



**Meeting of the Board of Trustees  
Monday, September 28, 2015  
5:00-6:30 P.M.**

**MINUTES**

Welcome and call to order at 5:03 PM

Board Members In Attendance: Nancy Levitt-Vieira, Chad Galts, Martin Huntley, Anna Cano Morales, Nicky Nichtern, Ellen Foley, Kathy Cloutier, Josh Taub.

Absent: Rick Richards.

Staff in Attendance: Julie Nora, Liz Machado

**PUBLIC COMMENT/ANNOUNCEMENTS**

Board of Trustees list with contact info was distributed, along with copies of the Open Meetings law.

**ACTION ITEMS**

- Motion to approve the 8/31/2015 Board meeting minutes was passed unanimously.
- Motion to approve the 8/31/2015 Board Executive Session minutes was passed unanimously.
- Motion to seal the 8/31/2015 Board Executive Session minutes was passed unanimously.
- Motion to approve the School Director Evaluation (Attachment A) was passed unanimously.

**UPDATES**

- Expansion Committee
  - Has not met yet this year
  - Focus is again on Windmill, with potential phased development involving some grades staying at Pleasant St. (at least initially) and others at Windmill.

- Letter of intent for housing aid (30% reimbursement to be paid over 30 years) has been submitted to RIDE to meet September deadline. This states commitment to work with RIDE. It needs RIDE approval (end of May). We need to meet with Council members to pave the way for approval.
- Julie visited the old Oliver Hazard Perry school, now an Achievement First school, to see an example of how rehabbing can work.
- Among the issues remaining re Windmill: kitchen, gym, AC.
- Nicky has approached friends in NY as potential donors and will follow up as our plans develop.
  
- Academic Committee
  - Has not yet met this year.
  
- Finance Committee
  - Met just prior to this meeting
  - We did end the year in deficit, but this does not affect our bond covenant.
  - August financials look OK.
  - Draft of the school audit will need Board approval at the next meeting.
  - Investment policy approved – will consult with League of Charter Schools.
  - No new news yet on the funding formula or the new Commission being convened to make recommendations.
  
- Governance Committee
  - Has not yet met this year.
  
- Health and Wellness Committee
  - A 30 member adult team ran in the CVS 5K run and came in #5 out of 47 teams.
  - Healthy Schools breakfast program underway with the new food vendor, Aramark.
  - Planning a Turkey Trot team.
  
- Evaluation Committee
  - Submitted the Director's Evaluation Report that was approved previously in the meeting.
  
- Strategic Plan
  - Responses from staff to beginning of school year briefing have been reviewed, and small edits have been made as a result.
  - Proposed: that a school task force focus on IB implementation and assessment tools for language development, with connections being made between the Board and the task force via more staff memberships on the Academic Committee.
  - Next Board meeting: vote to approve the goals of the Strategic Plan and start articulating strategies.

Approved 10/26/15

- Dissemination Grant
  - \$30K grant was more limited than planned.

UPDATES

- Julie will meet with the President of Portugal tomorrow.
- October 2: ICS school garden harvest party is scheduled.

Next Board meeting: October 26, 2015, 5:00-6:30 pm.

By unanimous vote the meeting was adjourned at 6:20 pm.

Respectfully submitted:

Martin Huntley