

Batterers Intervention Program Standards Oversight Committee

Review Subcommittee

Meeting Minutes: July 22, 2008

Attending: (5) Shelley Cortese, Assistant Administrator Probation & Parole/ BIPSOC Chair, Emily Daniels, BIPSOC/ Probation & Parole;; Micheline Lombardi, Supervisor Probation & Parole; Sharon Schawtz-Vanderhoff, Probation & Parole; Steve King, RI Supreme Court/ BIPSOC Co-Chair.

Meeting called to order at 2:20pm.

Programs under review: Renewed Comprehensive Certification

o Tri-Hab

„a Emily has completed the record and document review.

Curriculum is in compliance with the Standards. Records are in good order; Jeff of Tri-Hab has been notified that a signed payment/fee agreement is required in each client file.

„a Emily led discussion of the review of the facilitator qualifications:

„X Heather Tovar- no trainings listed

„X Jeff Weisinger- no trainings listed

„X Cynthia Powell- no facilitator trainee form submitted

„X Robert Larkin- no trainings listed

„X Janet Barry-Rogers- no trainings listed

„X Janet and Robert's forms had training certificates attached; all

forms will be returned to Jeff for facilitators to complete training sections with detail of how attended trainings fulfill BIPSOC requirements

„a Emily reported all group observations are complete and issues; loss of time at start of group, lack of concise lesson during group discussion and role of co-facilitator, have been addressed.

„a Shelley stated she would like to present a request to extend certification of Tri-Hab to the Oversight Committee. The Review Subcommittee is not ready to hold a vote to grant Comprehensive Re-Certification at the August 4th Oversight Committee meeting.

„a Steve: how many extensions can be granted? Usually, one may be granted because of the committee request or cancellation of a meeting and one because of a program's request. Additional extensions may be asked for if issues cannot be resolved to satisfaction of reviewers.

„a Emily will meet with Jeff of Tri-Hab on Tuesday 7/29/2008. At this time she will present Jeff with the issues the Review Subcommittee would like resolved before putting a vote to the Oversight Committee.

Emily will request Jeff present a plan of action to satisfy the Review Subcommittee. Emily will also inform Jeff the Review Subcommittee will request an extension from the Oversight Committee on behalf of Tri-Hab to provide time to complete required documentation.

o FVI

„a Sage was not present to report on the reviewers recommendations

for recertification of FVI. Emily stated she has spoken with Sage regarding FVI and at that time there were no roadblocks to recommending recertification. Emily will follow-up with Sage.

o Vantage Point

„a Emily reported that group observations have begun and the review of documents presented in the application is also underway. A record review has been scheduled for July 30, 2008. A meeting with Dr. Kathy Carty to discuss any issues or concerns resulting from the review process has also been scheduled for that date.

Programs under review for Comprehensive Certification:

o MAP

„a Emily reported MAP-BIP currently has two groups running, both are men's groups, one is an English speaking group on Tuesday night and the other a Spanish speaking group on Thursday nights. Emily and Micheline will select dates to observe the Tuesday English speaking men's group. and the review of documents presented in the application is also underway. A record review has been scheduled for July 30, 2008. A meeting with Dr. Kathy Carty to discuss any issues or concerns resulting from the review process has also been scheduled for that date.

Changes in Programs:

- o **FVI**

„a The facilitator qualification form for Sandra Santana was reviewed and approved for seasoned facilitator status.

Meeting adjourned at 3:15pm.

Next Meeting:

Tuesday 9/9/2008 2pm

Minutes prepared by Emily Daniels