

**Review Sub-Committee**

**March 2, 2011**

**Meeting Record**

**TO: Shelley Cortese, Assistant P&P Administrator**

**FROM: Crystal Baptista, Senior Word Processing Typist**

**DATE: March 3, 2011**

**SUBJECT: March 2, 2011 Review Sub-Committee Meeting**

**CC: Emily Daniels, Probation & Parole Officer**

**Attendance:**

**Shelley Cortese Jessica Seitz Anita Corley**

**Micheline Lombardi Crystal Baptista**

**Excused Absence: Emily Daniels, Deb Ferrante, Sonia Mendoza**

**• RIBIP**

**- A. Corley and D. Ferrante completed two observations including 1 men's Spanish group.**

- There were concerns about a language barrier with the Portuguese participants in the Spanish group.
  - Erin Cahalan was a very engaging facilitator at the women's group at RIBIP.
  - D. Ferrante will do the curriculum review.
  - J. Seitz is writing a summary for the re-certification for the RIBIP program.
  - M. Lombardi and S. Cortese are to do an audit of records and documents.
  - M. Lombardi has received two inquiries for batterers groups for the Urban League. Micheline is waiting to touch base with Lionel Fernandez and to drop off the application at the Urban League.
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- **Next Review Sub-Committee meeting: March 24, 2011 @ 2:30pm**  
**Next Critical Case Review meeting: May 5, 2010 @ 3:00pm**