



**Governor's Commission on Disabilities
Employment Committee Meeting Minutes
Thursday, Feb. 5, 2014 9:00 AM - 11:00 AM**

John O. Pastore Center, 41 Cherry Dale Court,
Cranston, RI 02920-3049
(voice) 401-462-0107 (fax) 462-0106 (tty) via RI Relay 711
(e-mail) GCD.Disabilities@gcd.ri.gov (website) www.disabilities.ri.gov

Attendees: Sarah Everhart Skeels (Chair.); Vincent Rossi; Melanie Sbardella, Arthur Plitt; Keri Rossi-D'entremont

Absentee: Vicki Ferrara

Staff: Christine Rancourt Bruzzi, Assistant ADA Coordinator

Guest: Kristen Roderick, Intern in Disability Services at RIC



9:00 Call to Order and Acceptance of the Minutes, Sarah Everhart Skeels, Chair

Chair calls the meeting to order at 9:00
Introductions of committee members, staff and guest



MOTION: To accept the minutes of the previous meeting with the following revision: \$1000 stipend for the out of state university expert on material accessibility was been sanctioned by Bob Cooper, GCD's Secretary during the Dec. 11, 2014 meeting. Motion moved by KRD, seconded by VR, passed unanimously

Action Items:

9:05 Sarah Everhart Skeels

Purpose/Goal: Discuss the College and University meeting

Discussion: This meeting will be held as planned at RIC on April 7th from 9:00-11:00. CRB has identified and met with Jillian Jangling, an attorney from Pannone Lopes Devereaux & West LLC, to present the legal requirements for having all materials used by students accessible. She provided an outline of her presentation for the committee to review. No edits were suggested. The speaker from the college/university who will discuss how their school is working on this has yet to be identified. KRD volunteered along with MS to locate an appropriate panelist. KRD will have the students working in her office identify key personnel from the various colleges and universities that will be invited to this meeting. The names along with a brief description of the event will be provided to Alyssa Gleason, GCD's Public Education Coordinator, to distribute in a save the date e-mail by 2/20/15. The invitations will be sent out on 3/9/15 with the RSVP date of 3/23. E-mail blasts will occur between 3/23/15 and 4/6/15 to remind attendees of the event. A couple of other details on the event: SKYPE is available at RIC and will most likely be used for the college/university panelist. KRD will also check on the availability of coffee.



No motions required.

	<p>10:05 Sarah Everhart Skeels</p> <p>Purpose/Goal: Discuss the 2nd “A Better Bottom Line” Conference</p> <p>Discussion: The first item that needs to be confirmed about this conference is that Gov. Raimondo will attend. CRB will ask BC to invite the Governor. The location of the event was also discussed. CRB will ask Rory Carmody to inquire with a specific business about hosting this event on May 20, 2015. If space to accommodate 100-150 cars and people are not possible in this venue then CRB will look for another venue from the list of potential venues identified in the meeting. CRB reported that e-mail Liz Hubbard from Disability Law Center about presenting was sent and is waiting on her response. She also provided Ms. Hubbard with a copy of last year's event summary booklet Potential pairings of employers and the employee with a disability was discussed. Several pairings were identified and committee members have been tasked with having them agree to participate. Three key in the pairings represented are that 1) different size companies 2) different jobs, and 3) and different disabilities</p>
	<p>No motions required.</p>
	<p>10:45 NE ADA Employment Activities, Christine Rancourt Bruzzi, Assistant State ADA Coordinator</p> <p>Purpose/Goal: NE ADA Employment Activities, Christine Rancourt Bruzzi, Assistant ADA Coordinator</p> <p>Discussion: In addition to working on the college/university meeting and the "A Better Bottom Line" conference, CRB also reported on presentations she is preparing on Supportive Employment and the ADA Symposium as well as her ordinary Title I activities. She also reported that she is doing more work being done on Title II and Title III in particular in with regard to complaints.</p>
	<p>10:55 Agenda for the Next Meeting, Sarah Everhart Skeels</p> <p>Purpose/Goal: To set the agenda for the next meeting.</p> <p>Discussion: The next meeting will be Friday April 3, 2015 9:00 -11:00 AM at 43 Cherry Dale Road (GCD's temporary location). Discussion topics: College and University meeting and A Better Bottom Line conference.</p>
	<p>MOTION: To meet on April 3rd. Motion moved by MS, seconded by HR, passed unanimous</p>



11:00 Adjournment, Sarah Everhart Skeels



MOTION: To adjourn at 11:00
Motion moved by AP, seconded by KRD, passed unanimously



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MOTION: To accept the minutes of the previous meeting as revised as follows:
\$1000 stipend for out of state university expert on material accessibility had been sanctioned by Bob Cooper, GCD's Secretary
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