

HOPKINS HILL FIRE DISTRICT

1 BESTWICK TRAIL

COVENTRY, RI 02816

A MEETING OF THE EXECUTIVE BOARD TOOK PLACE ON MONDAY, DECEMBER 1, 2014 AT THE HOPKINS HILL FIRE STATION.

THE MODERATOR, DAN DANIS, CALLED THE MEETING TO ORDER AT 7:02 P.M.

PRESENT: DAN DANIS, CAROL DION, BARBARA KANE, CARRIE MOORE, DENISE BROWN, CHIEF FRANK BROWN, DENISE DEGRAIDE.

ABSENT: KEN BURDICK

NO EXECUTIVE SESSION

CLERK, CAROL DION, READ MINUTES OF OCTOBER 6, 2014 MEETING. DENISE BROWN MADE A MOTION TO ACCEPT MINUTES AS READ, SECOND BY CARRIE MOORE. DAN DANIS-YES, BARBARA KANE-YES, DENISE DEGRAIDE-YES.

TREASURER'S REPORT WAS GIVEN BY CARRIE MOORE. SEE ATTACHMENT #1  
DAN DANIS MADE A MOTION TO ACCEPT, SECOND BY BARBARA KANE. CAROL DION-YES, DENISE BROWN-YES, DENISE DEGRAIDE-YES. ALL APPROVED AND COPY PLACED ON FILE.

TAX COLLECTOR'S REPORT WAS GIVEN BY DENISE BROWN.

\*TRIAL BALANCE REPORT 10-1/11-30-14. SEE ATTACHMENT #2

\*ABATEMENT REPORT. SEE ATTACHMENT #3

\*REFUNDS. (3 PAGES) SEE ATTACHMENT #4

MOBILE HOMES CAN NOW BE SOLD AT TAX SALE. TOWN OF COVENTRY IS HAVING ONE IN JUNE 2015. WILL WAIT TO SEE HOW IT WENT BEFORE WE PROCEED. BARBARA KANE MADE A MOTION TO ACCEPT, SECOND BY CARRIE MOORE. CAROL DION-YES, DAN DANIS-YES, DENISE DEGRAIDE-YES. ALL APPROVED AND COPIES PLACED ON FILE.

STREET LIGHTING REPORT WAS GIVEN BY CHIEF FRANK BROWN. NATIONAL GRID IS LOOKING FOR A 23.5% INCREASE. CHIEF BROWN WILL UPDATE US AS NEW INFORMATION IS RECEIVED. PUBLIC UTILITIES COMMISSION-THERE IS AN ACT THAT MUNICIPALITIES CAN OWN THEIR LIGHT POLES IN THEIR DISTRICT. LAW IS WRITTEN FOR TOWNS AND CITIES, NOT FIRE DISTRICTS. CHIEF ASKED NATIONAL GRID'S LEGAL TEAM TO LOOK INTO AND GET BACK TO US WITH INFO. JEFFREY BROADHEAD, FROM WASHINGTON COUNTY REGIONAL PLANNING COUNCIL WILL BE AT OUR FEBRUARY MEETING TO GIVE US A PRESENTATION.

HYDRANT REPORT- NONE

CAROL DION MADE A MOTION TO ACCEPT, SECOND BY CARRIE MOORE. BARBARA KANE-YES, DENISE BROWN-YES, DAN DANIS-YES, DENISE DEGRAIDE-YES. ALL APPROVED.

FIRE CHIEF'S REPORT WAS GIVEN BY CHIEF FRANK BROWN.

\*ACCOUNT BALANCE REPORT- SEE ATTACHMENT #5 (2 PAGES)

\*RESCUE RECOVERY ACCOUNT- AVERAGE \$19,199.80. SEE ATTACHMENT #6

\*CHECK REGISTER- SEE ATTACHMENT #7

\*FIREFIGHTER, RAY MCGILLVRAY, IS SCHEDULED TO RETURN TO WORK ON DECEMBER 4, 2014.

\*MOVING OF ANNUAL MEETING. DISCUSSION OF CHARTER CHANGES TO MOVE ANNUAL MEETING FROM FIRST SATURDAY IN MAY TO SECOND MONDAY IN SEPTEMBER. 4 MONTH SPENDING PLAN AND RESOLUTION FOR APPROPRIATION OF FUNDS TO PURCHASE NEW RESCUE.

