

Batterers Intervention Program Standards Oversight Committee

Review Subcommittee

Meeting Minutes: January 23,2009

Attending: (5) Shelley Cortese, Assistant Administrator Probation & Parole/ BIPSOC Chair, Emily Daniels, BIPSOC/ Probation & Parole;; Micheline Lombardi, Supervisor Probation & Parole; Sharon Schawtz-Vanderhoff; Sage Bauer, RICADV.

Meeting called to order at 2:15pm.

Program under review: Renewed Comprehensive Certification

o Tri-Hab

„a Emily has completed the Renewed Comprehensive Certification Summary.

„a Sharon & Sage reviewed the summary and approved submission to the Oversight Committee.

o RI-BIP

„a Volunteers for group observation: Emily Daniels, Sharon Vanderhoff, Sage Bauer, Judith Willard and Kevin Mulcahey

„a Attendees discussed Probation Officers observing groups facilitated by Probation Officers, it was decided this may appear improper. Possible group observations:

„X Judith and Sharon Warwick Women's group Tuesdays at 5pm

„X Kevin and Emily East Providence Men's group

„X Steve and Sage Urban League Men's group Tuesday at 5pm

Emily is to confirm with George Sheehan of RI-BIP the groups facilitated by current Probation Officers

Submitted Facilitator Qualification Forms:

o FVI

Submitted form appears to meet all but the 100 hour group observation and co-facilitator requirement(Comprehensive Standard 7.3.5)

Emily is to request requirements for Massachusetts certification to verify this requirement has been met.

Misc. Issues:

Program changes:

o Emily notified Review Subcommittee members of the change in RI-BIP and Vantage Point fees.

Complaint Submitted:

o Letter to Vantage Point was submitted to the subcommittee for review. Probation Officer Sharon Pine made a written complaint mailed to Vantage Point on 1/21/2009 regarding the acceptance of a probationer without referral source consent(Comprehensive Standard

6.2.2.1)

o Sharon Vanderhoff commented she had this issue with a client and spoke with Dr. Kathy Carty directly requesting Vantage Point not to enroll probationers without proof of a written referral. Sharon Vanderhoff also stated she did not receive enrollment notification of this individual(Comprehensive Standard 6.2.2)

o Emily is to follow-up with Dr. Carty of Vantage Point, notifying her of the subcommittee's receipt of the complaint and request a submission of the agencies response (Comprehensive Standard 4.7.3)

Meeting adjourned at 3:45pm.

Next Meeting:

Tuesday 3/24/2009 2pm

Minutes prepared by Emily Daniels