



# Aquidneck Island Planning Commission

Meeting of the Board of Directors  
437 Broadway Newport, RI 02840  
Minutes for Tuesday, June 9, 2015 Meeting

## **Board Members** (Bold indicates present):

<b>Hilary Stevens, Newport</b>	Peter Janaros, Newport
John DiBari, Newport	<b>Corey Bobba, Newport</b>
<b>Richard Adams, Middletown</b>	<b>Linda Finn, Middletown</b>
<b>Gladys Lavine, Middletown</b>	<b>Diana Skaggs, Middletown</b>
<b>Kathleen Wilson, Portsmouth</b>	<b>Ray Berberick, Portsmouth</b>
Michael James, Portsmouth	Jody Sullivan (Ex Officio) Chamber of Commerce

## **Municipal Liaisons** (Bold indicates present):

Rick Lombardi	Marco Camacho	Keith Hamilton
Middletown Town Council	Newport City Council	Portsmouth Town Council

## **Staff** (Bold indicates present):

<b>Sarah Atkins, Interim Exec Dir</b>	<b>Allison McNally, Project Advisor</b>	George Johnson, Planner
---------------------------------------	---	-------------------------

**Public attendant:** Nancy Grieb, Portsmouth

## **Welcome and Approval of Agenda**

A quorum being present, Hilary Stevens called the meeting to order at 6:05 PM. The agenda was unanimously approved.

## **Approval of Minutes**

The minutes of April 14, 2015 (as amended) and May 12, 2015 were unanimously approved.

## **Review of 2015 Budget**

Allison McNally provided a brief overview of the budget. The budget is essentially unchanged from the budget presented at the May Board meeting. Allison provided details on the method of reporting, planned CPA assistance and needed update of QuickBooks. Final review and approval of the budget was deferred pending availability of accounting personnel. A summary of the budget was provided for Board review.

## **437 Broadway Office Transfer from Newport School Committee to City of Newport**

Sarah indicated that the 437 Broadway office building and Triplet School building have been turned over to the City of Newport. The Newport School Committee will have no further responsibility for 437 Broadway building maintenance. An inspection of the building by Newport Public Facilities personnel was conducted.



## **Aquidneck Island Planning Commission**

Meeting of the Board of Directors

437 Broadway Newport, RI 02840

Minutes for Tuesday, June 9, 2015 Meeting

### **Aquidneck Island Bikeway Portsmouth Design Study Review (DSR) Hearing**

Sarah provided a brief report on the Portsmouth bikeway DSR. The study consultant, VHB, will incorporate comments received and the DSR will be forwarded to the Portsmouth Council. If approved by the Council, no further action by AIPC will be required.

#### **Public Comment**

Nancy Grieb of Portsmouth addressed the board expressing concerns with the public notice period in advance of the May 28, 2015 hearing. Ms Grieb was advised all protocol was followed regarding availability of the DSR for public viewing and hearing notice. The public comment period would run through June 19<sup>th</sup> 2015.

### **Van Beuren Charitable Foundation (vBCF) Grant Submission**

The grant application was submitted. Questions from the vBCF Board are expected in June-July with results provided in August. Funding, if awarded, will be available in November 2015.

### **Attorney General (AG) Correspondence**

Refutation of the Grieb complaints was submitted to the AG Office. No further action is expected to be required.

### **Executive Director Search Committee Report**

The Job Description for an AIPC Executive Director was posted on April 29. Several resumes have been received. Board members were encouraged to use informal networks to publicize the job opportunity and to refer interested applicants to the AIPC website. The importance of finding the right person for Executive Director was emphasized. A Search Committee meeting will be scheduled as soon as practicable.

### **Solar Island Project**

Dick Adams provided a brief description of the SolarizeRI projects in North Smithfield, Tiverton and Little Compton. The projects have been a great success with over 135 installations completed or scheduled. The Board expressed their support for AIPC assuming a strong role in a Aquidneck Island solar initiative. Dick expects to ask the Board for approval to proceed with the Solar Island Project in July.

### **Closing Comments and Scheduling of Next Meeting**

The next Board meeting will be Tuesday July 14<sup>th</sup>. Presentations on the broadband initiative will be scheduled for that meeting. It was noted that Hilary Stevens will not be able to attend AIPC Board meetings for several months beginning in August. Hilary indicated that she has been invited a meeting of the Coalition of Community Leaders on June 16<sup>th</sup> at URI.

The meeting was adjourned at 7:45 PM.