	0.00		0.00		0.00		0.00
2006 RP/Tng Tax Roll	222.26		0.00		0.00		0.00		0.00		0.00		0.00		222.26	0.00		0.00		0.00		0.00
2007 RP/Tng Tax Roll	145.07		0.00		0.00		0.00		0.00		0.00		0.00		145.07	0.00		0.00		0.00		0.00
2008 RP/Tng Tax Roll	333.68		0.00		0.00		0.00		0.00		0.00		0.00		333.68	0.00		0.00		0.00		0.00
2009 RP/Tng Tax Roll	389.49		0.00		0.00		0.00		0.00		0.00		0.00		389.49	0.00		0.00		0.00		0.00
2010 RP/Tng Tax Roll	764.62		0.00		42.68		0.00		0.00		0.00		0.00		721.94	12.32		0.00		0.00		12.32
2011 RP/TNG Sup Roll	219.51		0.00		0.00		0.00		0.00		0.00		0.00		219.51	0.00		0.00		0.00		0.00
2011 RP/Tng Tax Roll	8,779.43		0.00		809.51		0.00		0.00		0.00		0.00		7,969.92	472.87		0.00		0.00		472.87
2012 RP Tng Tax Roll	11,095.87		0.00		1,189.29		0.00		0.00		0.00		-2.09		9,908.67	476.12		0.00		0.00		476.12
2013 RP Tng Tax Roll	40,170.66		0.00		6,240.83		0.00		0.00		0.00		0.00		33,929.83	1,257.60		0.00		0.00		1,257.60
2013 tax sale costs	9.25		0.00		0.00		0.00		0.00		0.00		0.00		9.25	0.00		0.00		0.00		0.00
2013 ucc costs	94.55		0.00		0.00		0.00		0.00		0.00		0.00		94.55	0.00		0.00		0.00		0.00
2014 RP Tng Sup Roll	0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00		0.00		0.00		0.00
2014 RP Tng Tax Roll	441,282.82		0.00		123,883.95		391.70		352.76		0.00		21.40		317,338.53	2,347.67		0.00		-19.31		2,328.36
2014 additional cost	0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00		0.00		0.00		0.00
2014 bounced ck	15.00		0.00		0.00		0.00		0.00		0.00		0.00		15.00	0.00		0.00		0.00		0.00
2014 tax sale costs	0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00		0.00		0.00		0.00
<b>Total</b>	<b>503,992.15</b>		<b>0.00</b>		<b>132,166.26</b>		<b>391.70</b>		<b>352.76</b>		<b>0.00</b>		<b>19.31</b>		<b>371,767.64</b>	<b>4,566.58</b>		<b>0.00</b>		<b>-19.31</b>		<b>4,547.27</b>

↓ revalue yr.  
 ↓ overpd

FY-14-15

Account Balances - As of 2/23/2015

As of 2/23/2015

#3

2/23/2015

Account	2/23/2015 Balance
<b>Bank Accounts</b>	
1000-Misc.	77.15
101-Insurance	26,353.00
102-Legal	500.00
103-Dist. Office Supplies	184.70
104-Street Lighting	1,254.79
105-Hydrant Rental	9,640.33
106-Audit	-500.00
108-Advertising	885.10
109-Information Tech.	1,505.00
201-Moderator	975.00
202-Head Tax Assessor	875.00
203-Vice Moderator	875.00
204-Member at Large	875.00
205-Clerk	1,000.00
206-Treasurer	1,000.00
207-Tax Collector	2,462.08
209-Deputy Chief	0.00
210-Asst. Deputy Chief	0.00
211- Chief Engineer	1,000.00
213- Rescue Divison Chief	0.00
214-Capt & Lieut	0.00
301- Base Salaries	86,042.41
302-Payroll Taxes	1,755.88
303-Pension	16,781.06
304- Medical Plan	30,202.10
305- Full-Time Fillins	676.95
306- Part-Time Fillins	3,880.00
307- Holiday Pay	4,148.05
308- Uniform Allowance	4,000.00
309- Medical Testing	1,069.80
401- Electric	332.67
402- Natural Gas	3,597.79
403- Phone Cable Internet	326.85
404- Station water	94.22
406-Equip. Maint. Contract	367.43
407- Station upkeep	504.20
501-Diesel & Gas	4,261.09
502-Maint. Repairs	-333.22
601-Rescue Supplies	120.46
602- Oxygen Supply	915.20
603- Maint. Contracts	598.99
604-Cellular Phone	1,072.18
701-Misc. Small Tools	339.78
702- Badges & ID's	551.00
703- Petty Cash	0.00
704- Call Pay	2,801.64
705-Educational	2,025.00
706-Fire Chief's Convention	0.00
707- Office Supplies	624.29

