

Central Coventry Fire District

Board Meeting

August 28, 2013 – 6:00 p.m.

1670 Flat River Rd.

Minutes

1. Call to Order – 6:05 p.m.

2. Roll Call

President: Fred P. Gralinski - Excused

Vice President: Marie Baker

Directors: – Cynthia A. Fagan-Perry, Robert G. Hadley, Maureen K. Jendzejec, Daniel K. Lantz - Excused, Jr., Helen G. Quinn

Treasurer:

Tax Collector:

Clerk: Christine Moniz

Chief: Andrew J. Baynes

President of the Union Dave Gorman

Also in attendance - members of the public, and Fire Department

Approve the minutes from July 25, 2013 and July 31, 2013

Motion made to approve the minutes of July 25th minutes with the

correction on a statement of salary for the Directors from 225.00 to 125.00 per month. Motion was made by Director Fagan-Perry and Seconded by VP Baker

All Voted Aye.

Motion was made to approve July 31st minutes by Director Fagan-Perry and Seconded by Director's Jendzejec and Quinn.

All Voted Aye.

Committee Reports

Equipment & Facilities Report – None

Finance Committee Report – They are waiting on a Tax Roll and are still working on a budget.

Alternative Planning Committee – V.P. Baker stated that the alternative plan for the Central Coventry Fire District was to formulate a budget. V.P. Baker wanted to tell a story as she goes. The budget in the prior years was higher than the taxes that were coming in due to the fact the taxes were never raised. Also that a new contract was approved increasing the expenses but no extra revenue coming in. They also figured that the rate was not high enough to cover the budget. The District also had to take out loans to cover the increase in expenses. That is how they ended up in debt. The Board has not received all the information from Mr. Land yet since he was away on

vacation. The Board has the beginning of a budget but they want to run the District efficiently. The Board wants to come up with a tax rate that will work best for the tax payer and the District. If the next budget is not approved then the last approved tax rate will go into effect. That is due to a new bill that was introduced and approved. The last rate is not enough to cover the expenses today. Come October the Board needs to get the new budget passed. They are trying to find a balance and a fair budget to get us out of debt. We still need more information to see where we stand. So the alternate plan for right now is to find a budget that will work. The Board has also hired an accountant with no ties to the Town. He is working on a plan. Also, the Boards Lawyer is working with the Board and also working with the Special Master. So that is my report on the alternative plan.

By-Law, Charter Review and Litigation Review Report – None

Chiefs Report - Staffing: Remains in accordance with the 29 March 2013 directive and is deployed as I reported on 5 July 2013.

On 1 July 2013, F/F Linton Wilder, a 13 year veteran separated service for similar employment with Wake County Emergency Services in North Carolina. He requested that I include his resignation letter into the official record and attach it to my next monthly report.

Run Volume: The Department responded to 268 incidents during the month of July and 248 incidents, so far this month.

Automatic aid was given 32 times during July and 28 times, so far this

month while automatic aid was received 22 times in July and 28 times, so far in this month.

Of note are the following incidents:

4 August, B Platoon companies successfully dealt with an injured motorcyclist approximately 600 yards into deep woods off 1065 Harkney Hill Road with the assistance of an ATV from WCFD and a Med Flight extraction by Life Star helicopter to RIH's Trauma Center.

7 August, C Platoon companies responded to 14 Lincoln Ave. for a person unable to climb down off the roof of a three story wood frame dwelling. The person was removed with assistance from WWFD.

24 August, B Platoon companies responded to a one car MVA vs. utility pole/fence at 1117 Main Street. A complicated extrication was executed with the assistance of CFD Special Hazards and the victim was transported to RIH's Trauma Center. Hazardous material mitigation was successful in preventing contamination of the runoff culverts and nearby properties.

26 August, A Platoon companies responded to 290 Phillips Hill Road for a traumatic amputation. Companies had to use ground ladders to retrieve items for packaging/protection for possible reattachment after transportation to RIH's Trauma Center.

Fire Prevention & Public Relations: All Fire Prevention required inspections, schools have been completed to date. The alarm and safety system upgrades at the High School were inspected and approved yesterday to facilitate school opening today. Licensed establishments and places of assembly are scheduled to begin next month, in concurrence with the RISFM's office.

On 8 August, Marshal Godin, along with the Chief Inspectors from the RISFM's office conducted inspections at two facilities located at 75 Airport Road at my request, in furtherance of a written request from Citizen's Advocating for a Safe Environment received on 19 July. According to a preliminary report received from the RISFM, no violations were found except for the business owner to provide the local EMA and LEPC with evacuation plans.

