

Batterers Intervention Program Standards Oversight Committee

Review Subcommittee

Meeting Minutes: January 30th, 2007 (Draft)

Attending: (5) Laura Jaworski, BIPSOC; Sisan Smallman, Probation & Parole; Sharon Schwartz-Vanderhoff, Probation & Parole; Adrienne McGowan, Probation & Parole; Sage Bauer, RICADV.

Laura called the meeting to order at 2:30pm. Members reviewed and approved the minutes from the July 25th, 2006 meeting.

Program under review: Renewed Comprehensive Certification

o RIBIP

„X Laura has received the application submitted by George Sheehan, President of RIBIP. Laura requested a volunteer to assist her in the review of the curriculum, completion of group observations, and record review. Sharon volunteered to assist Laura in this process.

„a At the next Review Subcommittee meeting, Laura and Sharon will have a curriculum review summary available for members to review.

„a Laura hopes to complete group observations during the end of February/beginning of March.

Program with Application due May 2007

o Laura will mail the application for renewed comprehensive certification for Galilee in February 2007. Adrienne and Sage volunteered to complete the review process for this agency. Current

certification will expire in August 2007.

Supervisor Qualification forms

o FVI

„X FVI is in the process of potentially hiring a new BIP coordinator/facilitator. Laura will update the Subcommittee as more information is received.

o Galilee

„X Laura received supervisor qualifications for the current program manager of Galilee. He is requesting to be qualified as a Supervisor as it has become difficult for the current Supervisor to continue in this role. Subcommittee members reviewed the qualifications submitted and determined that the individual does not possess the required educational background to be qualified as a Supervisor in accordance with the current Comprehensive Standards. Laura will notify Galilee of this determination.

o Tri-Hab

„X Laura reminded Subcommittee members of the action plan a Supervisor who will be providing individual supervision to the proposed Supervisor of the batterers intervention program of Tri-Hab.

Subcommittee members reviewed and approved this action plan. Laura has since received the additional supplemental supervisor qualification forms from Tri-Hab as requested. Subcommittee

members reviewed and approved the application which now qualifies the individual as a supervisor. Laura will notify Tri-Hab of the approval and add the application to the supervisor's file.

Meeting adjourned at 3:15pm.

Next Meeting:

Tuesday, February 27th, 2007 @ 2:30-4pm (1st Floor Conference Room)

Minutes prepared by Laura Jaworski