

Approved 06/12/2014

Exeter Fire District

(May 22, 2014)

Call to Order

Chairman Scott Kettelle called the May 22nd meeting of the Exeter Fire District to order at 7:05pm. Commissioners Scott Kettelle, Patricia Whitford, Charles Franklin, Andrew Slater, Larry Aker and Bill Nievera were present. Chief Roddy Jordan and Tom and Margaret Caito were also present.

Public Comment

There was no public comment.

Previous Month's Minutes

Ms. Whitford moved (Mr. Aker second) tabling the minutes scheduled for approval this evening until the June meeting. The motion carried unanimously.

Communications

There were no communications of note, other than the letters of interest and resumes' for the posted positions at the rescue service. All operational mail has been given to the treasurer.

New Business

Mr. Kettelle reviewed the work done by the standing committees relative to the assumption of duties for the rescue service.

After a short discussion on the salary to be paid to the new rescue chief Mr. Nievera moved (Ms. Whitford second) offering a rate of pay of \$22.00/hr. for 20 hours/wk. The motion carried unanimously. Additionally, Mr. Nievera gave a brief report on the discussion relative to the package that will be offered to new employees. He was asked to have a pay/benefit package ready for the next meeting of the board.

Loan applications (for the transfer loans) have been filed with USDA and will take their normal course to be finalized.

Ms. Whitford has been in contact with Mr. Valencia and Ms. (Senator) Rumsey. Ms. Rumsey will have our bill thru the Senate and House very soon.

Our EMS license has been filed with the DOH.

VFIS has received the letter that they had requested informing them of the closing of the Exeter Rescue Corps. And have issued a “tail coverage” policy for the Exeter Rescue.

Mr. Kettelle distributed several hand-outs to the commissioners. They are the next installment of policy statements and SOP's. Mr. Kettelle offered that in the absence of a protocol from the state, to cover a specific item, our local protocol would be in force.

Mr. Slater offered that R1 has a possible head gasket issue. And that a maintenance sheet should be started to track the coolant fluid loss. He also recommends replacing the rotors (brakes) on R3 in the very near future.

Ms. Whitford reported that a very productive meeting was held between Mr. D'Orsi, the Caitos, Mr. Aker and herself. It was decided to use Greenwood trust for our financial institution. Also there would be four (4) accounts established with the sum of \$500.00 to open each. Mr. Nievera moved (Mr. Franklin second) opening the four accounts.

It was further decided, at this commissioner's meeting that the Rescue Corps would continue to pay their own bills and that the fire district would pay theirs. After a brief discussion Mr. Aker moved (Mr. Nievera second) obtaining a new PO box for the new rescue service. The motion carried unanimously. Mr. Nievera will see to this at his earliest convenience. He will also notify Mr. & Ms. Caito and Ms. Whitford with the new box number and distribute the keys as needed.

It was decided that the Rescue organization did not need an infusion of \$200,000. The funds that are currently available along with the rescue billing monies receivable through June 30th should be sufficient to cover any bills that will present themselves. The Fire District stands ready to step in should it become necessary.

There followed a short discussion on the Transfer of Assets agreement that will be reviewed tomorrow. After which Mr. Nievera moved (Mr. Slater second) giving Mr. Kettelle the authority to sign the agreement for the fire district. The motion carried unanimously. Mr. Kettelle suggested the establishment of a consent agenda. That discussion was tabled until the next meeting.

Mr. Nievera moved (Mr. Slater second) paying outstanding loans thru the current rescue organization until such time that the loans are the legal responsibility of the Fire District EMS Service. The motion

carried unanimously.

Mr. Nievera gave a brief overview of the hiring process to date. He reported that the district had 33 responses to the ad for a rescue chief. A special meeting will be held on Monday (05/26) to review the letters and select a pool of candidates to interview.

Mr. Ruggiero gave a brief overview of the new legislation recently passed through the House. The law contains fiscal and reporting standards that have not been required until now.

Next Meeting

The next scheduled meeting of the Board of Commissioners will be held on June 12, 2014. The meeting will be held in the program room of the Exeter Public Library and will begin at 7:00pm.

Additionally, there will be a meeting of the hiring sub-committee to discuss and review letters of interest and resumes' for the posted positions in the new rescue service. That meeting will be held on Monday May 26, 2014 at Station #2 on Nooseneck Hill Rd. and will begin at 8:00am. Interviews will be conducted the following Wednesday.

Adjournment

Mr. Aker moved (Mr. Kettelle second) adjournment at 8:53pm. The motion carried unanimously.

Respectfully Submitted,

Bill Nievera, Clerk

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