\*CARRIE MOORE AND DENISE BROWN MET WITH JEFFREY MALO, MALO & RECCHIA, CPA. WE HAD QUESTIONS ABOUT FIGURES ON STATE REPORTS FROM MARVIN MITCHELL, CPA. MR. MALO LOOKED OVER REPORTS AND LET US KNOW SOME OF THE FIGURES WERE NOT CORRECT. MADE CHANGE TO RESCUE ACCOUNT –ADDED CHECKING ACCOUNT ALONG WITH SAVINGS ACCOUNT. MR. MALO WILL WORK WITH US TO RE-ORGANIZE.

\*FIREFIGHTERS UNION REQUESTED THAT WE BEGIN NEGOTIATIONS ON FIREFIGHTERS CONTRACT. PERSONNEL BOARD WILL MEET. BOARD IS AS FOLLOWS: DENISE DEGRAIDE-VICE CHAIRPERSON, CARRIE MOORE-MEMBER AT LARGE, KEN BURDICK, MEMBER OF BOARD.

\*CHIEF BROWN GAVE US A REPORT ABOUT THE ISO RATING WE RECEIVED. CLASSIFICATION IS 03/3X.

\*CHIEF BROWN WOULD LIKE TO PURCHASE 1000FT OF 1 ¾" AND 1000FT OF 4" HOSES. COST IS \$10,000.00. WILL USE 2000 STATE GRANT AND FUNDS FROM TRUCK FIRE AT WALMART.

\*QUINT WENT BACK IN FOR REPAIRS. HAS A HYDRAULIC LEAK.

\*RECEIVED A LETTER FROM DEPARTMENT OF ATTORNEY GENERAL SAYING WE WERE NOT IN COMPLIANCE WITH PUBLIC RECORDS ACT. CHIEF BROWN FORWARDED ALL CERTIFICATIONS AS OF NOVEMBER 24, 2014. SEE ATTACHMENT #8

\*RECEIVED A LETTER FROM FIRE EDUCATION & TRAINING COORDINATING BOARD THANKING US FOR OUR RECENT DONATION. SEE ATTACHMENT #9

CARRIE MOORE MADE A MOTION TO ACCEPT, SECOND BY BARBARA KANE-YES, CAROL DION-YES, DAN DANIS-YES, DENISE BROWN-YES, DENISE DEGRAIDE-YES. ALL APPROVED AND COPIES PLACED ON FILE.

OLD BUSINESS-NONE

NEW BUSINESS-

\*CARRIE MOORE MADE A MOTION TO APPROPRIATE FUNDS FOR QUINT REPAIRS BE TAKEN OUT OF RESCUE ACCOUNT, SECOND BY DENISE BROWN. DAN DANIS-YES, BARBARA KANE-YES, CAROL DION-YES, DENISE DEGRAIDE-YES. ALL APPROVED.

\*DAN DANIS MOTIONED THAT THE EXECUTIVE BOARD APPROVED MOVING OF ANNUAL MEETING FROM FIRST SATURDAY IN MAY TO THE SECOND MONDAY IN SEPTEMBER AND DIRECTED CHIEF FRANK BROWN TO GET PROPOSED CHARTER CHANGES TO LEGISLATORS.

SECOND BY CARRIE MOORE. CAROL DION-YES, DENISE BROWN-YES, BARBARA KANE-YES, DENISE DEGRAIDE-YES. ALL APPROVED.

\*DENISE DEGRAIDE MADE A MOTION THAT WE ACCEPT BARBARA KANE'S RESIGNATION AS TREASURER AS OF DECEMBER 1, 2014, SECOND BY CARRIE MOORE. CAROL DION-YES, DENISE BROWN-YES, DAN DANIS-YES. ALL APPROVED.

\*DAN DANIS MADE A MOTION THAT, PERSUING TO ARTICLE 2, SECTION 9 OF THE HOPKINS HILL FIRE DISTRICT BY-LAWS , THE EXECUTIVE BOARD HAS VOTED TO APPOINT BARBARA KANE AS MEMBER AT LARGE AND CARRIE MOORE AS TREASURER. SECOND BY DENISE BROWN. DENISE DEGRAIDE-YES, CAROL DION-YES, BARBARA KANE-YES, CARRIE MOORE-YES. ALL APPROVED.

