

**Approved 09/13/2012**

**Exeter Fire District**

**(July 12, 2012)**

**Call to Order**

**Chairman Peter Lacouture called the July meeting of the Exeter Fire District to order at 7:28pm. Present were commissioners Lacouture, Aker, Slater and Nievera. Ms. MacDonald, district treasurer, was also present. There were 2 members of the public in attendance.**

### **Public Comment**

**There was no public comment.**

### **Treasurer's Report**

**Ms. MacDonald reported the beginning balance in the district accounts to be \$138,404.41 as of April 9, 2012. Activity within the accounts brings the balance to \$318,100.98 as of June 8, 2012. Mr. Nievera has compared the report of the treasurer with the bank statements and is satisfied with its accuracy. Mr. Aker moved (Mr. Slater second) accepting the report of the treasurer. The motion carried unanimously.**

**Ms. MacDonald asked the boards guidance on the request of a taxpayer's request for our TIN. She was told that this is becoming a more frequent request. And that she should comply with the request.**

## **Previous Month's Minutes**

**Mr. Aker moved (Mr. Slater second) acceptance of the minutes of the May 10th meeting. The motion carried unanimously. Mr. Nievera will re-circulate these minutes and file them with the Secretary of State's office at his earliest convenience.**

## **Communications**

**Mr. Nievera reported that all operational mail has been given to the treasurer for her action. And that he has filed the required "Survey of Fire Districts" with the state bean counters.**

## **Old Business**

**Mr. Nievera reported that the scheduled tax sale had been cancelled because there were no properties remaining on the sale list.**

**After a short discussion on a merit increase for the collector, Mr.**

**Nievera moved (Mr. Lacouture second) increasing the rate of pay for Ms. McMahon by 3% in addition to granting a “one time” bonus of \$500.00 for her “outstanding efforts during the year”. The motion carried unanimously.**

**Mr. Nievera mentioned that he was looking for a new telephone/answer machine for the collector’s office.**

## **New Business**

**Mr. Lacouture reported that he had been contacted by Mr. Varone (Pres. EVFD#1) who informed him that the lock cylinders were in the process of being changed to a “self locking” mechanism. This is being done to minimize the doors being left unlocked by users of the building.**

## **Next Meeting**

**The next regularly scheduled meeting of the Exeter Fire District Board of Commissioners will be held on September 13, 2012. The meeting will be held in the program room of the Exeter Public Library, and will begin at 7:00pm. Note: There is no scheduled meeting in August.**

## **Adjournment**

**Mr. Nievera moved (Mr. Aker second) adjournment at 7:59 pm. The**

**motion carried unanimously.**

**Respectfully Submitted,**

**Bill Nievera, Clerk**

**Exeter Fire District**