



**State of Rhode Island and Providence Plantations**  
**Water Resources Board**  
235 Promenade Street, Suite 438  
Providence, RI 02908  
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**PERSONNEL (GM SEARCH) COMMITTEE**  
**MINUTES**  
**Friday, January 16, 2009**

**Members Present:**

William Penn, Board Chair  
Pamela Marchand, Committee Chair  
Sam Kitchell, AMGEN  
William Stamp  
Harold Ward

**Members Absent:**

Keysha Dorch  
Henry Meyer

**Staff Present:**

Kathleen Crawley

**Guests Present:**

**Call to Order and Open Call for Executive Session:**

Ms. Marchand called the meeting to order and noted that a quorum was present. Ms. Marchand made an open call for an Executive Session in accordance with R.I.G.L. 42-46-5(A)(1) Job Performance for the purpose of discussion of applicants for the Chief of Staff (General Manager) position. She also stated for the record that all applicants to be discussed have been notified in writing that the subcommittee intends to discuss their resume in closed session pursuant to RIGL section 42-46-5 (a) (1) of the Open Meetings Act for the purpose of discussing candidates that meet the minimum requirements and selecting candidates to interview and that they may require that the discussion of their application be held at an open meeting. No applicants have requested that their applications be discussed in an open session. Mr. Stamp had not yet arrived. Roll call vote to go into executive session:

William Penn - Yes  
Harold Ward - Yes  
Sam Kitchell - Yes  
Pam Marchand - Yes

**Return from Executive Session and Motion To Seal The Executive Session Minutes**

Mr. Penn made a motion to seal the executive session minutes, second by Mr. Stamp. The vote in favor was unanimous and the motion carried. Roll Call vote:

William Penn - Yes  
Harold Ward - Yes  
Sam Kitchell - Yes  
William Stamp - Yes  
Pam Marchand - Yes

Ms. Marchand stated that in the executive session the committee selected certain candidates for an interview. The Committee is asking staff to check references and education background and schedule the interviews with the candidates.

**Adjournment:**

Mr. Stamp made a motion to adjourn, second by Mr. Penn. The vote in favor was unanimous.

Respectfully Submitted,

Kathleen Crawley  
Acting General Manager