GOOD OF DISTRICT- SANTA WILL BE ON FIRE TRUCK THROUGH THE DISTRICT ON DECEMBER 21, 2014.

ADJOURNMENT: 8:27 P.M.

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script that reads "Carol Dion, Clerk". The signature is written in black ink and is positioned above the printed name and title.

CAROL DION  
CLERK

Hopkins Hill Fire District  
December 1, 2014

①

Savings Balance	568,402.17
Checking Balance	63,209.06
Total	631,611.23
Rescue Account	187,554.53
Santander Bank	5,062.64
Certificate of Deposits	
2868652338	23,565.70
2868651611	32,700.65

Respectfully submitted:

Carrie Moore



**Trial Balance Report**  
**HOPKINS HILL FIRE DISTRICT**

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10/01/2014 to 11/30/2014

Description	Billed Amounts and Transactions								=	Penalty Transactions				=	Total Penalty
	Starting Balance +	New Receivables	- Payments	- Abatements	+ Refunds	- Payment Adjustments	- Payment Transfers	Uncollected Balance		Penalty Paid	+ Penalty Adjustments	+ Penalty Transfers			
2002 Tax Roll	69.63	0.00	0.00	0.00	0.00	0.00	0.00	69.63	0.00	0.00	0.00	0.00	0.00		
2003 Tax Roll	98.43	0.00	0.00	0.00	0.00	0.00	0.00	98.43	0.00	0.00	0.00	0.00	0.00		
2004 RP/Tng Tax Roll	98.43	0.00	0.00	0.00	0.00	0.00	0.00	98.43	0.00	0.00	0.00	0.00	0.00		
2005 RP/Tng Tax Roll	203.45	0.00	0.00	0.00	0.00	0.00	0.00	203.45	0.00	0.00	0.00	0.00	0.00		
2006 RP/Tng Tax Roll	222.26	0.00	0.00	0.00	0.00	0.00	0.00	222.26	0.00	0.00	0.00	0.00	0.00		
2007 RP/Tng Tax Roll	145.07	0.00	0.00	0.00	0.00	0.00	0.00	145.07	0.00	0.00	0.00	0.00	0.00		
2008 RP/Tng Tax Roll	333.68	0.00	0.00	0.00	0.00	0.00	0.00	333.68	0.00	0.00	0.00	0.00	0.00		
2009 RP/Tng Tax Roll	389.49	0.00	0.00	0.00	0.00	0.00	0.00	389.49	0.00	0.00	0.00	0.00	0.00		
2010 RP/Tng Tax Roll	769.77	0.00	5.15	0.00	0.00	0.00	0.00	764.62	19.85	0.00	0.00	0.00	19.85		
2011 RP/TNG Sup Roll	219.51	0.00	0.00	0.00	0.00	0.00	0.00	219.51	0.00	0.00	0.00	0.00	0.00		
2011 RP/Tng Tax Roll	8,794.33	0.00	14.90	0.00	0.00	0.00	0.00	8,779.43	8.05	0.00	0.00	0.00	8.05		
2012 RP Tng Tax Roll	12,079.19	0.00	983.32	0.00	0.00	0.00	0.00	11,095.87	346.86	0.00	0.00	0.00	346.86		
2013 RP Tng Tax Roll	49,985.67	0.00	9,920.42	0.00	49.91	0.00	-71.40	40,186.56	1,606.63	0.00	0.00	0.00	1,606.63		
2013 tax sale costs	9.25	0.00	0.00	0.00	0.00	0.00	0.00	9.25	0.00	0.00	0.00	0.00	0.00		
2013 ucc costs	94.55	0.00	0.00	0.00	0.00	0.00	0.00	94.55	0.00	0.00	0.00	0.00	0.00		
2014 RP Tng Sup Roll	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2014 RP Tng Tax Roll	847,966.12	0.00	404,836.05	390.06	518.78	0.00	71.40	443,187.39	405.33	0.00	0.00	0.00	405.33		
2014 additional cost	2.04	0.00	2.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2014 bounced ck	0.00	15.00	0.00	0.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00		
2014 tax sale costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
<b>Total</b>	<b>921,480.87</b>	<b>15.00</b>	<b>415,761.88</b>	<b>390.06</b>	<b>568.69</b>	<b>0.00</b>	<b>0.00</b>	<b>505,912.62</b>	<b>2,386.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,386.72</b>		

