

**Approved 05/08/2014**

**Exeter Fire District**

**(April 17, 2014)**

**Call to Order**

**Chairman Scott Kettelle called the April 17th commissioner's meeting of the Exeter Fire District to order at 7:03pm. Present were commissioners Scott Kettelle, Kevin Rooney, Patricia Whitford, Charles Franklin, Larry Aker, Andrew Slater and Bill Nievera. Pauline MacDonald, district treasurer and Peter Ruggiero, district attorney were also present. There were 3 members of the public in attendance.**

**Public Comment**

**There was no public comment.**

**Communications**

**Mr. Nievera reported that he had received and returned a request for contact information from the RI Ethics Commission. He also noted that the response form can now be completed online. All other operational mail had been given to our treasurer for her action.**

**Treasurers Report**

**Ms. MacDonald reported that all bills have been paid and that all**

abatements have been processed. She also reported a beginning balance of \$467,445.19 as of 02/27/2014. Activity within district accounts brings the balance to \$416,037.62 as of 03/26/2014. Mr. Nievera moved (Mr. Rooney second) accepting the report of the treasurer. The motion carried unanimously.

### **Previous Month's Minutes**

Ms. Whitford moved (Mr. Rooney second) accepting the minutes of both the February 27th and the March 6th meeting. With no discussion, the minutes were unanimously approved. Mr. Nievera will file both sets of minutes with the Secty. Of State's office and re-circulate them at his earliest convenience.

### **Old Business**

A brief review of the annual meeting was conducted. The sense of the meeting was that the meeting went very smoothly and that the presentation by the fire district board was well accepted by the taxpayers. All agreed that Mr. Kettelle's presentation was very effective. Mr. Nievera recognized Joe Conroy for his defense of the EMS budget.

Mr. Kettelle distributed his "delegation of duties" suggestions relative to the new EMS division. All agreed that they would do their best in the short time available.

The hiring responsibilities would be led by Mr. Rooney, assisted by

**Mr. Aker, Mr. Franklin, Mr. Jordan and Mr. Nievera. Mr. Rooney will also have the responsibility for loans.**

**Legislation and treasurer/financials will be the responsibility of Ms. Whitford.**

**EMS licensure issues, insurance and policy/procedures will be the responsibility of Mr. Kettelle.**

**Mr. Slater will be responsible for vehicles and new vehicle specs.**

**Mr. Nievera will be responsible for records management.**

**Mr. Kettelle mentioned that he would like to have a work session with the organizations to discuss the future of the district. All agreed that it was a good idea.**

**It was agreed to keep the possibility of executive session on agendas for future meetings.**

### **Next Meeting**

**The next meeting of the Exeter Fire District Board of Commissioners will be held on Thursday, May 8 2014. The meeting will be held at the Exeter Public Library and will begin at 7:00pm.**

### **Adjournment**

**Mr. Rooney moved (Mr. Nievera second) adjournment at 8:33pm. The motion carried unanimously.**

**Respectfully Submitted,**

**Bill Nievera, Clerk**

**Exeter Fire District**