

# **BIPSOC RULES & STANDARDS SUBCOMMITTEE**

**Meeting of July 12, 2005**

## **MINUTES**

**Present: (4) Sisan Smallman, Probation + Parole; Shelley Cortese, Probation + Parole; Kathy Carty, Vantage Point; Laura Jaworski, BIPSOC.**

### **Materials Distributed:**

- Minutes from June 14, 2005 meeting**
- Agenda for July 12, 2005**
- Draft revisions: VII. Client Enrollment**

**Sisan called the meeting to order at 2:40p.m. No changes to minutes from the June 14th, 2005 meeting.**

**Sisan asked members to reference the draft revision for Section VII. Client Enrollment, dated July 8th, 2005. This was written in response to the last Subcommittee meeting at which program representatives raised concern regarding “program shopping”. In the event of a transfer from one batterers intervention program to another, Kathy Carty suggested that a discharge summary be written for the “receiving” program’s benefit; this summary would include the reason for the participant’s discharge from the “dismissing program”. This type of summary is already included in the Batterers Intervention**

**Comprehensive Standards revisions under “Client Records”. A revision would include wording to the effect of “discharge summary from dismissing program will include a detailed description with reason for client dismissal that is to be provided to the referral source, and upon request, be forwarded to the new/receiving program”. Sisan and Laura to add similar wording to the current revision for review at a future Subcommittee meeting.**

**Sisan asked group members for any feedback to the Certification drafts that she drafted previously. Members agreed that further discussion and work should be completed on the section that addresses circumstances around one agency transitioning into another. Sisan will also work on a draft that addresses facilitator behavior outside of the group/agency setting (in response to possible ethical dilemmas/implications).**

**Meeting adjourned at 3:50 p.m.**

**UPCOMING SUBCOMMITTEE MEETINGS:**

**Tuesday, August 9th, 2005 @ 2:30-4pm**

**Tuesday, September 13th, 2005 @ 2:30-4pm**

**Tuesday, October 11th, 2005 @2:30-4pm**

**Sisan Smallman’s Office**

**RIDOC-Cranston**

**15 Fleming Road-Bernadette Building**

**Minutes Prepared by Laura Jaworski**