

**Batterers Intervention Program Standards Oversight Committee
Review Subcommittee**

Meeting Minutes: January 17, 2013

Attending: (3) Emily Daniels, BIPSOC/ Probation & Parole; Deb Ferrante, EBC House; Karen Lubo, Supervisor Probation & Parole.

Meeting called to order at 9:05am.

Facilitator Qualification Forms:

„a Changes discussed at the last meeting were made and forms were distributed for review.

„a After review it was agreed the forms are ready to replace the currently used forms for submission by the Programs.

„a Emily reported she has sent an email to all BIP directors inviting a program representative to a lunch meeting on 2/4/13 to discuss the revised forms and any questions regarding trainings. As of this meeting only Mary Osborne of Bridgemark has responded to the invitation.

Renewed Comprehensive Certification

„X Tri-Hab

Group Observation

„a Karen has volunteered to observe the Monday 10am men's group

in Woonsocket. Emily will ask if either Probation Officers Paula Turcotte or Sarah Parrillo of the Woonsocket Office are interested in observing. In the event there is not a volunteer Emily will perform the observation with Karen.

„a Dan Dupuis and Ingrid Siliezar of the Pawtucket Office will be asked if they would volunteer time to observe the Monday 2:30pm women’s group in Pawtucket.

Review Curriculum

„a Karen and Dan will review the application and curriculum once it is received.

„a Emily will schedule and perform the onsite file audit when the group observations and application and curriculum review have been completed.

Training Submissions

„a Facilitator Qualification Forms will be reviewed by all Subcommittee members during a scheduled meeting once the application package has been received.

„X Rhode Island Batterers Intervention Program (RI-BIP)

Group Observation

„a Emily and Sonia Mendoza of the Providence Office will observe the Thursday 9:00am men’s group in Providence.

„a Deb and Rachel will observe the Tuesday 5:00pm women’s group in Warwick.

Review Curriculum

„a Emily and Rachel will review the application and curriculum once it is received.

„a Emily will schedule and perform the onsite file audit when the group observations and application and curriculum review have been completed.

Training Submissions

„a Facilitator Qualification Forms will be reviewed by all Subcommittee members during a scheduled meeting one the application package has been received.

Upcoming Meetings:

Batterers Intervention Program Standards Oversight Committee Meeting:

**o February 4, 2013 at 2pm Dix Building 2nd Floor Conference Room
18 Wilma Schesler Lane, Cranston, RI 02920**

Domestic Violence Critical Case Review Team(DVCCRT):

o TBD

Meeting adjourned at 9:40am.

Next Meeting:

March 7, 2013 9:00am

Minutes prepared by Emily Daniels