10 MONTHS PAID

22 PAY PERIODS

#3

Account Balances - As of 2/23/2015

As of 2/23/2015

2/23/2015

Page 2

Account	2/23/2015 Balance
708-Fire Alarm Maint.	508.85
800- New Equipment	184.16
900-Capital Purchases	184.30
<b>TOTAL Bank Accounts</b>	<b>216,595.28</b>
<b>OVERALL TOTAL</b>	<b>216,595.28</b>

#4



Hopkins Hill Fire District - Totals

Activity Posted - By Service: Dec 2014

	UNITS	CHARGES
ALS 2 Runs	0	\$0
ALS Runs	23	\$36,202
BLS Runs	27	\$35,694
BLS Non ER Runs	0	\$0
Treat no Transport	0	\$0
<b>Totals</b>	<b>50</b>	<b>\$71,896</b>

Mileage	570.1	\$18,243
Oxygen	10	\$1,500
ALS Supplies	0	\$0
BLS Supplies	1	\$50
IV Supplies	22	\$0
IO Supplies	0	\$0
EKG	12	\$216
EKG - 12 Leads	1	\$51
Extra Attendant	0	\$0
CPAP Supplies	0	\$0
Defib Supplies	0	\$0
Collared Boarded	8	\$0
Misc.	2	\$50
	0	\$0
<b>Totals</b>	<b>626.1</b>	<b>\$20,110</b>

Activity Posted - All Services- Last 12 Months

	# RUNS	MISC UNITS	CHARGES	PAYMENTS	COLL %	AVE \$ PER RUN
Jan - 2014	53	554.5	\$72,468.50	\$22,062.34	30%	
Feb - 2014	28	368.4	\$42,952.70	\$20,278.16	47%	
Mar - 2014	53	626.6	\$98,730.20	\$21,197.25	21%	
Apr - 2014	26	291.2	\$46,180.00	\$17,880.64	39%	
May - 2014	57	614.9	\$104,761.00	\$10,747.03	10%	
Jun - 2014	26	322.2	\$48,079.20	\$19,802.98	41%	
Jul - 2014	25	285.4	\$45,212.20	\$16,345.48	36%	
Aug - 2014	87	1031.8	\$157,566.80	\$13,320.06	8%	
Sep - 2014	44	547.4	\$79,848.40	\$24,212.20	30%	
Oct - 2014	49	568.7	\$88,627.00	\$27,910.77	31%	
Nov - 2014	44	510.7	\$76,909.40	\$22,123.97	29%	
Dec - 2014	50	626.1	\$92,008.20	\$18,438.73	20%	
<b>Totals</b>	<b>542</b>	<b>6347.9</b>	<b>\$953,341.60</b>	<b>\$234,399.51</b>		
<b>Avg/Month</b>	<b>45</b>	<b>529</b>	<b>\$79,445.13</b>	<b>\$19,633.29</b>	<b>29%</b>	<b>\$432.47</b>