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**Abatements****2014 RP Tng Tax Roll**

<b>Account</b>	<b>Name</b>	<b>Username</b>	<b>Date Paid</b>	<b>Amount</b>	<b>Comments</b>
03-0579-00	CARONIA, ANTHONY J JR 25 STEPHANIE DRIVE COVENTRY RI 02816-2800	DMB	10/29/2014	153.56	per town letter
08-0004-87	HRB TAX GROUP INC #38697 ATTN: BUSINESS PERSONAL... 1 H AND R BLOCK WAY KANSAS CITY MO 64105-1905	DMB	10/18/2014	4.84	per town #14-245 out of busine
08-1361-00	HOPKINS HILL ROAD COVENTRY,... C/O NICK PARENTE 307 FRY POND ROAD WEST GREENWICH RI 02817-2138	DMB	10/04/2014	123.20	per town letter provided
13-1789-50	MCMULLEN, KATHLEEN 5 GRIEG COURT COVENTRY RI 02816-2851	DMB	10/18/2014	20.24	per town letter provided
16-1591-00	PIASCZYK, LEONARD D & JEAN M 27 YORK DRIVE COVENTRY RI 02816-6012	DMB	10/18/2014	13.64	per town letter
20-0916-50	TOWLE, LINDA & TOWLE, MICHAEL J 33 ENZO DRIVE COVENTRY RI 02816-6088	DMB	10/11/2014	74.58	town abt let provided

**Sub-total: 2014 RP Tng Tax Roll****390.06****Total: Abatements****390.06**

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## Refunds

## 2013 RP Tng Tax Roll

Account	Name	Username	Date Paid	Amount	Comments
03-1933-75	COLBY, LORI A 36 LORRAINE AVENUE COVENTRY RI 02816-6366	DMB	11/05/2014	0.18	dndc
03-2187-29	COMMERCE PARK REALTY, LLC 207 QUAKER LANE STE 300 WEST WARWICK RI 02893-2179	DMB	11/05/2014	2.95	dndc
03-2188-22	COMMERCE PARK REALTY, LLC 207 QUAKER LANE STE 300 WEST WARWICK RI 02893-2179	DMB	11/05/2014	0.75	dndc
04-1074-00	DETONNANCOURT, DOUGLAS E 12 HANCOCK DRIVE COVENTRY RI 02816-6217	DMB	11/05/2014	0.31	dndc
06-0440-00	FISHER, DONALD F HOURBOUR, PATRICIA & MICHAEL... 31 ENZO DRIVE COVENTRY RI 02816-6088	DMB	11/05/2014	3.95	dndc
10-0800-75	JUSTHAM, KIMBERLEY M & HILL,... 8 W LAKE DRIVE COVENTRY RI 02816-6034	DMB	11/05/2014	0.50	dndc
12-2365-00	LOPES, ANTHONY S & JANET M 119 HOPKINS HILL ROAD COVENTRY RI 02816-6322	DMB	11/05/2014	0.20	dndc
13-1771-60	MCLINDON, JOELLEN & BEAUDRY,... 68 HELEN AVENUE COVENTRY RI 02816-6344	DMB	11/05/2014	0.48	dndc
13-1806-50	MCNAMARA, RAYMOND G &... 26 ARBOR DRIVE COVENTRY RI 02816-6395	DMB	11/05/2014	0.41	dndc
13-2228-20	MIGLIORE, FRANCA SPECIAL... C/O CARLO MIGLIORE 191 TOMAHAWK TRAIL CRANSTON RI 02921-2226	DMB	11/05/2014	0.02	dndc
16-2301-00	POTVIN, TIMOTHY D 429 HOPKINS HILL ROAD COVENTRY RI 02816-6333	DMB	11/05/2014	0.06	dndc

