



**State of Rhode Island and Providence Plantations
Water Resources Board**

Justice William E. Powers Building, Third Floor
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FINANCE COMMITTEE MINUTES
Monday, September 24, 2007

Members Present:

William Penn, Committee Chair
Ian Morrison
Jesse M. Rodrigues, Jr.
William Parsons

Staff Present:

Juan Mariscal, P.E.
Kathleen Crawley

Members Absent:

Guests Present:

John-Paul Verducci, House Finance

Call to Order

With a quorum present, Chairman Penn called the meeting to order. The purpose of the special meeting was to review the Board Corporate audit on behalf of the full Board Corporate to provide comments to management and the auditor prior to submission to the Auditor General (due September 30). Mr. Penn explained some differences associated with Government auditing standards

Mr. Mariscal and Ms. Crawley reviewed the draft audit which was distributed prior to the meeting. Mr. Mariscal noted that the financial staff position has been vacant since February. Monthly reporting and bookkeeping functions for the Board Corporate have been performed by David Bebyn.

Board Corporate Audit

Motion by Mr. Morrison, second by Mr. Rodrigues to accept the draft Board Corporate Audit subject to several discussion items and/or corrections which are provided below:

- The committee requests additional detail to be added to the Memorandum to the Board regarding the reasons for delay. The current memo references “internal personnel issues.” The Committee asked that the final memorandum point out directly that the delays are due to an open position which has been vacant since February, 2007 not a reflection on current staff.
- Members requested a copy of the draft management letter.

- Page 3 of the draft – 2007 Total Current Liabilities and Debt should be \$2,415,667 (not \$2,364,306-2006 total).
- Page 4- Second Paragraph should read: *...and the water Quality Protection Fund **may** provide*
- At this point it is not certain when the next round will be and there are discussions underway regarding possible changes to the program in the future.
- Page 4- Third Paragraph- replace the last sentence on the page regarding project balances to read: *Applications are pending for two suppliers for use of the remaining balances.*
- Page 6- The total collections from the Water Quality Protection Surcharges differs from the internal spreadsheet and the GL submitted. The GL and internal spreadsheet have been reconciled (see attached chart and notes). Have additional audit adjustments been made to derive the figure (1,028,250) on page 6?
- Page 16- The committee questioned whether the payments to Partridge Snow and Hahn were low. I have reviewed payments. While there were three payments, only one covers work performed during the fiscal year and is shown on page 16. I can provide the detail to the committee
- Page 23 of the draft refers to a letter dated August 16, 2006. The committee requested a copy of the letter.

The vote in favor was unanimous and the motion carried.

Adjournment

With no other matters pending, the Committee adjourned.

Respectfully Submitted,

Kathleen Crawley
Staff Director