

**Batterers Intervention Program Standards Oversight Committee  
Review Subcommittee**

**Meeting Minutes: September 15,2009**

**Attending: (4) Shelley Cortese, Assistant Administrator Probation & Parole/ BIPSOC Chair; Emily Daniels, BIPSOC/ Probation & Parole; Micheline Lombardi, Supervisor Probation & Parole; Sharon Schawtz-Vanderhoff, Probation & Parole; Jessica Seitz, RICADV Legislative Coordinator.**

**Meeting called to order at 2:20pm.**

**Introduced Jessica Seitz; Jessica is the legislative coordinator for the Rhode Island Coalition Against Domestic Violence(RICADV) and will serve as representative for RICADV on the Review Subcommittee and as alternate on the Oversight Committee. Shelley explained the function of the Review Subcommittee. Emily will follow-up by sending Jessica Review Subcommittee documents and Certification Summaries so Jessica can familiarize herself with the process of reviewing a program for Comprehensive Certification.**

**Program under review: Renewed Comprehensive Certification**

**o Kent House**

**Group Observation**

**„a Sharon Schwartz-Vanderhoff, Emily Daniels, and Judith Willard observed women’s groups on 7/30/2009 and 8/6/2009. All observers noted the facilitator’s ability to keep the group focused although it was observed that not all blaming statements were challenged.**

**Emily will schedule observation of men’s groups with Sandi McLaughlin.**

#### **Facilitator Qualification Forms:**

**„a Facilitator qualification forms were reviewed and approved for:**

**„X Mary Osborne**

**„X David Dean**

**„X Paula Cofoni**

**„X Matthew Degnan**

**„X Rafael Urbaez**

**„X Debra Raiche**

#### **Upcoming Meetings:**

#### **Domestic Violence Critical Case Review Team(DVCCRT):**

**o Meeting was scheduled for 9/22/2009; Emily will reschedule this meeting to 9/29/2009 due to a conflict with her court coverage. The 9/29/2009 meeting was subsequently cancelled.**

**These meetings will all be held at 2:30pm in the Bernadette Building 15 Fleming Road, Cranston, RI.**

**Review Subcommittee:**

**o TBA-**

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**Meeting adjourned at 3:20pm.**

**Next Meeting:**

**TBA**

**Minutes prepared by Emily Daniels**