18-0629-00	REYNOLDS, YVETTE M 40 LORRAINE AVENUE COVENTRY RI 02816-6366	DMB	11/05/2014	0.02	dndc
18-1130-01	ROBERTSON, CHRISTY M &... 60 HELEN AVENUE COVENTRY RI 02816-6341	DMB	11/05/2014	0.03	dndc
19-0925-06	SERDJENIAN, MIHRAN TRUST C/O CAROLYN CHERRY 50 CAMPBELL CIRCLE EAST GREENWICH RI 02818-1590	DMB	11/05/2014	0.03	dndc
20-0037-00	TALLMAN, DEAN N & ANN F 15 ADAMS DRIVE COVENTRY RI 02816-6216	DMB	10/07/2014	40.00	ck 17890 to RI Housing
23-0005-00	WAGNER, REGINALD & LORI A 39 CLARK MILL STREET COVENTRY RI 02816-6338	DMB	11/05/2014	0.02	dndc

Sub-total: 2013 RP Tng Tax Roll

49.91

## 2014 RP Tng Tax Roll

Account	Name	Username	Date Paid	Amount	Comments
03-0579-00	CARONIA, ANTHONY J JR 25 STEPHANIE DRIVE COVENTRY RI 02816-2800	DMB	11/18/2014	153.56	ck 17940 to taxpayer
03-1026-00	CHAIGNOT, BRIAN R & MELISSA M 43 CLARK MILL STREET COVENTRY RI 02816-6338	DMB	11/05/2014	0.01	dndc
03-1563-00	CIPOLLA, ANTHONY J 2 LANE D COVENTRY RI 02816-6235	DMB	11/05/2014	0.82	dndc
07-1613-50	GREENWICH INSULATION INC C/O ROBERT GRUTTADAURIA 75 SHARPE STREET WEST GREENWICH RI 02817-2183	DMB	11/05/2014	0.22	dndc
13-2405-75	MLYNIEC, STANLEY J 17 LINWOOD DRIVE COVENTRY RI 02816-6353	DMB	11/05/2014	0.03	dndc
18-1185-00	ROBINSON, MICHAEL T JR &... 29 ENZO DR COVENTRY RI 02816	DMB	11/25/2014	364.14	ck 17950 to bpy

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**Sub-total: 2014 RP Tng Tax Roll**

**518.78**

**Total: Refunds**

**568.69**

### Account Balances - As of 12/1/2014

As of 12/1/2014

12/1/2014

Account	12/1/2014 Balance
<b>Bank Accounts</b>	
1000-Misc.	377.15
101-Insurance	48,000.00
102-Legal	500.00
103-Dist. Office Supplies	468.56
104-Street Lighting	11,689.67
105-Hydrant Rental	19,260.22
106-Audit	2,000.00
108-Advertising	911.91
109-Information Tech.	1,780.00
201-Moderator	975.00
202-Head Tax Assessor	875.00
203-Vice Moderator	875.00
204-Member at Large	875.00
205-Clerk	2,500.00
206-Treasurer	2,500.00
207-Tax Collector	6,154.24
209-Deputy Chief	0.00
210-Asst. Deputy Chief	0.00
211- Chief Engineer	1,000.00
213- Rescue Divison Chief	0.00
214-Capt & Lieut	0.00
301- Base Salaries	207,370.09
302-Payroll Taxes	5,003.75
303-Pension	38,274.61
304- Medical Plan	55,511.69
305- Full-Time Fillins	10,905.80
306- Part-Time Fillins	9,640.00
307- Holiday Pay	10,874.45
308- Uniform Allowance	4,000.00
309- Medical Testing	1,500.00
401- Electric	1,368.17
402- Natural Gas	5,503.16
403- Phone Cable Internet	1,117.52
404- Station water	257.72
406-Equip. Maint. Contract	696.50
407- Station upkeep	1,398.05
501-Diesel & Gas	7,273.39
502-Maint. Repairs	3,201.94
601-Rescue Supplies	824.45
602- Oxygen Supply	971.22
603- Maint. Contracts	1,100.00
604-Cellular Phone	1,525.95
701-Misc. Small Tools	639.68
702- Badges & ID's	551.00
703- Petty Cash	0.00
704- Call Pay	6,448.72
705-Educational	3,100.00
706-Fire Chief's Convention	0.00
707- Office Supplies	1,316.06