This Department is working with all concerned parties to obtain the requested documentation from the responsible agencies, to fulfill the request, without added delay.

Vehicle Maintenance: With the increase in the frequency of PM on all units, all in-service units are in operational condition, with the following exceptions:

Engine 4 is awaiting factory schematics to be provided so that Diversified Mobile can repair the on-board PTO driven generator.

Tower 3 was turned over to Minuteman Fire Apparatus, the local representative of Oshkosh at 0800 on 18 August.

Training: Due to the vacation schedule, continuity of skills training will recommence in early September. EMS report changes and methodology of electronic filing training has nearly been completed on all Platoons and License recertification and other updates are scheduled to begin in mid September.

B/C Cady completed CERT Training at the National Emergency Training facility in Emmetsburg, MD. The funding was provided by the Coventry EMA, since B/C Cady assumed the role of CERT Team leader after the death of CT Hall.

On 26 August, D Platoon personnel inspected and tested the operation of the seven existing cisterns in the District. I have attached a copy of that report.

Fill the Boot: Department members have participated in the national effort over the last couple of weekends, utilizing safety cones and vests at select locations without incident.

Conclusion: The Department stays available and able to respond at the 29 March strength at this time.

Motion made to approve the Chiefs report by Director Fagan- Perry

Seconded by Director Quinn

All Voted Aye

Motion was made by Director Hadley that they send a letter to FF Wilder Seconded by Director Fagan-Perry

All Voted Aye

Unfinished Business - None

New Business – None

Board opened the meeting to public comment.

Director Hadley announced that he is fine.

Marie Fisher she has two questions one was are there any delays in

response times now that we are down to a skeleton crew. The Chief explained that it depends on where the call is located in comparison to the location of the station since three of them are closed.

She also stated that she texted to Mr. Land and asked why the Board has not received all the information he stated that he did give all the information to the Board.

Also, why we did not get bids for a Lawyer and bids for an accountant. VP Baker stated that Fred was the one in contact with the Judge and it was the Judge approval to hire a lawyer. VP Baker stated that Marie Baker needs to talk to Fred. But because we are in receivership then we are able to hire a lawyer. Marie Baker stated that the Board still needs to follow procedures. VP Baker stated that it is Fred that is making all the deals.

Ms. Tammy Duxbury wanted to go on record that on July 19th she requested public records for site plans and for MSDS sheets for 75 Airport Rd. She stated that she still has not received all the records. Ms. Duxbury stated that the Chief has been very helpful but she has not received all the records. She also wanted to make the Board aware that you have 10 days to produce the information and that we could have requested an extra 20 days. She stated that they can file a complaint but will hold off. She is concerned with the fire hazard and also the protection of the public and the FireFighters.

Mr. Douglas Aldridge wanted to know what the current figures were for the overtime YTD.

Mr. Fey wanted to know why the Board did not go out to bid for the Lawyer and Accountant and it was stated by V.P. Baker that the judge ordered it.

Ms. Sullivan wanted to know why are we not getting the information that the Board needs V.P. Baker stated that Mr. Land got his information from the Town. The tax payer wanted to know why we are paying so much in taxes but we don't have all the information we need to formulate a budget. Union President Gorman explained to the tax payer that we do not create the tax roll the town of Coventry does and then we use their numbers to formulate a tax rate based on the percentage that we have the ability to tax from.

3. Moved to closed session – Pursuant to RIGL 42-45-5 (A) 2, sessions pertaining to collective bargaining or litigation, specifically, to discuss status of pending receivership, KB12-1150, and related litigation, update and discussion with legal counsel.

Motion was taken by V.P Baker to adjourn into closed session. VP Baker was advised by a member of the public that you need to go into executive session with a roll call vote then move into session not adjourn into session.

Motion was made by V.P. Baker to adjourn into executive session and Seconded by Director Fagan-Perry. Roll call vote was taken with all voting Aye. Director Hadley, Fagan-Perry, Quinn, Jendzejec, and V.P. Baker adjourned the meeting and the Board went into closed session at 7:14 p.m.

Motion made to move back into Open Session at 9:10 p.m. Motion was made by V.P Marie Baker and Seconded by Director Jendzejec. All Voted Aye.

Motion was made to seal the minutes of Executive Session by Director Fagan-Perry and Seconded by Director Jendzejec. All Voted Aye

**Motion made to adjourn the meeting by V.P. Baker and Seconded by Director Quinn
All Voted Aye.**

Meeting was adjourned at 9:11 p.m.