	Refund Totals	Town Resident Adjustments	Non-Covered Service Adjustments	Contractual Insurance Adjustments	Small Balance W/O	Bad Debt W/O, Atty & MVA Adjustments	Uncollectible Self Pay	Totals
Jan - 2014	\$0.00	\$50.00	\$2,898.00	\$41,451.11	\$0.00	\$0.00	-\$263.16	\$44,135.95
Feb - 2014	\$0.00	\$400.00	\$652.24	\$44,594.39	\$0.00	\$0.00	\$2,674.38	\$48,321.01
Mar - 2014	\$0.00	\$86.05	\$1,106.53	\$55,842.62	\$0.00	\$200.20	\$8,585.71	\$65,821.11
Apr - 2014	\$0.00	\$1,522.86	\$3,000.75	\$44,548.20	\$0.00	\$200.00	\$6,330.30	\$55,602.11
May - 2014	\$0.00	\$1,041.13	\$523.00	\$31,853.47	\$0.00	\$4,222.73	\$4,210.97	\$41,851.30
Jun - 2014	\$0.00	\$1,630.70	\$2,629.00	\$65,080.97	\$0.00	\$1,443.65	\$622.60	\$71,367.82
Jul - 2014	\$0.00	\$378.70	\$2,214.00	\$58,129.07	\$0.00	\$147.37	\$3,443.99	\$64,313.13
Aug - 2014	\$0.00	\$0.00	\$200.00	\$53,614.25	\$0.00	\$50.00	\$5,452.62	\$59,316.87
Sep - 2014	\$0.00	\$0.00	\$2,285.00	\$83,320.25	\$0.00	\$86.23	\$741.04	\$86,432.52
Oct - 2014	\$500.00	\$944.08	\$789.00	\$86,067.63	\$0.00	\$200.00	-\$57.59	\$68,443.12
Nov - 2014	\$0.00	\$363.56	\$2,065.00	\$52,144.11	\$0.00	\$0.00	\$6,598.63	\$61,171.30
Dec - 2014	\$3,030.88	\$275.00	\$1,316.00	\$14,633.70	\$0.00	\$0.00	\$1,882.53	\$21,138.11
<b>Totals</b>	<b>\$3,530.88</b>	<b>\$6,692.08</b>	<b>\$19,678.52</b>	<b>\$611,259.77</b>	<b>\$0.00</b>	<b>\$6,850.18</b>	<b>\$40,222.02</b>	<b>\$687,934.35</b>
<b>Avg/Month</b>	<b>\$294.24</b>	<b>\$557.67</b>	<b>\$1,639.88</b>	<b>\$50,938.31</b>	<b>\$0.00</b>	<b>\$545.85</b>	<b>\$3,351.84</b>	<b>\$57,327.86</b>

CHIEF'S

Checking  
2/23/2015

Check Register

#5

Date	Num	Transaction	Payment	C	Deposit	Balance
12/10/2014		Impact Custom Apparel cat: Misc memo: plunge shirts (to be returned)	850.00			2,390.39
12/10/2014		Denise Brown cat: Misc memo: X 4 Xmas gifts Cranston Ark students	40.00			2,350.39
12/15/2014		RIAFM cat: Misc memo: dues	30.00			2,320.39
12/16/2014		Deposit cat: Misc memo: SDI's			135.00	2,455.39
12/17/2014		BJ's cat: Misc memo: Pops/Plates/ Napkins for Santa ride and Luncheon ...	51.14			2,404.25
12/24/2014		Mealworks cat: Misc memo: xmas lunch	300.00			2,104.25
12/31/2014		Impact Custom Apparel cat: Misc memo: plunge shirts (to be returned)	937.42			1,166.83
12/31/2014		Shipman's Fire Equipment cat: Misc memo: Fire hose	769.78			397.05
1/4/2015		Matthew Bender & Co. cat: Misc memo: Code Book	71.08			325.97
1/5/2015		Deposit cat: Misc memo: SDI's			90.00	415.97
1/5/2015		Deposit cat: Misc memo: Plunge shirts \$\$ return			1,492.00	1,907.97
1/15/2015		Dan Mcaloon cat: Misc memo: out of pocket CPR cards	30.00			1,877.97
1/20/2015		Deposit cat: Misc memo: Plunge shirts \$\$ return			300.00	2,177.97
1/26/2015		BJ's cat: Misc memo: Winter Storm Juno - Food	208.97			1,969.00
2/11/2015		Deposit cat: Misc memo: SDI's			285.34	2,254.34
2/11/2015		Secretary Of State cat: Misc memo: notary public cert	80.00			2,174.34
2/13/2015		BJ's cat: Misc memo: supplies	34.99			2,139.35
2/17/2015		Cowesett Ultra Car Wash cat: Misc memo: Car 61 and 62	7.50			2,131.85

