



RHODE ISLAND BAYS, RIVERS, & WATERSHEDS COORDINATION TEAM

Meeting of November 26, 2014

CommerceRI
315 Iron Horse Way, Suite 101
Providence, RI 02908

DRAFT Minutes

CT Members in Attendance:

Narragansett Bay Commission: Tom Uva
Commerce RI: Mike Walker
RI Rivers Council: Veronica Berounsky
Statewide Planning: Jared Rhodes
Water Resources Board: Ken Burke
Depart. of Environmental Management: Sue Kiernan
Coastal Resources Management Council: Jeff Willis

BRWCT Staff: Ames Colt

BRWCT Administration

Colt called the meeting to order at 2:00 p.m.

Minutes for the July 27, 2014, were approved without revision (Rhodes motioned, Willis seconded).

Minutes for the September 10, 2014, were approved without revision (Kiernan motioned, Uva seconded).

Walker noted that the BRWCT should be posting draft meeting minutes to the Secretary of State's website within 35 days after a BRWCT meeting. Colt replied he would do so in the future.

A meeting schedule for 2015 was discussed and agreed upon. All BRWCT meetings in 2015 will be held 2-4 pm in Room 300 of the Department of Environmental Management, 235 Promenade Street, Providence, RI. The 2015 meeting dates therefore will be:

January 14
April 8
July 8
October 14

The BRWCT also agreed that, in general, its quarterly meetings will be held 2-4 PM of the second Wednesday of January, April, July, and October in locations TBA.

Updates on BRWCT-Funded Projects

Colt reported that there are currently ten projects being funded all or in part by the BRWCT and provided brief updates on the following projects:

Climate Change Vulnerability Assessment for RI Wastewater Treatment Facilities – The firm Woodward and Curran has been selected as the project consultant. Project start is imminent.

Upper Narragansett Bay Water Quality Stakeholders Process – A large project kick-off meeting will take place on December 2.

West Warwick Phase II Stormwater Management District Feasibility Assessment- Bids are due against an RfP issued by the BRWCT on December 8

Walker expressed concern that the project goals does not comport with the expectations of the BRWCT when it approved the funding for the West Warwick project last spring. Colt replied that the project would be focused upon assessing the most promising sites for stormwater infrastructure remediation in West Warwick, including coming up with initial designs and costing for remediation, as well as technical analyses relevant to designing a stormwater management district.

Colt noted that West Warwick had received a grant from the Southern New England Coastal Waters Restoration Program to advance assessments for a stormwater management district, engage in public education and outreach, and to construct stormwater remediation facilities in the Hardig Brook watershed.

Bristol Phase II Stormwater Management District Feasibility Assessment- Finalization of an RfP to be issued by the BRWCT is nearly complete. Town officials remain committed to the project.

Upper Narragansett Bay Regional Stormwater Management Initiative – A grant agreement with Providence has been completed. Providence is currently reviewing proposals for consulting services to execute Phase II of the project.

The RI Environmental Monitoring Collaborative (RIEMC) – The 2013 annual report of the RIEMC was issued in mid-October. The RIEMC meet on November 18 to review some of the key findings from the 2014 monitoring season and to map out key tasks for itself in 2015.

RI Rivers Council – Blackstone Valley Tourism Council has agreed to serve as the fiscal agent for the project. Staff will be drawing up a grant agreement with the BVTC. Initial meetings of the northern designated watershed councils will take place in December to begin mapping out possible small-scale stormwater projects.

FY 2015 BRWCT Budget Update

Colt distributed a one-page FY2015 budget summary. Walker asked why the projected cash flow for FY 2015 showed such a large rollover amount. Colt explained that this FY 2015 budget update utilized current expenditure and revenue figures (as of 11/15/14) instead of projected revenues and expenditures for the entire year. Since most of the projected project costs had yet to

be expended, the listed surplus for the year was much higher than it would actually be at year end. Walker requested an explanation be added to the budget update to identify clearly how the net

surplus was calculated. Otherwise this budget update could be mistakenly interpreted to show a substantial projected rollover to FY 2016. Colt agreed to do so. (*Revised budget update appended to these minutes.*)

Colt reported that there is currently \$7,500 allocated in FY 2015 for updating the BRWCT Systems-Level Plan and for initial work to develop a project to spur integrated planning for upper Narragansett Bay stormwater and wastewater management planning. He stated that is unlikely that these funds would be expended by the end of FY 2015 and that therefore the BRWCT has the option of rolling over these funds to FY 2016 or reallocating them to other needs.

Transition of BRWCT to Raimondo Administration

Colt requested discussion and feedback on the draft documents he was developing for submission to Governor-Elect Raimondo. The BRWCT provided comments and feedback on the documents, which Colt promised to incorporate into final versions of the documents for submission to Governor-Elect Raimondo's Transition Office in early December.

Meeting adjourned by unanimous consent at 3:40 pm.

FY 2015 BRWCT Budget
(November 2014)

This is a budget update that only provides a snapshot of revenues and expenditures of the BRWCT as of mid-November, 2014. Tracking of revenue and expenditures will not be finalized for FY 2015 until July-August 2015.

Office of the Chair	Budget	Actual	Comments
Personnel	\$ 242,703	\$80,234	Through 11/7/14
Operations			
Office Space & Supplies	\$ -		
Computer Supplies, Software, Equipment	\$ 500		
Travel	\$ 1,000	\$ 62	
SLP Update	\$ 2,500		
<i>Total Operations</i>	\$ 4,000	\$ 80,296	
Advisory Committees			
RI Environmental Monitoring Collaborative	\$ 15,000	\$ 4,990	
Integrated Stormwater and Wastewater Management Planning	\$ 5,000		
Narragansett Bay Science Advisory Committee	\$ 500		
<i>Total Advisory Committees</i>	\$ 20,500	\$ 4,990	
Total Office of Chair	\$ 267,203	\$ 85,286	

Projects

Stormwater Management			
(15-1) Bristol Stormwater Management District Assessment	\$ 40,000		
(15-2) West Warwick Stormwater Management District Assessment	\$ 40,000		
(14-6) Upper NB Regional Stormwater Management Initiative	\$ 150,000		
Climate Change Adaptation			
(13-3) Climate Change Vulnerability Assessment for RI Wastewater Treatment Facilities	\$ 59,000		
(13-4) Shoreline Change SAMP	\$ 75,000	\$ 22,597	Through Sept '14
Estuarine & Ocean Science & Management			
(14-5) Upper Narragansett Bay Water Quality Stakeholder Process	\$ 60,000	\$ 9,862	
(12-4b) RI Coastal Hypoxia Research Program	\$ 19,000		
Freshwater Resources Management			
(14-7) WRB Water Supply & Consumption Database	\$ 80,000		
(15-3) RI Rivers Council: Fostering Stormwater Management	\$ 20,000		
(15-4) Freshwater Quality and Flow Monitoring	\$ 282,000	\$ 65,849	FY14 4th Qtr
Water-Reliant Economic Development			
(14-8) RI Freight Plan: Maritime Ports	\$ 65,000		
Total Projects	\$ 890,000	\$ 98,307	
Grand Total	\$ 1,157,203	\$ 183,593	

This Balance Forward estimate provided here is based upon expenses and revenues as mid-November 2014. Therefore, it is significantly higher than what the actual balance forward to FY 2016 will be.

FY 2015 Projected Cash Flow

Bal Fwd (FY14)	Expenses	Fee Revenue Income*	OSPAR	Bal Fwd (FY16)
\$ 457,961	\$ 183,593	\$ 147,642	\$ 250,000	\$ 672,010