

BIPSOC RULES & STANDARDS SUBCOMMITTEE

Meeting of August 9, 2005

MINUTES

Present: (7) Sisan Smallman, Probation + Parole; Shelley Cortese, Probation + Parole; Kathy Carty, Vantage Point; Laura Jaworski, BIPSOC; Audrey Shaw, Probation + Parole; Sage Bauer, RICADV; Ray Dussault, Galilee Mission to Fishermen, Inc.

Materials Distributed:

- **Minutes from July 12, 2005 meeting**
- **Agenda for August 9, 2005**
- **Draft revisions: VII. Client Enrollment**
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Sisan called the meeting to order at 2:45p.m. No changes to minutes from the July 12th, 2005 meeting.

Sisan asked members to reference the draft revision for Section VII. Client Enrollment, dated July 8th, 2005. This was written in response to the June Subcommittee meeting at which program representatives raised concern regarding “program shopping”. Kathy Carty reiterated

her concerns regarding the receiving program's needing to know the reason for discharge from the previous program. Kathy reported that the burden is also on Adult Probation & Parole to transfer this information to the receiving program. Sisan reminded members that the Comprehensive Standards are separate from the policies of Adult Probation and Parole. Audrey Shaw questioned what "exceptional circumstances" means in relation to client enrollment. Sisan clarified that the policy is an attempt to uphold accountability and program consistency, as well as take into consideration what makes sense for the individual. Approval would be required from both the referral source and the program. Sisan also pointed out the importance of including a discharge summary in the client records, and that notification of probation violation would included both the court having jurisdiction and Adult Probation and Parole.

Meeting adjourned at 3:50 p.m.

UPCOMING SUBCOMMITTEE MEETINGS:

Tuesday, September 13th, 2005 @ 2:30-4pm

Tuesday, October 11th, 2005 @2:30-4pm

Tuesday, November 8th, 2005 @ 2:30-4pm

Sisan Smallman's Office

RIDOC-Cranston

15 Fleming Road-Bernadette Building

Minutes Prepared by Laura Jaworski