



**State of Rhode Island and Providence Plantations
Water Resources Board**

Justice William E. Powers Building, Third Floor
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**FINANCE COMMITTEE
MINUTES
Monday, July 21, 2008**

Members Present:

William Penn, Committee Chair
Michael Walker for William Parsons
Jesse M. Rodrigues, Jr.
Ian Morrison

Members Absent:

Staff Present:

Kathleen Crawley
Juan Mariscal, P.E.

Guests Present:

Call to Order

Chairman Penn called the meeting to order at 11:15 AM noting that a quorum was present.

Approval of Minutes: Finance Committee Meeting of June 16, 2008.

Reports:

Motion by Mr. Walker second by Mr. Morrison to accept the June 2008 Chief Business Officer Report. The vote in favor was unanimous and the motion passed.

Discussion

Chairman Penn noted the \$316,000 balance of unexpended funds under the contracted services category. Ms. Crawley reviewed the detail (page 3 of the CBO Report) regarding unexpended funds:

- o \$130,000 Big River Well Development RFQ- funds to be requested in FY 2010 (funds in place for FY 2009).
- o The remaining balance was due primarily to cancellation of the Field Office Maintenance contract (\$3,940), monies remaining in Financial Services (\$3,500), and water allocation (\$196,325).

Motion by Mr. Walker second by Mr. Morrison to accept the June 2008 Chief Financial Officer's Report. The vote in favor was unanimous and the motion passed.

Discussion

Chairman Penn noted activity related to the recent bond defeasance.

Items for Action:

Board Payment & Contract Approval Requests:

Motion by Mr. Morrison second by Mr. Rodrigues to approve the Supplemental Water Supply Study Phase II Maguire Group Invoice #28 in the amount of \$56,507.20. The vote in favor was unanimous and the motion passed.

Discussion

Ms. Crawley stated that the total for invoice #28 that was submitted was for \$56,553.17. However, in reviewing invoice #27 she had noticed an expense of \$45.97 that was checked but not eligible to be reimbursed. The revised invoice amount represents a credit for that expense.

Motion by Mr. Rodrigues second by Mr. Morrison to approve Town of Cumberland Water Department Reimbursement Request in the amount of \$5,038.20 for the Lincoln/Cumberland Emergency Interconnection at Martin Street. The vote in favor was unanimous and the motion passed.

Discussion

It was noted that the emergency interconnection program sets the stage for the supplemental water supply recommendations associated with wheeling water across the state. The Board can revise the rules and procedures and/or create new programs, in a future iteration of the Water Facilities Assistance Program to implement the recommendations of the Supplemental Water Study.

Motion by Mr. Morrison second by Mr. Rodrigues to approve Providence Water Supply Board Reimbursement in the amount of \$430,637.83. The vote in favor was unanimous and the motion passed.

Discussion

There was a request for clarification regarding the portion of the project that is eligible for 25% reimbursement. Mr. Mariscal explained that one portion only serves the Providence system and the other serves both.

Capital Budget Request:

Motion by Mr. Rodrigues second by Mr. Morrison to defer action on the Capital Plan. The vote in favor was unanimous and the motion passed.

Discussion

After considerable discussion, Committee members agreed to hold a special meeting to review and finalize the capital plan and to request that the Board defer action on the Capital Budget until next month. Members requested additional detail, particularly for the Emergency Interconnection Program and any new GO bond requests. They also requested several formatting changes on the overall summary table and a change to the financing source for the Big River wells from Board Corporate revenue bonds to a more generic title of revenue bonds.

Board Corporate Payment & Contract Approval Requests:

Motion by Mr. Morrison second by Mr. Walker to approve B & E Consulting, LLC, Invoice # 569 in the amount of \$281.25 and Invoice # 570 in the amount of \$331.25. The vote in favor was unanimous and the motion passed.

Motion by Mr. Walker second by Mr. Morrison to approve the following payments associated with the defeasance of Series 2002 Public Drinking Water Protection Bonds

<u>Vendor</u>	<u>Invoice</u>
Partridge, Snow & Hahn (Bond Counsel) -	\$3,500.00
The Bank of New York Mellon (Trustee) -	\$ 750.00
First Southwest Company (Financial Advisor) -	\$2,700.00
First Southwest (Cusip Global Services) -	\$ 153.00
Grant Thornton (Verification Agent) -	<u>\$1,500.00</u>
Total	<u>\$9,353.00</u>

The vote in favor was unanimous and the motion passed.

Motion by Mr. Morrison second by Mr. Walker to approve payment to Konica Office Products for copier service agreement (Monthly Lease) in the amount of \$140.80 (40% of the invoice total) from Water Resources Board Corporate. The vote in favor was unanimous and the motion passed.

With no other business or new business, on a **Motion** by Mr. Morrison second by Mr. Walker and unanimously approved, the committee adjourned at 11:59 am.

Respectfully Submitted,

Kathleen Crawley
Staff Director