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### Account Balances - As of 12/1/2014

As of 12/1/2014

12/1/2014

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Account	12/1/2014 Balance
708-Fire Alarm Maint.	540.56
800- New Equipment	1,287.36
900-Capital Purchases	209.27
<b>TOTAL Bank Accounts</b>	<b>483,152.86</b>
<b>OVERALL TOTAL</b>	<b>483,152.86</b>

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Hopkins Hill Fire District - Totals

Activity Posted - By Service: Oct 2014

	UNITS	CHARGES
ALS 2 Runs	0	\$0
ALS Runs	17	\$26,758
BLS Runs	32	\$42,304
BLS Non ER Runs	0	\$0
Treat no Transport	0	\$0
	<u>49</u>	<u>\$69,062</u>

Mileage	513.7	\$16,400
Oxygen	11	\$1,650
ALS Supplies	0	\$0
BLS Supplies	4	\$200
IV Supplies	16	\$0
IO Supplies	0	\$0
EKG	6	\$108
EKG - 12 Leads	7	\$357
Extra Attendant	0	\$0
CPAP Supplies	4	\$850
Defib Supplies	0	\$0
Collared Boarded	7	\$0
Misc.	0	\$0
-	0	\$0
	<u>568.7</u>	<u>\$19,565</u>

Activity Posted - All Services- Last 12 Months

	# RUNS	MISC UNITS	CHARGES	PAYMENTS	COLL %	AVE \$ PER RUN
Nov-2013	40	480.6	\$57,197.80	\$17,019.78	30%	
Dec-2013	41	455.8	\$58,098.80	\$19,540.96	34%	
Jan-2014	53	554.5	\$72,468.50	\$22,062.34	30%	
Feb-2014	28	368.4	\$42,952.70	\$20,278.16	47%	
Mar-2014	53	626.6	\$98,730.20	\$21,197.25	21%	
Apr-2014	26	291.2	\$46,180.00	\$17,960.54	39%	
May-2014	57	614.9	\$104,761.00	\$10,747.03	10%	
Jun-2014	26	322.2	\$48,079.20	\$19,802.98	41%	
Jul-2014	25	285.4	\$45,212.20	\$16,345.48	36%	
Aug-2014	87	1031.8	\$157,566.80	\$13,320.06	8%	
Sep-2014	44	547.4	\$79,848.40	\$24,212.20	30%	
Oct-2014	49	568.7	\$88,627.00	\$27,910.77	31%	
Totals	529	6147.5	\$899,722.40	\$230,397.55		
Avg/Month	44	512	\$74,976.87	\$19,199.80	30%	\$435.53

	Refund Totals	Town Resident Adjustments	Non-Covered Service Adjustments	Contractual Insurance Adjustments	Small Balance W/O	Bad Debt W/O, Atty & MVA Adjustments	Uncollectible Self Pay	Totals
Nov-2013	\$86.88	\$0.00	\$2,913.00	\$27,442.65	\$0.00	\$0.00	\$6,826.75	\$37,269.28
Dec-2013	\$0.00	\$0.00	\$1,347.00	\$41,751.93	\$0.00	\$400.00	\$5,827.44	\$49,326.37
Jan-2014	\$0.00	\$50.00	\$2,898.00	\$41,451.11	\$0.00	\$0.00	-\$263.16	\$44,135.95
Feb-2014	\$0.00	\$400.00	\$652.24	\$44,594.39	\$0.00	\$0.00	\$2,674.38	\$48,321.01
Mar-2014	\$0.00	\$88.05	\$1,106.53	\$55,842.62	\$0.00	\$200.20	\$8,585.71	\$65,821.11
Apr-2014	\$0.00	\$1,522.86	\$3,000.75	\$44,548.20	\$0.00	\$200.00	\$6,330.30	\$55,602.11
May-2014	\$0.00	\$1,041.13	\$523.00	\$31,853.47	\$0.00	\$4,222.73	\$4,210.97	\$41,851.30
Jun-2014	\$0.00	\$1,630.70	\$2,629.00	\$65,060.97	\$0.90	\$1,443.65	\$622.60	\$71,387.82
Jul-2014	\$0.00	\$378.70	\$2,214.00	\$58,129.07	\$0.00	\$147.37	\$3,443.99	\$64,313.13
Aug-2014	\$0.00	\$0.00	\$200.00	\$53,614.25	\$0.00	\$50.00	\$5,452.62	\$59,316.87
Sep-2014	\$0.00	\$0.00	\$2,285.00	\$83,320.25	\$0.00	\$86.23	\$741.04	\$86,432.52
Oct-2014	\$500.00	\$944.08	\$789.00	\$68,067.63	\$0.00	\$200.00	-\$57.59	\$68,443.12
Totals	\$586.88	\$6,053.52	\$20,557.52	\$613,676.54	\$0.90	\$6,950.18	\$44,395.05	\$692,220.59
Avg/Month	\$48.91	\$504.46	\$1,713.13	\$51,139.71	\$0.08	\$579.18	\$3,699.59	\$57,685.05

