

**Batterers Intervention Program Standards Oversight Committee
Review Subcommittee**

Meeting Minutes: December 3, 2012

Attending: (5) Shelley Cortese, Assistant Administrator Probation & Parole/ BIPSOC Chair; Emily Daniels, BIPSOC/ Probation & Parole; Anita Corley, EBC House; Deb Ferrante, EBC House; Rachel Orsinger, RICADV.

Meeting called to order at 2:12pm.

Facilitator Qualification Forms:

„a Revised forms were distributed for review.

„a After review it was decided the topic of „group development“ should be moved to category 2 for the purposes of ongoing training hour credits on the Supplemental Qualification Forms.

Also, discussed was the need to change the instruction section of the form to be more noticeable.

„a Emily will make changes and have the forms completed for the next Review Subcommittee meeting.

Renewed Comprehensive Certification

„a 2013 Reviews: Tri-Hab and RI-BIP

„a Applications for Comprehensive Certification will be sent after the

revised Facilitator Qualification Forms are approved by the Subcommittee. This will impact Tri-Hab as the agency's Comprehensive Certification is due to expire on 2/4/2013. Review Subcommittee will request an Oversight Committee vote to extend Comprehensive Certification on that date.

Upcoming Meetings:

Emily will reach out to the Programs to schedule a lunch meeting prior to the February Oversight Committee meeting. The purpose of the meeting will be to discuss the changes in the Facilitator Qualification Forms and clarify any issues with training submissions or approval of credit hours.

Batterers Intervention Program Standards Oversight Committee Meeting:

**o February 4, 2013 at 2pm Dix Building 2nd Floor Conference Room
18 Wilma Schesler Lane, Cranston, RI 02920**

Domestic Violence Critical Case Review Team(DVCCRT):

o TBD

Meeting adjourned at 2:40pm.

Next Meeting:

January 17, 2013 9:00am

Minutes prepared by Emily Daniels