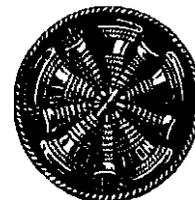
#6

# COVENTRY FIRE DISTRICT

## ANTHONY FIRE DEPARTMENT

*Incorporated 1889*

OFFICE OF THE FIRE CHIEF  
571 WASHINGTON STREET  
COVENTRY, RI 02816  
PHONE 821-3141  
FAX 826-0029



December 18, 2014

Chairman  
Board of Directors  
Hopkins Hill Fire District  
1 Bestwick Trail  
Coventry, Rhode Island 02816

Dear Chairman,

The Coventry Fire District's Board of Directors is closely examining all account payables and fair taxation of the District's residents. In our search, it is necessary to make the following Freedom of Information Act request:

Does the Hopkins Hill Fire District pay for street lights on State Highways in your District? Does any other government body pay for street lights in your District?

Your prompt response to this request is appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Frank R. Palin". The signature is fluid and cursive, written over a horizontal line.

Frank R. Palin  
Chairman  
Board of Directors

#6

# Hopkins Hill Fire/Rescue

Frank M. Brown Jr.  
Chief  
1 Bestwick Trail  
Coventry, RI 02816

Telephone: (401) 821-6866  
FAX: (401) 826-3779

December 22, 2014

Coventry Fire District  
ATTN: Chairman Frank R. Palin  
571 Washington Street  
Coventry, R.I. 02816

Dear Chairman Palin;

Be advised that the Hopkins Hill Fire District provides the following information per your request under the Freedom of Information Act.

**YOUR QUESTION:**

*Does the Hopkins Hill Fire District pay for street lights on State Highways in your District?*

**ANSWER: YES**

**YOUR QUESTION:**

*Does any other government body pay for street lights in your District?*

**ANSWER: NO**

Sincerely,



Chief Frank M. Brown

On behalf of Chairman Daniel Danis Hopkins Hill Fire District

Cc: Fire District Executive Committee

# 7

# Hopkins Hill Fire/Rescue

Frank M. Brown Jr.  
Chief  
1 Bestwick Trail  
Coventry, RI 02816

Telephone: (401) 821-8866  
FAX: (401) 826-3779

January 16, 2015

Mr. Charles A. Horbert  
Permitting Supervisor  
RIDEM  
Office of Water Resources/Permitting Program  
235 Promenade Street  
Providence, R.I. 02908-5767  
**Re: Centre of New England Blvd. Access**

Dear Mr. Horbert;

Please regard this letter as our Fire Districts support for the completion of the Centre of New England Blvd. from New London Turnpike to Hopkins Hill Road. Currently Fire District apparatus must travel four miles to access the New London Turnpike end of Centre of New England Blvd. With the completion of Centre of New England Blvd. Fire District apparatus will travel two and half miles less. This translates into time savings that could mean the difference between life and death.

With the continued development of the Centre of New England project more people will work, live and patronize this area which will lead to an increase in the Fire Districts emergency call volume. Quicker access to this will lead to a better delivery of emergency services.

It needs to be repeated again that the competition of this road could mean the difference between LIFE and DEATH!

Sincerely,



Frank M. Brown  
Chief  
Hopkins Hill Fire District

Cc: District Executive Committee

# 8

2/23/15

I Denise Brown have  
recused myself from  
voting on issues in  
Executive session and the  
vote on Contracts under  
New Business.

Denise Brown