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## Check Register

Checking  
12/1/2014

Page 1

Date	Num	Transaction	Payment	C	Deposit	Balance
11/14/2014		Deposit cat: Misc memo: Plan review			77.80	2,660.34
11/14/2014		Deposit cat: Misc memo: Ladies Aux. 1/3 Bus for plunge			200.00	2,860.34
11/14/2014		Deposit cat: Misc memo: HH Fire Company 1/3 Bus for plunge			200.00	3,060.34
11/14/2014		Deposit cat: Misc memo: HH Fire Comp 1/2 bus company gift card			50.00	3,110.34
11/14/2014		Deposit cat: Misc memo: SDI's			180.00	3,290.34
11/25/2014		Tom's cat: Misc memo: fruit basket K. Burdick	49.95			3,240.39



State of Rhode Island and Providence Plantations

DEPARTMENT OF ATTORNEY GENERAL

150 South Main Street • Providence, RI 02903  
(401) 274-4400 - TDD (401) 453-0410

*Peter F. Kilmartin, Attorney General*

November 17, 2014

Chief Frank M. Brown  
Hopkins Hill Fire Department  
1 Bestwick Trail  
Coventry, Rhode Island 02816

**RE: Compliance with the Access to Public Records Act**

Dear Chief Brown,

The Access to Public Records Act ("APRA") requires all individuals with the authority to grant or deny access to public records requests, certify that they have received APRA training through the Department of Attorney General. See R.I. Gen. Laws § 38-2-3.16 ("Compliance by agencies and public bodies"). APRA training may be satisfied by either attending an Attorney General training in person, or by viewing the Open Government Summit presentation video on our website.

After reviewing our records, it has come to our attention that the Hopkins Hill Fire Department is currently not in compliance with R.I. Gen. Laws § 38-2-3.16. Kindly forward all certification(s) by close of business on December 5, 2014. Completed form(s) may be returned by regular mail to the address indicated above, or by e-mail to [mmora@riag.ri.gov](mailto:mmora@riag.ri.gov). I have included a copy of the APRA certification form.

Please be advised that if we have not received completed APRA certificate(s) by close of business on December 5, 2014, this Department may take additional steps to ensure compliance.

If we are mistaken and you are not the appropriate person to direct this correspondence to, please notify us as soon as possible.

Please feel free to contact me anytime with any questions or concerns.

Very truly yours,

Malena Lopez Mora  
Special Assistant Attorney General

Ext: 2307

Enclosure



# FIRE EDUCATION & TRAINING COORDINATING BOARD

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4 Green Lane, Exeter RI 02822  
Telephone: (401) 294-5417 — Fax: (401) 294-5417

October 15, 2014

Frank Brown  
Fire Chief  
Hopkins Hill Fire District  
1 Bestwick Trail  
Coventry, RI 02816

FIRE EDUCATION & TRAINING COORDINATING BOARD

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Dear Chief;

On behalf of the Rhode Island Fire Education & Training Coordinating Board we wanted to thank you for recent donations your department made to the Fire Academy. Donations like yours continue to let the Rhode Island Fire Academy train personnel to the highest level.

Sincerely,

  
Howard F. Tighe  
Chairperson

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